MSc in Surgery Graduate Student Handbook

2014-2015 GUIDELINES
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Welcome to the MSc in Surgery program at Western University. The purpose of this handbook is to provide you with an overview of the program and the information you will need in the upcoming year. If you have any questions or concerns over the upcoming year please feel free to contact anyone from within the program.

Introduction

The Department of Surgery at Western has a large, well-established, and highly-regarded postgraduate surgical education training program that includes seven individual subspecialty programs. The MSc in Surgery at Western has been designed to afford trainees an intensive research experience which will lead graduates to successful careers as clinician researchers at Academic Health Sciences Centers. All students will conduct novel research resulting in the completion of a Master’s thesis which must be successfully defended by the student to accomplish the degree requirements.

Students entering our program will consist of medical school graduates who have completed at least 2 years of surgical training or are near completion of surgical subspecialty training.

Goals

The goals of this program are to help students meet the demand and interest for medical research within Academic Health Sciences Centers. This program will uniquely provide a solid basis of research training to complement student’s clinical training. Students in this program will have the opportunity to participate in a wide variety of research projects that will span the entire spectrum of research from basic science to translational research and clinical research. The projects will involve research questions that will advance our understanding and treatment of disease processes and ultimately advance clinical practice.

Program Information

Full-time Program

Normal completion of the MSc in Surgery will be 12 months (3 terms) while enrolled full-time. However each student’s progress will be closely monitored by his/her supervisory committee and the final duration of the MSc program for each student will be at the discretion of the student’s supervisory committee and the Graduate Program Committee.
The MSc in Surgery is available for part-time studies only with the permission of the student’s supervisor and the Graduate Program Committee. **The MSc must be completed within four years and no funding is available to part-time students.**

**REQUIREMENTS**

**Timeline**

Students may start their MSc degree in May or September although most students will begin in September. Note the courses for the MSc in Surgery will run from September to April. Please refer to page 13 to view the course calendar.

**Required Courses for all Students:**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>9000</td>
<td>Advanced Principles of Surgical Research</td>
<td>September- April</td>
</tr>
<tr>
<td>9100</td>
<td>Advanced Surgical Research Colloquium</td>
<td>September - April</td>
</tr>
<tr>
<td>9200A</td>
<td>Advanced Statistics &amp; Research Methods for Surgeons</td>
<td>September - December</td>
</tr>
</tbody>
</table>

**Course Descriptions**

**9000 – Advanced Principles of Surgical Research**

This course is designed to afford the trainee basic skills and resources in evidence based medicine, grant writing, research ethics, research methodology and design, principles of clinical trials, and statistics. This course is mandatory and will be administered on Monday afternoons.

**9100 – Advanced Surgical Research Colloquium**

The purpose of this course is for students to gain a command of the literature related to their thesis and to develop a greater depth of knowledge in their specialty. This course is mandatory.

**9200A - Advanced Statistics and Research Methods for Surgeons**

The purpose of this course is to provide statistical expertise pertaining to surgical research. Students in this course will be provided with an introduction to quantitative research methods and statistics in surgical research. The course will specifically address how to design a study,
sample size calculation, regression, survival analysis and how to interpret and present research results. This course is mandatory.

**Note:** Students must achieve a minimum of 80% in course work to maintain enrolment in the program.

**OWL**

OWL is Western’s learning management system and is where required readings and lecture material for your Surgery 9000 course will be posted. Your assignments will also be posted on OWL. Important reminders for the courses will be noted on the site. In order to access your courses by OWL you will need to login with your Western identity (User ID and password).

The link to access OWL is noted below:
[https://owl.uwo.ca/portal](https://owl.uwo.ca/portal)

**Graduate Student Expectations and Responsibilities**

All graduate students are responsible for:

a) Organizing Supervisory Committee Meetings
b) Mandatory Training

(Please see below for detailed information on these responsibilities)

