





**DEPARTMENT OF PATHOLOGY & LABORATORY MEDICINE  
ONE HEALTH PROGRAM**

**One Health 3300A/B – Foundations of One Health**

Course Syllabus for Fall 2022

**Technical Requirements:**

	Stable internet connection		Laptop or computer
	Working microphone		Working webcam

**Important Dates:**

Classes Start	Reading Week	Classes End	Study Day(s)	Exam Period
September 8	October 31-November 6	December 8	December 9	December 10–22

*\*November 12, 2022: Last day to drop a Fall Term half course or a Fall Term full course without penalty*

**Contact Information**

Course Coordinator & Instructor	Contact Information
Stephanie J. Frisbee, PhD, MSc Assistant Professor, Department of Pathology & Laboratory Medicine	<b>All communication will be conducted through OWL; please use the “Messages” feature in OWL to contact the Instructors and TAs.</b>
<b>Program Coordinator</b> Cheryl Campbell Undergraduate Education Program Coordinator, Department of Pathology	
<b>Teaching Assistant</b> Gabrielle Alimorad, BSc MSc Candidate, Epidemiology & Biostatistics	
Moheem Halari, MBBS, MSc Doctoral Candidate, Pathology & Laboratory Medicine	

**Course Description & Delivery**

The core concepts and foundational approaches fundamental to the multi-sectoral and collaborative discipline of One Health are presented in lectures and case studies. Topics covered include the history, evolution, and scope of the field, and the three foundational pillars of One Health (human health, animal health, and environmental health).

- Anti-requisite(s): None
- Pre-requisites: Biology 1001A and 1002B; Biology 2244A/B or Statistical Sciences 2244A/B; registration in 3rd or 4th year of BMSc or BSc
- Co-requisites: None
- Delivery Mode: Live / In-person (Lectures & Tutorials)  
Live / In-person or Virtual (Office Hours)  
OWL (Introductory Module)  
OWL (Course materials)

Mode	Days	Time & Location	Frequency
Lecture (Section 001)	Tuesdays	1430h-1630h North Campus Building – Room 117 (NCB-117)	Weekly
Tutorial (Sections 002-005)	Thursdays	Section 002: 0930h-1030h; WIRB-1170 Section 003: 0930h-1030h; WIRB-1170 Section 004: 1430h-1530h; PAB-150 Section 005: 1530h-1630h; PAB-150	Weekly
Office Hours	Various	TAs will hold weekly 1-hour Office Hours. Specific times will be communicated to students via OWL, and the Zoom link will be posted in the course calendar in OWL. Please note the focus for each TA: <ul style="list-style-type: none"> <li>• Moheem will address questions related to the Term Project</li> <li>• Gabrielle will address questions related to weekly tutorial activities</li> <li>• All other questions should be directed to Dr. Frisbee</li> </ul> Dr. Frisbee is available to speak to students before or after weekly lectures or tutorial sessions, or by direct appointment.	Weekly via Zoom

### Additional Notes:

- Students are expected to prepare for each lecture and tutorial by completing the assigned materials (readings, activities etc., as posted in OWL) in advance of the weekly in-person sessions. Lectures and tutorials will build upon these assigned materials and will not be a substitute for completing them.
- Attendance is not mandatory. Students will be evaluated based on their participation in weekly tutorial sessions (described in more detail, below), which is not the same as “attendance”.
- Neither lecture nor tutorial sessions will be recorded, nor are students permitted to make their own recordings under any circumstances.

### Course Learning Outcomes

This course represents a core learning experience for students in One Health or those interested in learning more about One Health. Fundamental concepts in One Health will be emphasized, including the history, evolution, and scope of the field, and the foundational pillars of One Health, specifically human health, animal health, and environmental health. Additionally, the role of a One Health approach in informing health policy and integrating One Health into governance systems will be introduced. Students will synthesize and integrate these fundamental concepts during critical evaluations of contemporary One Health case studies.

