

**DEPARTMENT OF PATHOLOGY & LABORATORY MEDICINE  
ONE HEALTH PROGRAM**

**One Health 3300A/B – Foundations of One Health**

Course Syllabus for Fall 2020





Regular Class Meetings: Wednesday, September 9, 2020 – Wednesday, December 9, 2020

Examination Period: Friday, December 11, 2020 – Tuesday, December 22, 2020



Although this academic year might be different, Western University is committed to a **thriving campus**. We encourage you to check out the [Digital Student Experience](https://www.uwo.ca/dse/) website to manage your academics and well-being. Additionally, the following link provides available resources to support students on and off campus: <https://www.uwo.ca/health/>.

**TECHNICAL REQUIREMENTS**

	Stable internet connection		Laptop or computer
	Working microphone		Working webcam

**COURSE OVERVIEW AND IMPORTANT DATES**

Delivery Mode*	Dates	Time
Virtual Asynchronous	N/A	N/A
Virtual Synchronous	Thursdays**	10AM-11:30AM

\*Details about design and delivery of the course are listed below in Section 4

\*\*\*During the final week of classes, the virtual synchronous session will be held on Wednesday

Classes Start	Reading Week	Classes End	Study day(s)	Exam Period
September 9	November 2 - 8	December 9	December 10	December 11 - 22

\*November 12, 2020: Last day to drop a first-term half course or a first-term full course without penalty

## CONTACT INFORMATION

Course Coordinator	Contact Information
Stephanie J. Frisbee, PhD, MSc Assistant Professor, Department of Pathology & Laboratory Medicine	<p><b><i>All communication will be conducted through OWL; please use the “Messages” feature in OWL to contact the instructors and TA.</i></b></p>
Instructors	
Dr. F. J. Olea Popelka Associate Professor, Department of Pathology & Laboratory Medicine One Health Endowed Chair	
Dr. P. Kiser Assistant Professor, Department of Pathology & Laboratory Medicine	
Dr. G. McKinley Assistant Professor, Department of Pathology & Laboratory Medicine	
Teaching Assistant	
Ebuka Osuji, BSc MSc Candidate, One Health Department of Pathology & Laboratory Medicine	

## COURSE DESCRIPTION AND DESIGN

The core concepts and foundational approaches fundamental to the multi-sectoral and collaborative discipline of One Health are presented in lectures and case studies. Topics covered include the history, evolution, and scope of the field, and the three foundational pillars of One Health (human health, animal health, and environmental health).

Anti-requisite(s): None

Pre-requisites: Biology 1001A and 1002B; Biology 2244A/B or Statistical Sciences 2244A/B; registration in 3rd or 4th year of BMSc or BSc

Co-requisites: None

Mode	Dates	Time	Frequency
Virtual Asynchronous	Weekly lessons are posted Saturday (@noon)	2 hrs (not incl. reading, activities, or preparation for weekly synchronous sessions or quiz)	Weekly
Virtual Synchronous	Thursdays*	10AM-11:30AM	Weekly
Open Office Hours	Thursdays	11:30AM-12Noon**	Weekly

\*During the final week of classes, the virtual synchronous session will be held on Wednesday

\*\*During the final week of classes, open office hours will be held from 10AM-Noon on Thursday (“study day”)

- Asynchronous pre-work must be completed prior to synchronous sessions.
- Attendance at synchronous sessions is strongly encouraged.
- Missed work should be completed within 1 hour of return to academic activities hours
- Synchronous sessions will be recorded and posted in OWL. A link and password for each session will be sent to students via an OWL Announcement 1 hour prior to the session starting.
- Weekly open office hour sessions will be recorded and posted in OWL.
- Closed captioning will be provided on audio or video recordings.

All course material will be posted to OWL: <http://owl.uwo.ca>. If students need assistance, they can seek support on the [OWL Help page](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800. [Google Chrome](#) or [Mozilla Firefox](#) are the preferred browsers to optimally use OWL; update your your browsers frequently. Students interested in evaluating their internet speed, please click [here](#).