**Role of Your Supervisory Committee**

All students will have a supervisory committee. The committee is established to help you navigate your degree and to act as a resource. The supervisory committee will be composed of the supervisor(s), and one or more additional members with expertise in the area of the proposed research study. You should feel free to ask for guidance or help from your committee at any time during your program. There are four formal meetings required. The formal meetings are required to assess your progress and provide input so that you complete your thesis on time. Please note that it is your responsibility to schedule the meetings with your committee and to provide the supervisor and committee members with the completed Thesis Progress report form 5 business days prior to the meeting for comment. After the meeting has taken place you must return the completed and signed MSc Thesis Progress report form to the Department of Surgery Graduate Program Coordinator in the Department of Surgery Administrative Office. The timeline for the required meetings are outlined below:
Meeting 1 – Form Due November 15, 2014 – Introduction and Planning  
Meeting 2 – Form Due January 15, 2015 - Progress Update  
Meeting 3 – Form Due April 15, 2015 – Progress Update  
Meeting 4 – Form Due June 15, 2015 – Final Meeting & Thesis Update

(**Note Schedule is based on September start-time, adjust appropriately for May start times.)

**Mandatory Training**

Western University requires that all graduate students take the following training courses to ensure that they are aware of all the necessary health and safety regulations as well as all relevant academic regulations.

1) **Academic Integrity Module**  
This module is required to be completed in your first term as a graduate student. The module must be completed in order for you to progress beyond the first term of your degree. The module is thirty minutes and it is followed by a 10-question test designed to evaluate your knowledge of academic integrity. You have an unlimited amount of times to pass the module.

The link on how to access the module is noted below.

https://grad.uwo.ca/student/index.cfm

Please go to the following website to find instructions on how to register for the three training courses noted below:

http://www.uwo.ca/hr/learning/required/register.html

2) **WHIMIS Training – Comprehensive**  
3) **Laboratory Safety – Hazardous Waster**  
4) **Biosafety**

**Once you have completed the mandatory training please send a copy of the certificates to Department of Surgery Graduate Coordinator by email or hard copy to St. Joseph’s Health Care London (SJHC), Room E3-117.**
Thesis Guidelines & Examination

There are two possible formats that can be used for your thesis: Integrated-Article or Monograph. For more specific information on these two formats please refer to the SGPS website at the following link: [http://www.grad.uwo.ca/current_students/regulations/8.html](http://www.grad.uwo.ca/current_students/regulations/8.html)

Important Dates
Please note that April 2\textsuperscript{nd}, 2015 is the deadline for students who began the program in the Summer term to submit their thesis for examination to SGPS to complete their degree within the Winter term or to be eligible for Thesis Defense Only status for the Summer term.

Please note that August 4, 2015 is the deadline for students who began the program in the Fall term to submit their thesis for examination to SGPS to complete their degree within the Summer term or to be eligible for Thesis Defense Only status for the Fall term.

Vacations Time Off

Graduate students are expected to be active in the program for all the time they are enrolled. The normal entitlement for vacation is two weeks during the year which should be agreed to by both the student and supervisor. In addition to the two weeks noted above students will also have the following time off: all statutory holidays, and the week long closing of the University at Christmas.

Forms

Please refer to the Department of Surgery website under the heading Current Students to find the forms you will need for your time in the program. The Thesis Progress Report form is available at this link: [https://www.schulich.uwo.ca/surgery/graduate-education](https://www.schulich.uwo.ca/surgery/graduate-education)

Program Ombudsperson

Each year one member of the Department of Surgery who has membership in MSc in Surgery program will take on the role as Ombudsperson for the program. The purpose of this role is to provide a confidential resource for all students enrolled in the program. If during your time in the program you have an issue or concern about any aspect of the program and you would like to discuss this concern or have assistance in reaching a solution please feel free to contact the Ombudsperson who will meet with you one on one.
**Appeals Procedure**

All students have the right to appeal an academic decision or ruling in accordance with the procedures outlined below.

**Levels of Appeal:**

There are five possible successive levels of appeal that a student may seek a resolution at:

1. Informal Consultation with the course instructor
2. Ombudsperson for the MSc in Surgery program (optional)
3. Graduate Program Chair/Appeals Committee
4. Vice-Provost of the School of Graduate and Postdoctoral Studies
5. Senate Review Board Academic

**Subject Matter of an Appeal**

The academic matters which a student may appeal as outlined in the School of Graduate and Postdoctoral (SGPS) regulations are:

1. A mark on an examination or on a particular piece of work, or final standing in a course
2. A ruling of an instructor, program, or administrator on an academic matter