### Course Learning Objectives

Upon completion of this course, students will be able to:

1. Explain the field of One Health, its definition, scope, and how and why it has emerged as an independent field of study;
2. Describe the three main pillars of One Health and discuss the origins and determinants of health in each these pillars;
3. Identify and interpret the complex biologic connections and interdependence between the three main pillars of One Health;
4. Discuss and evaluate major health challenges facing society using a One Health approach;
5. For a given health problem, identify, discuss, and evaluate non-health consequences, such as cultural, socioeconomic, and economic consequences, and the role of key stakeholders using the One Health approach;
6. Evaluate health challenges and formulate possible solutions to these problems using a One Health approach;
7. Use the One Health scientific literature and apply the broader scientific literature to a One Health problem.

**Course Content & Weekly Schedule\*\***

\*\*The Instructor reserves the right to adjust the weekly course topics, lecturers, readings, and / or in-class activities as necessary. Any and all changes will be communicated to students via OWL.

Week	Lecture		Tutorial	
	Date	Topic	Date	Activity / Topic
1	Sept. 8–11	Introductory Module ( <i>Online in OWL; all aspects of this module must be completed before students can access Lesson 1</i> )		
2	Tues., Sept. 13	<u>Lesson 1</u> : History, Development & Scope of One Health	Thurs., Sept. 15	<u>Group Activity</u> : One Health in Current Events
3	Tues., Sept. 20	<u>Lesson 2</u> : Environmental Health 1	Thurs., Sept. 22	<u>Group Activity</u> : Environmental Data
4	Tues., Sept. 27	<u>Lesson 3</u> : Environmental Health 2	Thurs., Sept. 29	<u>Debate</u> : Sustainable Development Goals
5	Tues., Oct. 4	<u>Lesson 4</u> : Animal Health 1	Thurs., Oct. 6	Discussion of Term Project
6	Tues., Oct. 11	<u>Lesson 5</u> : Animal Health 2	Thurs., Oct. 13	<u>Case Study</u> : Animals & Economics
7	Tues., Oct. 18	<u>Lesson 6</u> : Human Health 1	Thurs., Oct. 20	<u>Group Activity</u> : Population Data
8	Tues., Oct. 25	<u>Lesson 7</u> : Human Health 2	Thurs., Oct. 27	<u>Debate</u> : What is the best way to improve health?
9	Oct. 31–Nov. 6	<b>Fall Break Week</b>		
10	Tues., Nov. 8	<u>Lesson 8</u> : Detection	Thurs., Nov. 10	<u>Group Activity</u> : Surveillance Systems
11	Tues., Nov. 15	<u>Lesson 9</u> : Prevention	Thurs., Nov. 17	Discussion of Term Project
12	Tues., Nov. 22	<u>Lesson 10</u> : Response	Thurs., Nov. 24	<u>Debate</u> : Policy Instruments
13	Tues., Nov. 29	<u>Lesson 11</u> : Context, Economics, Culture (& Policy!)	Thurs., Dec. 1	Term Project Presentations
14	Tues., Dec. 6	<u>Lesson 12</u> : Stakeholders, Implementation, Translation	Thurs., Dec. 8	Term Project Presentations

**General Weekly “Flow”**

To assist students with planning, the following graphic provides an overview of the general weekly flow of activities associated with this course:

<b>Monday</b>
<ul style="list-style-type: none"> <li>• Weekly quiz (from previous week) closes at 7:55PM</li> <li>• Watch for an OWL Announcement with information about TA office hours</li> </ul>
<b>Tuesday</b>
<ul style="list-style-type: none"> <li>• Lecture @1430h-1630h in NCB-117</li> <li>• Possible TA office hours (day and time will vary from week-to-week)</li> </ul>
<b>Wednesday</b>
<ul style="list-style-type: none"> <li>• Possible TA office hours (day and time will vary from week-to-week)</li> </ul>
<b>Thursday</b>
<ul style="list-style-type: none"> <li>• Weekly tutorial sessions</li> <li>• Possible TA office hours (day and time will vary from week-to-week)</li> <li>• Weekly quiz opens in OWL @8PM</li> </ul>
<b>Friday</b>
<ul style="list-style-type: none"> <li>• Weekly quiz is open in OWL</li> <li>• Possible TA office hours (day and time will vary from week-to-week)</li> </ul>
<b>Saturday</b>
<ul style="list-style-type: none"> <li>• Weekly quiz is open in OWL</li> <li>• Weekly module (with all weekly lesson materials) opens in OWL @noon</li> </ul>
<b>Sunday</b>
<ul style="list-style-type: none"> <li>• Weekly quiz is open in OWL</li> </ul>

## Course Materials & Resources

All course material will be posted to OWL: <http://owl.uwo.ca>. Any changes will be indicated on the OWL site and discussed with the class. If students need assistance, they can seek support on the [OWL Help page](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800. [Google Chrome](#) or [Mozilla Firefox](#) are the preferred browsers to optimally use OWL; update your browsers frequently. Students interested in evaluating their internet speed, please click [here](#).