## **LEARNING OUTCOMES**

This course represents a core learning experience for students in One Health or those interested in learning more about One Health. Fundamental concepts in One Health will be emphasized, including the history, evolution, and scope of the field, and the foundational pillars of One Health, specifically human health, animal health, and environmental health. Additionally, the role of a One Health approach in informing health policy and integrating One Health into governance systems will be introduced. Students will synthesize and integrate these fundamental concepts during critical evaluations of contemporary One Health case studies.

### **Course Learning Objectives**

Upon completion of this course, students will be able to:

1. Explain the field of One Health, its definition, scope, and how and why it has emerged as an independent field of study;
2. Describe the three main pillars of One Health and discuss the origins and determinants of health in each these pillars;
3. Identify and interpret the complex biologic connections and interdependence between the three main pillars of One Health;
4. Discuss and evaluate major health challenges facing society using a One Health approach;
5. For a given health problem, identify, discuss, and evaluate non-health consequences, such as cultural, socioeconomic, and economic consequences, and the role of key stakeholders using the One Health approach;
6. Evaluate health challenges and formulate possible solutions to these problems using a One Health approach;
7. Use the One Health scientific literature and apply the broader scientific literature to a One Health problem.

## **COURSE CONTENT AND WEEKLY SCHEDULE**

*\*\*Please note: The Instructors reserve the right to adjust the weekly course topics, lecturers, readings, and / or in-class activities as necessary. Any and all changes will be communicated to students via OWL. All times listed are "local" London, ON time (\*\*daylight savings time starts Nov. 1, 2020).*

<b>Week</b>	<b>Date / Week of...</b>	<b>Topic</b>	<b>Instructor</b>	<b>Notes / Comments</b>
1	September 9 <sup>th</sup>	<u>Lesson 1:</u> Introduction	Dr. Frisbee	<u>Lesson Materials Released:</u> Wed. @9AM (9/09) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (9/10) <u>Weekly Open Office Hours:</u> No office hours this week <u>Weekly Quiz Available:</u> No quiz this week <u>Learning Outcomes Covered:</u> N/A <u>Other Materials Due:</u> N/A
2	September 14 <sup>th</sup>	<u>Lesson 2:</u> History, Development & Scope of One Health	Dr. Olea-Popelka	<u>Lesson Materials Released:</u> Sat. @noon (9/12) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (9/17) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (9/17) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (9/17 to 9/21) <u>Learning Outcomes Covered:</u> #1, 2, 7 <u>Other Materials Due:</u> Term project topic+brief description due (via OWL message) to Dr. Frisbee by 8PM on 9/17/2020
3	September 21 <sup>st</sup>	<u>Lesson 3:</u> Animal Health #1	Dr. Olea-Popelka	<u>Lesson Materials Released:</u> Sat. @noon (9/19) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (9/24) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (9/24) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (9/24 to 9/28) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> N/A
4	September 28 <sup>th</sup>	<u>Lesson 4:</u> Animal Health #2	TBA	<u>Lesson Materials Released:</u> Sat. @noon (9/26) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (10/01) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (10/01) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (10/01 to 10/05) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> Term Report – Title, objectives, and annotated bibliography due at 11:55PM on Mon., Sept 28 via OWL portal. (Non-mandatory)
5	October 5 <sup>th</sup>	<u>Lesson 5:</u> Environmental Health #1 (Physical Envnt)	Dr. Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (10/03) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (10/08) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (10/08) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (10/08 to 10/12) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> N/A