(see: [http://grad.uwo.ca/current_students/regulations/11.html](http://grad.uwo.ca/current_students/regulations/11.html))

**Grounds of an Appeal**

Per SGPS regulations the following are the grounds on which an appeal can be based (note an appeal can be based on one or more of the following grounds):

1. Medical or compassionate circumstances
2. Extenuating circumstances beyond the student’s control
3. Bias
4. Inaccuracy
5. Unfairness

(see: [http://grad.uwo.ca/current_students/regulations/11.html](http://grad.uwo.ca/current_students/regulations/11.html))

**Informal Consultation with Course Instructor**

All matters related to graduate courses or grades must be first discussed informally with the appropriate instructor and they may only be taken to a higher level if resolution has been
attempted and fails. Appeals must be initiated within four weeks of receipt of the grade or decision in question. If a resolution is not met between the student and course instructor the student may then file a formal appeal to the Graduate Program Chair/Appeals Committee.

**Ombudsperson for the MSc in Surgery Program**

If after discussions with the Course Instructor a resolution has not been met the student may request to meet and discuss the matter with the Ombudsperson for the MSc in Surgery program. The role of the Ombudsperson in this instance is to discuss the concern with the student and provide advice as appropriate via the role of an advisor. Note the Ombudsperson is only able to provide advice and guidance at a general level on academic issues and if the concern is of a significant nature it is recommended that the student bypass this stage of the appeal process and request a formal appeal by the route of the Graduate Program Chair/Appeals Committee.

**Graduate Program Chair/Appeals Committee**

If after informal discussions with the Course Instructor and/or the Ombudsperson for the MSc in Surgery program and a resolution has not been met a student may take his/her appeal to the Graduate Program Chair/Appeals Committee. Per SGPS regulations the following documentation is required in order for an appeal to be reviewed:

1. The matter being appealed
2. The grounds of the appeal
3. A clear and detailed explanation of the facts supporting the grounds of the appeal
4. All supporting documentation
5. The desired outcome or remedy

(http://grad.uwo.ca/current_students/regulations/11.html)

Upon receipt of the above documentation the Chair of the Graduate Program Committee will review the material and if the Chair feels further information is warranted the student will be contacted for the required information. After all the required information has been submitted the Graduate Program Chair will call a meeting of an Ad-Hoc Appeals Committee which will consist of the following:

- Graduate Program Chair *
- Department Chair
- Member of the Department of Surgery Graduate Program Committee
- MSc in Surgery graduate student

(*Note if the complaint is against the Graduate Program Chair then the Associate Graduate Program Chair will handle the appeal process).
The student requesting the appeal may or may not be asked to attend the meeting. At the meeting the committee will review the material and make a ruling. All proceedings of the appeal meeting are confidential and the Graduate Program Chair on behalf of the Appeals Committee will notify the student and the course instructor in writing of the decision and recommendations of the Committee.

Vice-Provost of the School of Graduate and Postdoctoral Studies

If the student is not satisfied with the decision of the Appeals Committee the student may then proceed to file an appeal with the Vice-Provost. For information on how to file this appeal please refer to:

http://grad.uwo.ca/current_students/regulations/11.html
# MSc in Surgery 2014-15 Course Calendar

