

Department of Physiology and Pharmacology
Physiology and Pharmacology 4986Y

Course Outline for Fall 2026/Winter 2027

This course takes place at Western University, which is located on the traditional territories of the Anishinaabek, Haudenosaunee, Lūnaapéewak, and Chonnonton Nations, on lands connected with the London Township and Sombra Treaties of 1796 and the Dish with One Spoon Covenant Wampum.

Students who are in emotional and/or mental distress should refer to <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

1. Technical Requirements:



Stable internet connection



Laptop or computer

2. Important Dates:

Classes Begin	Reading Week	Classes End	Study day(s)	Exam Period
September 9	October 10-18	December 9	December 10	December 11–22

September 30, 2026: National Day for Truth and Reconciliation; non-instructional day

September 17, 2026: Last day to add or drop a Fall/Winter 24-week course

Classes Begin	Reading Week	Classes End	Study day(s)	Exam Period
January 4	February 13–21	April 9	April 10, 11	April 12–30

February 1, 2027: Last day to withdraw from a Fall/Winter 24-week course without academic penalty

3. Contact Information

Course Coordinator	Contact Information
Peter Stathopoulos	pstatho@uwo.ca

Teaching Assistant(s)	Contact Information
Elizabeth Cui	ecui3@uwo.ca
Mohammad “Ali” Omrani	momrani@uwo.ca
Joanna Ribeiro Pinto	jribeir7@uwo.ca

4. Course Description and Design

Delivery Mode: In-person.

Physiology and Pharmacology 4986Y:

SKILLS FOR RESEARCH SUCCESS: COMMUNICATION AND CRITICAL APPRAISAL

A skills development course which emphasizes research literacy, professionalism and team building, research ethics, critical thinking, communication, data analysis, and dissemination. Attendance at Physiology and Pharmacology department seminars is expected.

Prerequisite(s): Registration in Year 4 of an Honours Specialization offered by the Department of Physiology and Pharmacology. **Corequisite(s):** Physiology and Pharmacology 4985E.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Timetabled Sessions

Component	Date(s)	Time
Workshop	Mondays	9:30 – 11:30 am

- ☒ Asynchronous pre-work **must be completed** prior to in-person, Monday sessions
- ☒ Attendance at sessions is mandatory; missed workshops will result in a missed assignment (due at the end of the workshop)
- ☒ Students must inform the course coordinator of any anticipated or unanticipated absences from a workshop session before 9:00 am on the day of the scheduled session
- ☒ Closed captioning will be provided on audio or video recordings

All course material will be posted to OWL Brightspace: <https://westernu.brightspace.com/d2l/login>. Any changes will be indicated on the OWL Brightspace site and discussed with the class.

If students need assistance, they can seek support on the [OWL Brightspace Help](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800.

Current versions of all popular browsers (e.g., Safari, Chrome, Edge, Firefox) are supported with OWL Brightspace; update your browser frequently to ensure it is current. All JavaScript and cookies should be enabled

5. Learning Outcomes

PHYSPHARM 4986Y is a research skills development course that focuses on scientific research literacy, professionalism, team building, critical thinking, ethics, communication, data analysis and dissemination. The overall objective is to provide guidance and experience necessary to develop the complementary skills needed to support hands on academic research. Nevertheless, regardless of whether you pursue a graduate degree, the skills and learning outcomes in this course are valuable across all scientific professions.

Upon successful completion of this course, students will be able to:

- **Retrieve and Evaluate Scientific Literature:** Navigate databases to retrieve and critically appraise primary research methodologies.
- **Synthesize Scientific Concepts:** Integrate multiple sources using reference tools to construct plagiarism-free literature reviews and theses.
- **Adapt Communication to Audiences:** Translate complex ideas into engaging formats tailored for expert and lay audiences.
- **Visualize and Present Data:** Design accurate figures and infographics, and deliver concise, confident oral presentations.
- **Integrate EDIDA Principles:** Apply EDIDA frameworks, such as sex-disaggregated data into research design.
- **Apply Ethical Considerations:** Ensure ethical compliance in human and animal research and demonstrate responsible generative AI use.
- **Execute Data Analyses:** Apply and interpret appropriate statistical and qualitative comparisons to accurately evaluate experimental results.
- **Engage in Peer Evaluation:** Constructively review peers work and integrate feedback to refine your own research.
- **Demonstrate Academic Professionalism:** Exhibit organization, time management, and project planning for independent and group research.
- **Design Career Trajectories:** Build a competitive CVs for future scientific, clinical, or alternative careers.