Week	Date / Week of...	Topic	Instructor	Notes / Comments
6	October 12 <sup>th</sup>	<u>Lesson 6:</u> Environmental Health # 2 (Social & Built Env't)	Dr. Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (10/10) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (10/15) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (10/15) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (10/15 to 10/19) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> N/A
7	October 19 <sup>th</sup>	<u>Lesson 7:</u> Human Health #1	Dr. Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (10/17) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (10/22) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (10/22) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (10/22 to 10/26) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> Term Report – Detailed outline due at 11:55PM on Mon., Oct. 19 via OWL portal. (Non-mandatory)
8	October 26 <sup>th</sup>	<u>Lesson 8:</u> Human Health #2	Dr. Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (10/24) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (10/29) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (10/29) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (10/29 to 11/02) <u>Learning Outcomes Covered:</u> #2, 3, 4, 5, 7 <u>Other Materials Due:</u> N/A
9	<b>November 2<sup>nd</sup> to November 8<sup>th</sup></b>	<b>Fall Break Week</b>	<b>N/A</b>	<b>N/A</b>
10	November 9 <sup>th</sup>	<u>Lesson 9:</u> Integrated Case #1 – Antimicrobial Resistance & Agricultural Practices	TBA	<u>Lesson Materials Released:</u> Sat. @noon (11/07) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (11/12) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (11/12) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (11/12 to 11/16) <u>Learning Outcomes Covered:</u> #2-7 <u>Other Materials Due:</u> Term Report – Full draft due at 11:55PM on Mon., Nov. 9 via OWL portal. (Non-mandatory)
11	November 16 <sup>th</sup>	<u>Lesson 10:</u> Integrated Case #2 – Indigenous Health	Dr. McKinley	<u>Lesson Materials Released:</u> Sat. @noon (11/14) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (11/19) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (11/19) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (11/19 to 11/23) <u>Learning Outcomes Covered:</u> #2-7 <u>Other Materials Due:</u> N/A
12	November 23 <sup>rd</sup>	<u>Lesson 11:</u>	Dr. Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (11/21) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (11/26)

Week	Date / Week of...	Topic	Instructor	Notes / Comments
		Integrated Case #3 – One Health Approaches to Chronic Diseases		<u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (11/26) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (11/26 to 11/30) <u>Learning Outcomes Covered:</u> #2-7 <u>Other Materials Due:</u> N/A
13	November 30 <sup>th</sup>	Lesson 12: Integrated Case # 4 – COVID-19 Part 1	Dr. Frisbee & Dr. Olea-Popelka	<u>Lesson Materials Released:</u> Sat. @noon (11/28) <u>Weekly Class Meeting:</u> Thurs. 10AM-11:30AM (12/03) <u>Weekly Open Office Hours:</u> Thurs. 11:30AM-noon (12/03) <u>Weekly Quiz Available:</u> Thurs. 8PM to Mon. 7:55PM (12/03 to 12/07) <u>Learning Outcomes Covered:</u> #2-7 <u>Other Materials Due:</u> N/A
14	December 7 <sup>th</sup>	Lesson 13: Integrated Case # 4 – COVID-19 Part 2	Dr Frisbee	<u>Lesson Materials Released:</u> Sat. @noon (12/05) <u>Weekly Class Meeting:</u> <b>Wed.</b> 10AM-11:30AM (12/09) <u>Weekly Open Office Hours:</u> Thurs. 10AM-Noon (12/10) <u>Weekly Quiz Available:</u> N/A (No quiz available this week) <u>Learning Outcomes Covered:</u> N/A <u>Other Materials Due:</u> (1) Final day to submit selection of which quizzes to “count” toward final grade (due via OWL message to Dr. Frisbee by 6:55PM on Wed., Dec. 9); (2) Term Report – Final, written term report (+response to comments, for relevant students) due at 11:55PM on Wed., Dec. 9 via OWL portal. (Mandatory)
--	<b>(Wed.) December 9<sup>th</sup></b>	<b>Last Day of Classes</b>	<b>N/A</b>	<b>[Weekly virtual synchronous session – see above]</b>
--	<b>(Thurs.) December 10<sup>th</sup></b>	<b>Study Day</b>	<b>N/A</b>	<b>[Weekly open office hours from 10AM-noon – see above]</b>
--	<b>(Fri.) December 11<sup>th</sup> to (Tues.) December 22<sup>nd</sup></b>	<b>Final Exam Period</b>	<b>N/A</b>	<b>Final presentations to be scheduled one-on-one with each student. Time slots will be available throughout the examination period.</b>

## ONLINE PARTICIPATION AND ENGAGEMENT

- Students are expected to participate and engage with content as much as possible.
- Students are strongly encouraged, but not required, to participate in the Discussion Forums. Two Discussion Forums will be posted each week: one to accompany each weekly Lesson (open from Saturday through the following Monday) and one to accompany each weekly synchronous class meeting (open from Thursday through the following Monday). The Discussion Forums for each week will close each Monday when the quiz for that week closes (Monday evenings at 7:55PM).
- Students can participate by interacting in the forums with their peers and Instructors. The Instructor(s) will monitor and participate in the Discussion Forums throughout each week.