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<th>COURSE #</th>
<th>SESSION NAME</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>September 1</td>
<td>9000</td>
<td>LABOUR DAY – NO CLASSES</td>
<td></td>
</tr>
<tr>
<td>September 8</td>
<td>9000</td>
<td>Welcome and Introduction</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>September 15</td>
<td>9000</td>
<td>Library Session</td>
<td>LHSC Librarians</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Alla Iansavitchene /Erin Boyce</td>
</tr>
<tr>
<td>September 22</td>
<td>9200</td>
<td>Statistics Course – Introduction, Study Design &amp;</td>
<td>Dr. Nicholas Power</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Outcome Measures</td>
<td></td>
</tr>
<tr>
<td>September 29</td>
<td>9000</td>
<td>Evidence Based Medicine – a Primer</td>
<td>Dr. R. Malthaner</td>
</tr>
<tr>
<td>October 6</td>
<td>9200</td>
<td>Statistics Course – Statistical Tests &amp; Interpretation - Assignment</td>
<td>Dr. Blayne Welk</td>
</tr>
<tr>
<td>October 13</td>
<td>-</td>
<td>THANKSGIVING – NO CLASSES</td>
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<tr>
<td>October 20</td>
<td>9000</td>
<td>Research Ethics 1 &amp; 2</td>
<td>Dr. T. Mele</td>
</tr>
<tr>
<td>October 27</td>
<td>9200</td>
<td>Statistics Course – Sample Size &amp; Confounding - Assignment</td>
<td>Dr. Luc Dubois</td>
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<tr>
<td>November 3</td>
<td>9000</td>
<td>Research Methodology</td>
<td>Dr. R. Malthaner</td>
</tr>
<tr>
<td>November 10</td>
<td>9200</td>
<td>Statistics Course – Regression Analysis - Assignment</td>
<td>Dr. Luc Dubois</td>
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<tr>
<td>November 17</td>
<td>9000</td>
<td>Written Communications 1</td>
<td>Dr. R. Grewal</td>
</tr>
<tr>
<td>November 24</td>
<td>9200</td>
<td>Statistics Course – Survival Analysis - Assignment</td>
<td>Dr. Eric Frechette</td>
</tr>
<tr>
<td>December 1</td>
<td>9000</td>
<td>Written Communications 2</td>
<td>Dr. R. Grewal</td>
</tr>
<tr>
<td>December 8</td>
<td>9200</td>
<td>Statistics Course – Data Presentation &amp; Course Conclusion</td>
<td>Drs. Dubois, Frechette, N. Power, Welk</td>
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<tr>
<td>December 15</td>
<td>9000</td>
<td>Written Communications 3 – Hand out Assignment 1</td>
<td>Dr. R. Grewal</td>
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<tr>
<td>December 22</td>
<td>-</td>
<td>UNIVERSITY CLOSED – NO CLASSES</td>
<td></td>
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<td>December 29</td>
<td>-</td>
<td></td>
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<tr>
<td>January 5</td>
<td>9000</td>
<td>Effective Presentations – Hand Out Assignment 2</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>January 12</td>
<td>9000</td>
<td>Clinical Trials 1 – Hand out Assignment 3</td>
<td>Dr. D. Sanders</td>
</tr>
<tr>
<td>January 19</td>
<td>9000</td>
<td>Effective Presentations in class 6 minute</td>
<td>Dr. A. Lawendy</td>
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<tr>
<td></td>
<td></td>
<td>presentations – (this is assignment 2)</td>
<td></td>
</tr>
<tr>
<td>January 26</td>
<td>9000</td>
<td>ICES</td>
<td>Dr. C. Vinden</td>
</tr>
<tr>
<td>February 2</td>
<td>9100</td>
<td>Colloquium Presentation (Surgery 9100)</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>February 9</td>
<td>9000</td>
<td>Grant Writing – Hand out Assignment 4</td>
<td>Dr. A. Sener</td>
</tr>
<tr>
<td>February 16</td>
<td>-</td>
<td>FAMILY DAY/READING WEEK – NO CLASSES</td>
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<tr>
<td>February 23</td>
<td>9100</td>
<td>Colloquium Presentation (Surgery 9100)</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>March 2</td>
<td>9000</td>
<td>Principles of Qualitative &amp; Educational Research 1</td>
<td>Dr. S. Cristancho</td>
</tr>
<tr>
<td>March 9</td>
<td>9100</td>
<td>Colloquium Presentation (Surgery 9100)</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>March 16</td>
<td>9000</td>
<td>Principles of Qualitative &amp; Educational Research 2</td>
<td>Dr. S. Cristancho</td>
</tr>
<tr>
<td>March 23</td>
<td>9100</td>
<td>Colloquium Presentation (Surgery 9100)</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>March 30</td>
<td>9100</td>
<td>Colloquium Presentation (Surgery 9100)</td>
<td>Dr. A. Lawendy</td>
</tr>
<tr>
<td>April 6</td>
<td>-</td>
<td>EASTER MONDAY – NO CLASSES (HOSPITAL STAT)</td>
<td></td>
</tr>
<tr>
<td>April 13</td>
<td>9000</td>
<td>Commercialization, Patents, and Intellectual Property (Surgery 9000)</td>
<td>Dr. A. Power</td>
</tr>
<tr>
<td>April 20</td>
<td>-</td>
<td>NO CLASSES</td>
<td></td>
</tr>
<tr>
<td>April 27</td>
<td>-</td>
<td>NO CLASSES</td>
<td></td>
</tr>
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</table>

*Note all classes will be from 3 to 6PM and will take place in Room E2-128 (Victoria Hospital)
COURSE INFORMATION

**September 2014**

**Course Coordinator:** Dr. Abdel Rahman-Lawendy

**Course Time:** Fall/Winter

**Course Weight:** 1.0 credit

**Course Description:**

The purpose of this course is to provide the basic skills and resources in evidence based medicine, grant writing, research ethics, research methodology and design, and principles of clinical trials.