6. Course Content and Schedule

Fall Schedule

Week	Dates	Topic	Instructor
1	Sept 9–13	No workshop	
2	Sept 14 th	Course Introduction/Group Work/Professionalism/Time Management	P. Stathopoulos/ C. Bell
3	Sept 21 st	Reference Management and Plagiarism – Activity Assignment 1	W. Inoue
4	Sept 28 th	Scientific and Lay Writing – Activity Assignment 2	L. Dagnino
5	Oct 5 th	How to Search Scientific Literature Databases – Activity Assignment 3	M. Goodman
6	Oct 12 th –18 th	Reading Week	
7	Oct 19 th	How to Critically Read Scientific Literature – Activity Assignment 4	P. Stathopoulos
8	Oct 26 th	Literature Reviews and Thesis Writing	P. Schmidt
9	Nov 2 nd	Feedback Literacy and Peer Review Assessment – Activity Assignment 5	C. Bell
10	Nov 9 th	Giving an Effective Oral Presentation – Activity Assignment 6	T. Bussey
11	Nov 16 th	Animal and Human Ethics in Research – Activity Assignment 7	T. Bussey
12	Nov 23 rd	No workshop – Student Oral Presentations	
13	Nov 30 th	No workshop – Student Oral Presentations	
14	Dec 7 th	No workshop	

Winter Schedule

Week	Dates	Topic	Instructor
1	Jan 4 th	EDIDA in Research – Activity Assignment 8	L. Saksida
2	Jan 11 th	How to Effectively Present Data; Figures, Tables – Activity Assignment 9	S. Everling
3	Jan 18 th	Statistics for Quantitative Datasets	P. Stathopoulos R. Ramachandran
4	Jan 25 th	In-class Statistics Assessment – Major Assignment 1	R. Ramachandran
5	Feb 1 st	Qualitative Research Data Analysis – Activity Assignment 10	C. Bell A. Woods
6	Feb 8 th	Research Infographic and Three-Minute Thesis – Major Assignment 2	C. Séguin S. Gill
7	Feb 15 th –21 st	Reading Week	
8	Feb 22 nd	Ethical Use of Generative AI in Research – Activity Assignment 11	V. Lu
9	Mar 1 st	CV Building	N. Borradaile
10	Mar 8 th	Designing your Future	N. Borradaile
11	Mar 15 th	No workshop – Poster/Thesis Preparation	
12	Mar 22 nd	No workshop – Poster/Thesis Preparation	
13	Mar 29 th	No workshop – Student Poster Presentations	
14	Apr 5 th	No workshop – Thesis Preparation	

7. Participation and Engagement

- ☒ Students are expected to participate and engage with content as much as possible
- ☒ Students are required to participate with their group members during workshops
- ☒ Students can also participate by interacting in the discussion forums with their peers and course instructors
- ☒ Students are also required to attend four Departmental seminars (two per term)

8. Assessment and Evaluation

Below is the evaluation breakdown for the course. Any deviations will be communicated.