## EVALUATION

Assessment	Format	Weighting	Due Date
Quizzes	<p>Online in OWL.</p> <p>Each quiz will be 30 min. long and consist of 30 points: 15 points from true/false or multiple-choice questions, 5 points from 2 short answer questions, and 10 points from 2 long answer questions.</p> <p>Questions will be drawn from a question bank, so no two quizzes / quiz questions will be identical.</p>	<p>Each quiz is worth 3.5%.</p> <p>Students must take a minimum of 5 quizzes and “count” a maximum of 10 quizzes.</p> <p>Students writing fewer than the minimum number of quizzes will have “missing” quizzes automatically assigned a grade of zero (“0”).</p> <p>Students writing 6-10 quizzes may choose which quizzes to count toward their final grade and / or to reduce the weighting of their final presentation.</p> <p>In total, quizzes will contribute 17.5% (for students writing 5 quizzes) or up to 35% (for students writing and “counting” 10 quizzes) towards their final grade.</p>	<p>As posted in the Weekly Schedule (above), weekly quizzes will “open” in OWL at 8PM on the Thursday evening of each week and close at 7:55PM on the following Monday.</p> <p>Because any individual quiz is not mandatory, extensions or accommodations for medical or self-reported absences will not be granted. No exceptions.</p>
Term Project	<p>The Term Project is designed to allow students to investigate a health problem of interest in-depth, to reinforce course material and learning objectives, and to provide students with the opportunity to evaluate health challenges and formulate possible solutions to these problems using a One Health approach.</p> <p>Topics (plus a brief description of objective) must be approved, in writing, by Dr. Frisbee. Students may NOT select a topic too similar to a topic from a previous year’s student or a topic that is include in course material (e.g., COVID-19); Dr. Frisbee’s adjudication on ‘acceptable topics’ is final.</p>	<p>40% (Total)</p> <p>Title, objectives, and annotated bibliography: 5% (non-mandatory)</p> <p>Detailed outline: 5% (non-mandatory)</p> <p>Full draft: 10% (non-mandatory)</p> <p>Response to comments*: 5% (mandatory only for students who submitted a full draft)</p> <p><i>*Submitted at the time of the final, written project</i></p> <p>Final, written project: 15%-40% (mandatory)</p> <p>A student is required to submit only the final, written project, but may choose to submit any</p>	<p>The due date for submission of the term project topic + brief description, posted in the Weekly Schedule (above) is due to Dr. Frisbee by 8PM on 9/17/2020 (to be submitted via OWL message). While this submission is mandatory, it will not be graded. Further, students must receive written approval from Dr. Frisbee. Revisions in topics or project focus may be required by Dr. Frisbee.</p> <p>Title, objectives, and annotated bibliography due at 11:55PM on Mon., Sept 28 via OWL portal. (Non-mandatory)</p>