**Course Administration:**

The course begins on September 8, 2014 and is scheduled to end on April 13, 2015. Class sessions are held on Monday afternoons from 3:00 PM – 6:00 PM in McLachlin Teaching Room, Room E2-128, Victoria Hospital.

This course is a mandatory requirement of the MSc in Surgery Program.

**Course Evaluation:**

For this course students will be graded as Pass/Fail. **In order to pass the course you must attend at least 80% of the lectures and successfully pass the five assignments.** Participation at all sessions is expected and advanced notice must be given, supported by valid reason, if you cannot attend a session.

**Assignment 1**- Complete the TCPS2 Core tutorial

**Assignment 2** – Written Communications – Research Paper Development

**Assignment 3**- Prepare and Present a 6 minute Research Lecture

**Assignment 4**- Prepare a Trial Plan for a Clinical Trial

**Assignment 5** - Prepare a Grant Summary

**Course Material & Course Notes:**

Instructors will select relevant material to be read for each of the topic areas. The material for each lesson will be available in OWL one week prior to the lecture. If any additional material is provided during the lecture the material will be posted after the class on the OWL site for the course.
Course Coordinator:
Dr. Abdel Lawendy
LHSC/VH, E4-126
519-685-8500 ext. 58218
abdelRahman.Lawendy@lhsc.on.ca

Course Time: Fall/Winter

Course Weight: 1.0 credit

Course Description:
The purpose of this course is for students to gain a command of the literature related to their thesis and to develop a greater depth of knowledge in their specialty.

Sessions: September to January (4)

Each student will spend the allotted colloquium time meeting individually with his/her supervisor. Students will be assigned one to two journal articles each session to read and discuss. Readings should be current and relevant to the student’s field. They should be of an appropriate source and level that will challenge the student and prepare them for a scientific literature review necessary for thesis research. Supervisors will ensure that students possess a command of the literature and a greater depth of knowledge in their specialty.

Students will use this knowledge gained from these individual sessions as a basis for the oral presentation required in the sessions February to March.

Sessions: February to March (5 in-class sessions)

Each student will be assigned by lottery (in November) a colloquium session in either February or March during which s/he will make an oral presentation to his/her peers, his/her supervisor, and the Course Director. Other supervisors are welcome and encouraged to attend the
presentation. This session requires that students master oral presentation skills and provides a basis for slides to be used for the thesis defense.

The Course Director (Coordinator) will evaluate the presentation based on communication skills, clarity, slide format, etc. Following all student presentations, the Course Director will determine the best MSc student presentation for the Colloquium course. This student will be invited to present at the Department of Surgery Research Day.

Course Administration:

The course begins on September 8, 2014 and is scheduled to end on March 30, 2015. Colloquium sessions in the Fall 2014 will be held at an agreeable location with your Thesis Supervisor. The Winter 2015 Colloquium sessions will be held on Monday afternoons from 3:00 PM – 6:00 PM in the McLachlin Teaching Room, Room E2-128, Victoria Hospital.

This course is a mandatory requirement of the MSc in Surgery Program.

Course Evaluation:

For this course students will be graded as Pass/Fail. In order to pass the course you must complete the four required colloquium sessions with your supervisor, attend at least 80% of the colloquium sessions and successfully pass the Colloquium presentation. Please note that participation at all sessions is expected and advanced notice must be given, supported by valid reason, if you cannot attend a session. The colloquium presentation is where you will present your research findings in a one hour seminar in the Winter 2015 term. Determination on Colloquium presentation days will be done by random draw in-class on November 17, 2014.