Assessment	Format	Weighting	Due Date	Flexibility
Workshop Activity Assignments	Written (Group Work)	10 × 5% each = 50% total	End of Workshop	Top scored 10 of 11 Assignments will be used
Major Assignments	Written/Oral (Individual)	2 × 15% each = 30% total	End of Workshop	Major Assignment 1 = Designated Assessment ; Major Assignment 2 = 72-hour no late penalty
Department Seminar Attendance	Two per term (4 total)	4 × 1% each = 4% total	End of week	2 per term
Department Seminar Reflections	Two per term (4 total)	4 × 4% each = 16% total	End of week	2 per term

Designated Assessment: Instructors are permitted to designate one assessment per course per term as requiring supporting documentation to receive academic consideration. See below for information on academic consideration policy and missed course work. For this course the following assessment has been designated as requiring supporting documentation:

- **Major Assignment 1** - In-class Statistics Assessment – January 25th, 2027

Information about flexibility in assessment

- ☒ Flexibility in assessment has been applied to this course; therefore, academic consideration requests may be denied on the assessments where flexibility is included

Assessment	Flexibility
Workshop Activity Assignments	This course has 11 workshop Activity Assignments (due at the end of each workshop). Only 10 of 11 assignments will be counted toward the final grade. Academic consideration will not be granted for any missed workshop Activity Assignment . Students will receive a grade of zero for any missed assignments less than the required 10.
Major Assignments	Students who miss the Major Assignment 1 (Quantitative Statistics) must submit supporting documentation to schedule a make-up assignment as this is the <u>Designated Assessment</u> . The make-up Major Assignment 1 will be scheduled within one week of the original due date, based on the availability of the teaching team. Students who miss the Major Assignment 2 (Infographic/Three-Minute Thesis) must submit their Three Minute-Thesis assignment a maximum of 72 hours after the original deadline.
Department Seminar Attendance	Students must attend <u>two seminars per term</u> (out of ~12). Prior sign-up is required to attend each in-person seminar. Due to limited seating, student registration is strictly capped at two seminars.
Department Seminar Reflections	Reflections must be written for each of the two seminars attended per term. The four total reflections must be on the seminars attended by the student.

NOTES on Department Seminars and Reflections

Written Department seminar reflections require students to attend two Department of Physiology and Pharmacology Seminars in-person per semester. Prior sign-up is required to attend each seminar due to limited seating. Flexibility in attendance may be granted for students with scheduled class conflicts during the regular seminar time (i.e. Mondays at 3:00 – 4:00 pm), where individuals with a regular conflict will be permitted to attend an approved seminar hosted by other Schulich Departments.

General information about assessments

- ☒ **Major Assignment 1** is due by 11:30 AM ET (end of Workshop session)
- ☒ **Major Assignment 2** is due by 11:30 AM ET (end of Workshop session) or within 72 hours past this original deadline with no penalty
- ☒ Advance registration and in-person attendance are required for all Department seminars used for Reflection assignments (two per-term maximum due to limited space)
- ☒ Reflections are due by Friday at 11:59 PM ET of the week the seminar was attended; late Reflections will not be accepted
- ☒ All [Workshop Activity Assignments](#) are due by 11:30 AM ET (end of Workshop session)
- ☒ Late [Workshop Activity Assignments](#) will not be accepted
- ☒ Students are responsible for ensuring that the correct file version is uploaded; incorrect submissions including corrupt files could be subject to late penalties (see below) or a zero
- ☒ Written assignments will be submitted to Turnitin (statement in policies below)
- ☒ Students will have unlimited submissions to Turnitin
- ☒ Rubrics will be used to evaluate assessments and will be posted with the instructions
- ☒ A student might not receive the same grade as their group members if it is determined that the distribution of work was not equal

- ☒ After an assessment is returned, students should wait 24 hours to digest feedback before contacting their evaluator; to ensure a timely response, reach out within 7 days
- ☒ Assessment re-grading could result in the mark, increasing, decreasing, or remaining the same
- ☒ Prior to the filing of a written **request for relief**, students must attempt to resolve the concern regarding a mark or grade through informal consultation with the instructor. If the student is dissatisfied with the decision of the instructor or does not receive a decision from the instructor, a written **request for relief** must be submitted to the Undergraduate Chair within three (3) weeks from the date that the mark was issued.

Information about late or missed assessments:

- ☒ Late assessments without academic consideration will be subject to a late penalty of **15 %/day**
- ☒ An assessment cannot be submitted after it has been returned to the class; an alternative assessment will be assigned
- ☒ Make-up assessments may be a different format than the original assessment
- ☒ At least 8 of 11 **Workshop Activity Assignments**, both **Major Assignments**, and 3 of 4 reflections must be completed to pass the course.