Assessment	Format	Weighting	Due Date
	<p>Students who submit a final, written project on a non-approved topic will be assigned a grade of zero ("0").</p> <p>The Term Project can be completed in up to 5 parts. Only the topic+brief description (not graded, only approved) and the final, written project (graded) are mandatory</p> <p>A detailed description of the Term Project and grading rubrics will be posted for students in OWL.</p>	<p>or all of the non-mandatory components. For each non-mandatory component submitted, the weight of the final, written project is reduced by the amount of each non-mandatory component submitted. Thus, a student who submits all non-mandatory components (a total of 25%) will reduce the weight of their final, written project from 40% to 15%.</p> <p><u>Important Notes:</u></p> <ul style="list-style-type: none"> <li>The final, written project is mandatory for all students. A student who has submitted one or more components, but does NOT submit the final, written project, will be assigned a grade of zero ("0") for the entirety of the Term Project (40% of total final grade).</li> <li>Students who submit a full draft must also submit "responses to comments" with their final, written project. Students who do not submit these responses will be assigned a grade of zero ("0") for that 5% of the total, final grade.</li> </ul>	<p>Detailed outline due at 11:55PM on Mon., Oct. 19 via OWL portal. (Non-mandatory)</p> <p>Full draft due at 11:55PM on Mon., Nov. 9 via OWL portal. (Non-mandatory)</p> <p>Final, written term report (+response to comments, for relevant students) due at 11:55PM on Wed., Dec. 9 via OWL portal. (Mandatory)</p> <p>For non-mandatory components, extensions or accommodations for medical or self-reported absences will not be granted. No exceptions.</p> <p>The final, written term report will only be accepted after the posted due date and time for students submitting medical or self-reported accommodations. Final, written term reports are due within 1 hour of the student's return to academic activities.</p>
Final Presentation	<p>Live, one-on-one with each individual student, via Zoom.</p> <p>Students will make a 7-10 minute presentation based on their final, written term project; use of presentation-based software is expected. Students will then be asked questions relating to their term project and / or how topics and material covered throughout the term applies to or is related to the student's term project.</p> <p>Final presentation sessions will be recorded.</p> <p>Each presentation session is expected to be 45 minutes, 60 minutes maximum.</p>	<p>25% - 42.5% depending upon the number of quizzes that each student writes / elects to "count" toward their final grade.</p> <p>Students must submit, in writing (via OWL message to Dr. Frisbee), which of their quizzes to count toward their final grade by 6:55PM on Wed., Dec. 9. Changes or alterations to this selection will NOT be accepted after this date. Students failing to submit this selection by the above date will automatically have their "best 5" quizzes counted and, thus, their final presentation will be worth 42.5% of their final grade.</p>	<p>Time slots will be available throughout the final examination period. Each student will schedule their final presentation directly with Dr. Frisbee. Dr. Frisbee will post a schedule of available time slots in OWL after the Fall Break Week.</p>

- All assignments are due at the times and dates specified.
- Virtual proctoring will be used.
- Written assignments and weekly quizzes (short and long answered) will be submitted to Turnitin.
- For the Term Project (all components), students will have unlimited submissions to Turnitin.
- Rubrics will be used to evaluate the Term Project (all components) and will be posted with the instructions.

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90%-100%	One could scarcely expect better from a student at this level
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A	80%-89%	Superior work which is clearly above average
B	70%-79%	Good work, meeting all requirements, and eminently satisfactory
C	60%-69%	Competent work, meeting requirements
D	50%-59%	Fair work, minimally acceptable
F	Below 50%	Fail

### **Information about late or missed evaluations:**

- Extensions or late submissions for weekly quizzes will not be accepted for any reason, including documented or self-reported illness. No exceptions. This includes instances nearing the end of the term where students have not yet completed 5 weekly quizzes. **PLAN YOUR TERM WISELY.**
- Extensions or late submissions for non-mandatory components of the Term Project will not be accepted for any reason, including documented or self-reported illness. No exceptions.
- Late submissions for the mandatory component of the Term Project (final, written report), absent documentation, will not be accepted and a grade of zero ("0") will be assigned.
- Extensions or late submissions for the mandatory component of the Term Project (final, written report) will **ONLY** be accepted with documented or self-reported illness. The final, written report must be submitted via the OWL portal within 1 hour of the student's return to academic activities (i.e., within 1 hour of the expiry of the covered illness period). Any submission not received within this 1-hour time period will be assigned a grade of zero ("0").
- The final presentation for this course is a one-on-one, "in person" (i.e., via Zoom) oral presentation. The Instructor will make many, many time slots throughout the final examination period available to students, and students will be able to schedule an appointment – the time and date – for their final presentation. Only documented illness will be accepted as a reason for a student is to miss their scheduled final presentation appointment; self-reported absences will not be accepted for the final presentation. Students missing their scheduled final presentation appointment will be assigned a grade of INC ("incomplete") and be required to complete an alternate-format re-scheduled final exam at the time scheduled by the Registrar. If a student fails to complete their re-scheduled final exam, the student may choose (a) to have their grade for the final presentation be recorded as "0" ("zero") OR (b) to re-take the final presentation during the next scheduled offering of the course.
- Final presentation sessions for each student will be recorded (in Zoom).