Course Material & Course Notes:

Instructors will select relevant material to be read for each of the topic areas. The dates and presenters for each colloquium session will be posted on the OWL site for the course once determined.

Colloquium Presentation Dates 2015:

February 2, 2015
February 23, 2015
March 9, 2015
March 23, 2015
March 30, 2015
Department of Surgery

Surgery 9200A – Advanced Statistics and Research Methods for Surgeons

COURSE INFORMATION

September 2014

Course Coordinator: Dr. Luc Dubois

Course Instructors: Drs. L. Dubois, N. Power, E. Frechette and B. Welk

Course Time: Fall

Course Weight: 0.5 credit

Course Description:

The purpose of this course is to provide statistical expertise pertaining to surgical research. Students in this course will be provided with an introduction to quantitative research methods and statistics in surgical research. The course will specifically address how to design a study, sample size calculation, regression, survival analysis and how to interpret and present research results.

Course Administration:

The course begins on September 22, 2014 and is scheduled to end on December 8, 2014. Class sessions are held on alternate Monday afternoons from 3:00 PM – 6:00 PM in McLachin Teaching Room, Room E2-128, Victoria Hospital. Course session/lecture dates and topics can be found on page 2 of this document.

This course is a mandatory requirement of the MSc in Surgery Program.

Course Evaluation:

For this course students will be graded as Pass/Fail. In order to pass the course you must attend at least 80% of the lectures and successfully pass the six assignments. Participation at all sessions is expected and advanced notice must be given, supported by valid reason, if you cannot attend a session.

An assignment will be handed out in each session (for sessions 2 to 5) and will be due one week later. The final assignment will be an in-class data presentation.
Required Textbook:

Suggested Reading:

Course Material & Course Notes:
Instructors will select relevant material to be read for each of the topic areas. If any additional material aside from the required textbook reading is needed it will be available in OWL one week prior to the lecture. If any additional material is provided during the lecture the material will be posted after the class on the OWL site for the course.

myVLab:
In this course you will be required to login to MyVLab so that you can access SPSS for the course work and assignments. The link to myVLab is below and at this site you can find instructions on how to load myVLab on your laptop or computer:
http://www.uwo.ca/its/myvlab/
## Important Dates for MSc in Surgery Students

### 2014-2015

### Fall Term

**September**

1: Fall Term Begins  
8: Orientation Session for new MSc Students & Welcome BBQ  
8: Fall Tuition Due (first installment)  
15: Surgery 9000 starts  
15: Surgery 9100 Colloquium Meeting Dates form due  
22: Surgery 9200A starts  
30: Last Day to enroll in graduate courses starting in the Fall term

**October**

13: Thanksgiving – University Closed  
14: Due date for second installment of Fall term Tuition *(if applicable)*  
31: Last Day to withdraw from Fall Graduate course without academic penalty

**November**

15: Deadline to Submit your First Thesis Progress Report

**December**

8: Last Class Session for Surgery 9200A  
9: MSc in Surgery Holiday Celebration Dinner  
22: No classes  
30: University Closed – no classes  
31: Fall Term Ends

### Winter Term

**January**

1: Official start of Winter Term  
9: Winter Term Tuition due (first installment)  
15: Deadline to Submit your Second Thesis Progress Report

**February**

13: Due date for second installment of tuition *(if applicable)*
Important Dates for MSc in Surgery Students cont’d

March
30: Last Day of Surgery 9100

April
2: Final Date for Master’s degree candidates (summer term (May 1) start) to submit thesis for examination to SGPS to complete the degree within the Winter term or to be eligible for Thesis Defense Only status for the Summer Term
13: Last Day of Surgery 9000
15: Deadline to Submit Third Thesis Progress Report Form
30: Final Thesis Submission Date for students wishing to Graduate at Spring Convocation & Winter Term Ends

Summer Term

May
1: Summer Term Begins
7: Summer Tuition Due (first installment)

June
11: Due date for second installment of summer tuition (if applicable)
15: Deadline to Submit Final Thesis Progress Report Form
22: Department of Surgery Research Day

August
4: Final date for Master’s degree candidates (fall term start) to submit thesis for examination to SGPS to complete the degree within the Summer term or be eligible for Thesis Defense Only status for the fall term.
31: Final Thesis Submission Date for students wishing to Graduate at Fall Convocation & Summer Term Ends