INC (Incomplete Standing): If a student has been approved by the Academic Advising Office (in consultation with the instructor/department) to complete term work at a later date, an INC will be assigned, which could impact program progression. Students with INC will have their course load in subsequent terms reduced to allow them to complete outstanding course work. Students may request permission from Academic Advising to carry a full course load for the term the incomplete course work is scheduled.

9. Communication

- ☒ Students should check the OWL Brightspace site every 24–48 hours
- ☒ Students should email their instructor(s) and teaching assistant(s) using addresses listed in the syllabus.
- ☒ Emails will be monitored daily; students will receive a response in 24–48 hours
- ☒ This course will use discussion forums on Brightspace
- ☒ Students should post all course-related queries on the Brightspace discussion forum so that everyone can access the questions and responses. The identities of the individuals posting and responding will remain anonymous to peers.

10. Office Hours

- ☒ Office hours will be held in-person, by appointment
- ☒ On weeks with no scheduled Workshop or Presentations, Course Manager(s) will be available in the regular Workshop room for drop-in help (no appointment necessary)

11. Course Materials

- ☒ All resources will be posted on OWL Brightspace

12. Professionalism & Privacy

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- ☒ All course materials created by the instructor(s) are copyrighted and cannot be sold/shared/upload (e.g., Must Knows Facebook group, Course Hero, Chegg, ChatGPT, etc.)
- ☒ Recordings are not permitted (audio or video) without explicit permission
- ☒ Permitted recordings are not to be distributed

- ☒ Students will be expected to take an academic integrity pledge before some assessments

Western is committed to providing a learning and working environment that is free of harassment and discrimination. All **students**, staff, and faculty have a role in this commitment and have a responsibility to ensure and promote a safe and respectful learning and working environment. Relevant policies include Western's Non-Discrimination/Harassment Policy (M.A.P.P. 1.35) and Non-Discrimination/Harassment Policy – Administrative Procedures (M.A.P.P. 1.35). Any **student**, staff, or faculty member who experiences or witnesses behaviour that may be harassment or discrimination **must report the behaviour** to the Western's Human Rights Office. Harassment and discrimination can be human rights-based, which is also known as EDI-based, (sexism, racism, transphobia, homophobia, islamophobia, xenophobia, antisemitism, and ableism) or non-human rights-based (personal harassment or workplace harassment).

13. How to Be Successful in this Class

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule your time throughout the course.
2. Make it a daily habit to log onto OWL Brightspace to ensure you have seen everything posted to help you succeed in this class.
3. Follow checklists created on OWL Brightspace or create your own to help you stay on track.
4. Take notes as you go through the lesson material. Keeping handwritten notes or even notes on a regular Word document will help you learn more effectively than just reading or watching the videos.
5. Connect with others. Try forming an online study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, check the online discussion boards or contact your instructor(s) and or teaching assistant(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

14. Western Academic Policies/Procedures and Statements

A. Absence from Course Commitments

Medical, Compassionate, or Extenuating Circumstances

Students missing course work for medical, compassionate, or extenuating circumstances can request academic consideration by completing a request at the [Student Absence Portal](#). Students are permitted one academic consideration request per course per term **without** supporting documentation. Note that supporting documentation is **always** required for academic consideration requests for examinations scheduled by the office of the registrar (e.g., December and April exams) and for practical laboratory and performance tests (typically scheduled during the last week of the term).

Students should also note that the instructor may **designate** one assessment per course per term that requires supporting documentation. This designated assessment is described elsewhere in this document. Academic consideration requests may be denied when flexibility in assessment has already been included. Examples of flexibility in assessment include when there are assessments not required for calculation of the final grade (e.g. 8 out of 11 workshop assignments) or there is flexibility in the submission timeframe (e.g. 72 hour no late penalty period).