### **COMMUNICATION**

- Students should check the OWL site every 24 – 48 hours.
- A weekly update will be provided on the OWL announcements.
- Students should email their instructor(s) and teaching assistant(s) using OWL "messages".
- Emails will be monitored daily; students will receive a response in 24 – 48 hours.
- This course will use Zoom for discussions; all live Zoom sessions will require a password, which will be posted in OWL.
- This course will use the OWL forum for discussions.
- Students should post all course-related content on the discussion forum so that everyone can access answers to questions.
- The discussion forums will be monitored daily by instructors or teaching assistants.

### **OFFICE HOURS**

- Open office hours will be held weekly via Zoom, on Thursdays from 11:30AM-12Noon (from 10AM-Noon during the final week of classes). A link and password for each session will be sent to students via an OWL Announcement 1 hour prior to the session starting. Open office hours will be recorded and posted in OWL.
- Students are also able to make an individual appointment with the Instructor by contacting the Instructor through OWL messages to arrange a date and time for the appointment. Individual appointments sessions will NOT be recorded.
- Open (group office hour) will be held, recorded, and posted for everyone to view.

### **RESOURCES**

- All resources will be posted in OWL.
- Required textbook.
- Required study guide (put the \$\$).
- Additional resources.

## **PROFESSIONALISM & PRIVACY**

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- Students are expected to follow online etiquette expectations provided on OWL;
- All course materials created by the instructor(s) are copyrighted and cannot be sold/shared;
- Recordings are not permitted (audio or video) without explicit permission;
- Recordings posted in OWL are not to be distributed;
- Students will be expected to take an academic integrity pledge before all assessments;
- All recorded sessions will remain within the course OWL site; recorded sessions are NOT to be taken outside the course OWL site (e.g., saved to a student's computer or distributed).

## **HOW TO BE SUCCESSFUL IN THIS CLASS**

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time.
2. Make it a daily habit to log onto OWL to ensure you have seen everything posted to help you succeed in this class.
3. Create weekly checklists based on tasks, assignments, and due dates in OWL to help you stay on track.
4. Take notes as you go through the lesson material. Treat this course as you would a face-to-face course. Keeping handwritten notes or even notes on a regular Word document will help you learn more effectively than just reading or watching the videos.
5. Connect with others. Try forming an online study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, check the online discussion boards or contact your instructor(s) and / or teaching assistant(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

## **WESTERN ACADEMIC POLICIES AND STATEMENTS**

### **Absence from Course Commitments**

#### **[Policy on Academic Consideration for Student Absences](#)**

In the interest of the health and safety of students and health care providers, you are no longer required to seek a medical note for absences this term. If you are unable to meet a course requirement due to illness you should use the [Illness Reporting Tool](#). This tool takes the place of the need to submit a medical note and the Self-Reported Absence System formally used by undergraduate students. Students should communicate promptly with their instructor and use this tool with integrity. For assignments where self-reported absences are accepted (see above), missed assignments are due within one (“1”) hour of the student’s return to academic activities.

### **Accommodation for Religious Holidays**

The policy on Accommodation for Religious Holidays can be viewed [here](#).

### **Special Examinations**

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the Instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates. These dates as well as other important information about examinations and academic standing can be found [here](#).

### **Academic Offenses**

Scholastic offences are taken seriously, and students are directed [here](#) to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence.

### **Accessibility Statement**

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation or review [The policy on Accommodation for Students with Disabilities](#).

### **Correspondence Statement**

The centrally administered **e-mail account** provided to students will be considered the individual’s official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

### **Turnitin and Other Similarity Review Software**

All assignments will be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. Students will be able to view their results before the final submission. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](#).

## **BMSUE ACADEMIC POLICIES AND STATEMENTS**

### **Copyright and Audio/Video Recording Statement**

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

### **Rounding of Marks Statement**

Across the Basic Medical Sciences Undergraduate Education programs, we strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g. a 79 will NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained is the mark you achieved, and the mark assigned; requests for mark “bumping” will be denied.

## **SUPPORT SERVICES**

The following links provide information about support services at Western University.

[Academic Counselling \(Science and Basic Medical Sciences\)](#)

[Appeal Procedures](#)

[Registrarial Services](#)

[Student Development Services](#)

[Student Health Services](#)