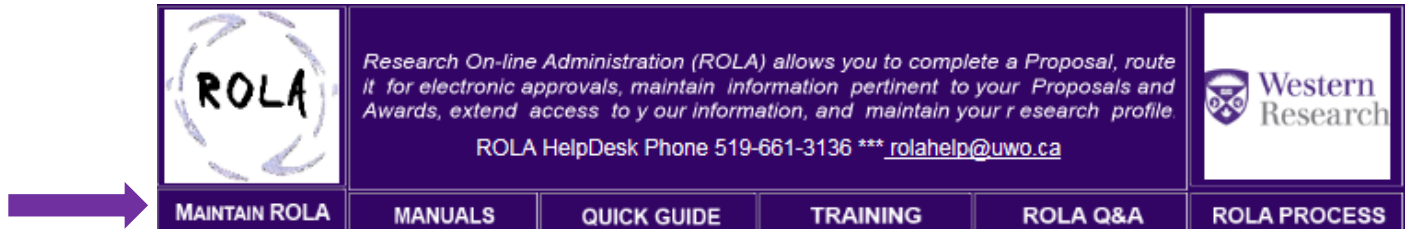


Helpful Tips for using the ROLA system

1. Do not use Safari.
Please use Firefox, Chrome, Edge or Internet Explorer to prevent budget errors.
2. **Please do not create more than one proposal per application.** If you start a proposal and cannot complete it in one sitting, please do not start another one. Use the Maintain ROLA link at the top left of the Funding Opportunities listing. This will bring you to the search page where you can search for any existing proposals you have created. You may also call rolahelp x83136



3. Please make sure you choose the renewal option if you are renewing your existing Discovery grant. Please use the Letter of Intent option for competitions where you may be invited to move on to the next level.

Add New Proposal

Proposal Submission Type	
<input type="radio"/> New Application	Request to Sponsor for new projects.
<input checked="" type="radio"/> Renewal	Request to Sponsor for renewal of existing award.
<input type="radio"/> Internal Sub Grant	Request for Internal Sub Grant (Child Account) from a Funded Award (Main / Parent Account)
<input type="radio"/> Letter of Intent	Letter of Intent to Sponsor Programs.

4. Please only enter the portion of the budget you expect to receive from this particular sponsor. If you are submitting a CRD or other partnered program application, enter the amount requested from NSERC in one proposal, and the amount request from the industry partners in another.
5. Once you have submitted your proposal, you can check on the approval status here:
[Grants \(ROLA II\) > Proposals > Approval Status Review](#)