Please note that any academic considerations granted in this course will be determined by the instructor of this course, in consultation with the academic advisors in your Faculty of Registration, in accordance

with information presented in this course syllabus. Supporting documentation for academic considerations for absences due to illness should use the Student Medical Certificate or, where that is not possible, equivalent documentation by a health care practitioner.

Policy: [Academic Consideration – Undergraduate Students in First Entry Programs](#)

Procedures: [Student Medical Certificate](#)

Religious Holidays

Students should review the policy for Accommodation for Religious Holidays (Appendix 1). Where a student will be unable to write examinations and term tests due to a conflicting religious holiday, they should inform their instructors as soon as possible but not later than two weeks prior to writing the examination/term test. In the case of conflict with a midterm test, students should inform their instructor as soon as possible but not later than one week prior to the midterm.

Policy: [Accommodation for Religious Holidays](#)

Special Examinations

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates.

Policy: [Definitions of Types of Examinations](#)

B. Academic Appeals and Scholastic Offenses

Students can file a **request for relief from academic decisions** if the request is based on one or more grounds listed in the policy. Requests for relief generally fall into three categories, which are also listed in the policy. All requests for relief must be supported by evidence. A request for relief from academic decisions process was formally referred to as an appeal. Refer to the policy and procedures about further details and timelines.

Policy: [Requests for Relief from Academic Decisions](#)

Procedures: [Undergraduate Student Academic Requests for Relief](#)

Scholastic offences are taken seriously, and students are directed to read the appropriate policy, specifically, the definition of what constitutes a scholastic offence.

Policy: [Scholastic Offences](#)

Procedures: [Undergraduate Scholastic Offences](#)

Students may **appeal** some academic and scholastic disciplinary decisions by a Dean or their designate, to the Senate Review Board Academic (SRBA).

Policy: [Senate Review Board Academic Appeals](#)

Procedures: [Senate Review Board Academic Appeals](#)

C. Accessibility Statement

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation.

Policy: [Academic Accommodation for Students with Disabilities](#)

D. Correspondence Statement

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner.

E. Discovery Credit Statement

Students are permitted to designate up to 1.0 Discovery Credit course (or equivalent) for pass/fail grading that can be counted toward the overall course credits required for their degree program.

Policy: [Undergraduate Course Credit](#)

Procedures: [Discovery Credits](#)

F. Essay Course Guidelines

The guidelines for the minimum written assignments refer to the cumulative amount of written work, including examinations. An essay course must normally involve total written assignments (essays or other appropriate prose composition) as follows:

- Full course (1000 to 1999): at least 3000 words
- Half course (1000 to 1999): at least 1500 words
- Full course (2000 and above): at least 5000 words
- Half course (2000 and above): at least 2500 words

and must be so structured that the student is required to demonstrate competence in essay writing to pass the course. The structure of the essay course must be such that in order to pass the course, the student must exhibit some minimal level of competence in essay writing and the appropriate level of knowledge of the content of the course.

Policy: [Course Numbering Policy, Essay Courses, and Hours of Instruction](#)

G. Statement on the Use of Electronic Devices

- ☒ Students may use electronic devices and internet resources during Workshop sessions to complete workshop assignments and goal-setting assignments.
- ☒ Students may use electronic devices to complete **Major Assignment 1**. However, internet resources other than the PhysPharm 4986 OWL Brightspace site may not be accessed during this assignment. Submissions should reflect an individual effort and independent student knowledge.
- ☒ Students may use electronic devices to complete **Major Assignment 2**, as stipulated by the instructors hosting the Infographic/Three-Minute Thesis session.
- ☒ Audio, video and/or photographic recording of Department seminars is strictly prohibited.

H. Statement on the Use of Generative Artificial Intelligence (AI)

Within this course, students are permitted to use AI tools exclusively for information gathering and preliminary research purposes. These tools are intended to enhance the learning experience by providing access to diverse information sources. However, it is essential that students critically evaluate the

obtained information, exercise independent thinking, and engage in original research to synthesize and develop their own ideas, arguments, and perspectives. The use of AI tools can serve as a starting point for exploration, with students expected to uphold academic integrity by appropriately attributing all sources and avoiding plagiarism. Assignments should reflect the students' own thoughts and independent written work. By adhering to these guidelines, students contribute to a responsible and ethical learning environment that promotes critical thinking, independent inquiry and allows them to produce original written contributions.

