Record of Meeting of Advisory Committee for M.Sc. and Ph.D. Students
Department of Physiology and Pharmacology

SECTION 1: To Be Completed by the Student Prior to Meeting

Student Name: __________________________ ID#: __________________

Date Started Program: __________________________ Program: MSc _____ PhD ______

Date of Meeting: __________________________ Time/Location: __________

Date of Next Meeting: _______________________

Project/Thesis Title: ________________________________

Graduate Chair: Dr. Nica Borradaile
Supervisor: __________________________ Co-Supervisor _______________________
Committee Members: __________________________

GSR: __________________________

**SUMMARY OF PROGRESS TOWARDS GOALS RECOMMENDED AT THE LAST ADVISORY COMMITTEE MEETING (TO BE COMPLETED BY STUDENT):**

**SUMMARY OF PROGRESS TOWARDS DEGREE:**

“Basic Knowledge in Physiology and Pharmacology” modules:

Due date for completion: __________ Modules completed to-date __________

Courses completed since last meeting: ________________________________

Publications since last meeting: ________________________________

Scientific meetings attended: ________________________________

External Awards Currently Held: ________________________________

(OGS, OGSST, CIHR, NSERC etc; include end date of award)
SECTION 2: Advisory Committee GSR’s Report

Research Plan/Progress Report submitted? NO YES

Courses recommended for next term: __________________________
______________________________

Teaching (TA positions): __________________________

Changes to advisory committee composition? NO YES

Reasons for changes: __________________________
______________________________

Progress in Research (since last meeting):

a) Satisfactory _________
b) Unsatisfactory _________

Notes (if unsatisfactory):

Progress in Research (since start of graduate program):

a) Satisfactory _________
b) Unsatisfactory _________

Notes (if unsatisfactory):

Experimental work completed: NO YES

Change of status (M.Sc. to Ph.D.): NO YES

Date switched: _____________ (GSR to complete “MSc to PhD transfer recommendation” form and forward to Olga Krougly)
SECTION 3: Advisory Committee Recommendations and GSR summary

Comments and recommendations regarding Research Plan and Progress Report
(to be completed by GSR - continue on back of this page as necessary)

A) Goals accomplished as per last meeting:

B) Goals to be accomplished and time line for completion:

1. Goal 1:

2. Goal 2:

3. Goal 3:

4. Goal 4:

5. Goal 5:
Notes (including reasons for change in research experiments since last meeting, if applicable).
SECTION 4: Student Comments

(to be completed by the student after the meeting – return completed report to Olga Krougly, Graduate Administrator)

Student Signature: __________________________ Date:____________________

Committee Signatures:
Supervisor: __________________________ ______________________
Co-Supervisor: __________________________ ______________________
Committee Members: __________________________ ______________________

__________________________ ______________________
__________________________ ______________________
GSR:
Signature Date
### PhD Comprehensive Examination

To be completed following the Grant Writing Course (Phys/Pharm 9620)

<table>
<thead>
<tr>
<th>Suggested Date: ____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommended Topic Areas</td>
</tr>
<tr>
<td>------------------------------</td>
</tr>
<tr>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
</tr>
<tr>
<td>____________________________</td>
</tr>
</tbody>
</table>

---

### MSc/PhD Thesis Examining Board Information

<table>
<thead>
<tr>
<th>Projected Thesis Submission Date: ________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thesis Title: _____________________________</td>
</tr>
<tr>
<td>________________________________________</td>
</tr>
</tbody>
</table>

**Recommended Examiners:** (GSR to complete “Request for Thesis Examination Committee” form and forward to Graduate Studies Committee for approval)

<table>
<thead>
<tr>
<th>Departmental (2):</th>
<th>____________________________</th>
<th>____________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alt:</td>
<td>____________________________</td>
<td>____________________________</td>
</tr>
<tr>
<td>University:</td>
<td>____________________________</td>
<td>____________________________</td>
</tr>
<tr>
<td>External:</td>
<td>____________________________</td>
<td>____________________________</td>
</tr>
</tbody>
</table>

---