

NOTICE TO ALL FACULTY AND STUDENTS PUBLIC SOLICITATION

Promotion to Associate Professor **Dr. Xiufen Zheng**

The University of Western Ontario Faculty Association (UWOFA) Collective Agreement requires that in evaluating a candidate's performance for promotion, a public solicitation for letters must occur.

The purpose of the solicitation is to provide information about whether a candidate's performance of Academic Responsibilities (i.e. Teaching, Research, and Service) meets the criteria for promotion.¹

Dr. Xiufen Zheng, an Institute Scientist at the rank of Assistant Professor in the Department of Surgery and the Department of Pathology and Laboratory Medicine, is being considered for Promotion to Associate Professor. Anyone wishing to make a submission can do so until the File is closed. It is anticipated this will occur by **July 31, 2020**. Those formally engaged in the review of the Promotion File should refrain from providing a letter in order to avoid a perception of bias.

If you are comfortable with the candidate knowing your identity, please state this clearly in your letter. Otherwise, your identity will be kept confidential and the contents of your submission will be revealed to the candidate with all identification removed. You should be aware that your letter in its entirety will be seen by the Committee reviewing this case.

We appreciate your considered judgment of the candidate's qualifications. Your submission should be sent to:

Dr. Subrata Chakrabarti, MBBS, PhD, FRCP(C)
Professor and Chair/Chief
Department of Pathology and Laboratory Medicine
Schulich School of Medicine & Dentistry
Western University
subrata.chakrabarti@lhsc.on.ca (cc: adecandi@uwo.ca)

¹ The Faculty Collective Agreement requires that for the attainment of tenure, the candidate must have established a sufficiently strong record of performance in Teaching, Research and Service, evaluated with reference to the national and international standards within the candidate's discipline. The process for evaluation is in accordance with the relevant criteria in Clauses 3 through 4.3.2 of the Article *Promotion and Tenure* which may be found at http://www.uwo.ca/facultyrelations/pdf/collective_agreements/faculty.pdf