I. Turnitin and other similarity review software

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](https://www.turnitin.com).

15. BMSUE Academic Policies and Statements

A. Cell Phone and Electronic Device Policy (for in-person tests and exams)

The Schulich School of Medicine & Dentistry is committed to ensuring that testing and evaluation are undertaken fairly across all our departments and programs. For all tests and exams, it is the policy of the School that any electronic devices, e.g., cell phones, tablets, cameras, smart glasses, smart watch or iPod are strictly prohibited. These devices **MUST** be left either at home or with the student's bag/jacket at the front of the room and **MUST NOT** be at the test/exam desk or in the individual's pocket. Any student found with one of these prohibited devices will receive a grade of zero on the test or exam and this will be documented as a Scholastic Offence. Non-programmable calculators are only allowed when indicated by the instructor. The program is not responsible for stolen/lost or broken devices.

B. Copyright and Audio/Video Recording Statement

Course materials produced by faculty are copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

C. Rounding of Marks Statement

Across the Basic Medical Sciences Undergraduate Education programs, we strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** in this course are rounded to the nearest whole number based on the first decimal place. For example, a grade of 74.49 or lower will be rounded to 74, whereas 74.50 or higher will be rounded to 75.

Marks **WILL NOT** be arbitrarily increased to the next grade or GPA, e.g., a 79 will **NOT** be increased to an 80, and 84 **WILL NOT** be increased to an 85, etc. The mark attained is the mark you achieved, and the mark assigned; requests for arbitrary mark increasing will be denied. Marks will be assigned based on assessments in the syllabus and no extra work or tasks will be assigned to increase a mark.

Course grade rounding provisions, as described above, differ from cumulative and term averages. Cumulative and term averages will be calculated to two decimal places and rounded to the nearest whole number with .45 rounded up, for the purposes of admission to and progression in modules, scholarship retention, and Dean's Honour List.

Policy: [Marks/Grades; Definitions of Grades; Grading Scale for Undergraduate Students](#)

16. Support Services

Students who are in emotional/mental distress should refer to Mental Health @Western <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

Statement on Gender-Based and Sexual Violence

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at the following website:

https://www.uwo.ca/health/student_support/survivor_support/get-help.html

To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Other important links:

- [Academic Advising \(Science and Basic Medical Sciences\)](#)
- [Learning Development and Success](#)
- [Office of the Registrar](#)
- [Wellness & Wellbeing](#)
- [Western USC Services](#)

Appendix 1: Western University Academic Policies and Procedures

The policies and procedures listed in this syllabus are outlined in the table below. In some cases, a policy does not include an accompanied procedures document.

Academic Policy	Name of Policy/Procedure	Links
General Policy	Marks/Grades; Definitions of Grades; Grading Scale for Undergraduate Students	Policy
General Policy	Structure of the Academic Year	Policy
Registration, Progression, Graduation	Course Numbering Policy, Essay Courses, and Hours of Instruction	Policy
Registration, Progression, Graduation	Undergraduate Course Credit	Policy • Procedures
Examinations	Definitions of Types of Examinations	Policy
Examinations	Evaluation of Academic Performance	Policy
Examinations	Examination Conflicts	Policy
Rights and Responsibilities	Academic Accommodation for Students with Disabilities	Policy
Rights and Responsibilities	Accommodation for Religious Holidays	Policy
Rights and Responsibilities	Policy on Academic Consideration – Undergraduate Students in First Entry Programs	Policy • Procedures
Rights and Responsibilities	Requests for Relief from Academic Decisions (Undergraduate)	Policy • Procedures
Rights and Responsibilities	Requests for Relief from Academic Decisions (Graduate)	Policy • Procedures
Rights and Responsibilities	Scholastic Offences (Undergraduate)	Policy • Procedures
Rights and Responsibilities	Senate Review Board Academic Appeals	Policy • Procedures