Please Note: All course materials, including this Syllabus, have been designed or assembled for use as part of One Health 3300A/B at the University of Western Ontario. Unless otherwise stated, for example published articles or book chapters, the materials are the intellectual property of the Instructor. You may not use, including but not limited to sharing, publishing, posting on a website, selling, or otherwise circulating, these materials unless that use in Canada's Copyright Act covers the particular use. Violation of these restrictions may constitute grounds for academic misconduct proceedings and/or legal action against you.

## Evaluation

Assessment	Format	Weighting	Due Date
Quizzes	<p>Online in OWL (Quiz &amp; Exam Portal). Each quiz will be 20 min. long and consist of 20 points from true/false, multiple-choice, matching etc. questions.</p> <p>Questions will be drawn from a question bank and displayed in a random order, so no two quizzes / quiz questions will be identical. Additionally, questions will be displayed in "linear access" only (i.e., can only move forward through questions and not backwards (cannot re-visit questions)).</p> <p>Any material from each Lesson, including the learning objectives, readings, lecture, or topics discussed in the weekly tutorial sessions, may be included in the quiz for that Lesson.</p>	<p>20%</p> <p>A total of 12 quizzes will be available (one for each Lesson) throughout the Term. The best 8 quizzes will be included in the student's final grade.</p> <p>Quizzes are worth 20% of the final grade. Each quiz is worth 2.5%.</p>	<p><b>Weekly quizzes will "open" in OWL at 8PM on the Thursday evening of each week and "close" at 7:55PM on the following Monday.</b></p> <p>Because any individual quiz is not mandatory, requests for extensions or late submissions for medical or other reasons will not be granted. No exceptions. Please refer to the Policy Statement, below.</p>
Participation Weekly Tutorial Sessions	<p>The Instructor and TA will assess each student's participation during weekly tutorial sessions. It is noted that this is NOT an assessment of attendance but an evaluation of the student's engagement and participation in discussions during the weekly tutorial sessions. Consideration will be given for both the quality of the student's contributions as well as the respectful engagement with peers. (Bluntly: we are not evaluating who can talk the most and / or the loudest.)</p>	<p>20%</p> <p>Guidance on the evaluation criteria will be provided to students.</p>	<p>Weekly</p> <p>To facilitate this evaluation, students are asked to please bring a "tent card" with their name written in large, clear printing to place on the front of their desk during each weekly tutorial session.</p> <p>Students will be provided feedback on their standing for this evaluation at the approximate half-way point of the Term.</p>
Term Project: Written Report	<p>The Term Project (Written Report) will be completed in a group (group membership will be assigned based on tutorial session and posted in OWL).</p> <p>The Term Project is designed to allow students to investigate a health problem of interest in-depth, to reinforce course material and learning objectives, and to provide students with the opportunity to evaluate health challenges and formulate possible solutions to these problems using a One Health approach.</p> <p>Topics (plus a brief description of objective) must be approved, in writing. Additionally,</p>	<p>30% Total (5% + 25%)</p> <p>A detailed description of the Term Project (Written Report) and grading rubrics will be posted for students in OWL (Term Project Info).</p> <p>It is the intention that all students in the group receive the same grade, though a student may not receive the same grade</p>	<p>Submission of the Term Project topic and a brief description is mandatory, though it will not be graded. <b>It is due at 8PM on Friday, September 30, 2022, via OWL (Assignment Portal).</b> Students must receive written approval for their topic; revisions in topics or project focus may be required.</p> <p>Submission of a detailed group work plan and writing outline for the Term Project is mandatory and is worth 5% of the total grade. <b>It is due at 8PM on Friday, October 21, 2022, via OWL (Assignment Portal).</b> Late submissions will be accepted, with a 25% penalty for each 24-hour period or part</p>

Assessment	Format	Weighting	Due Date
	<p>topics much be unique, meaning that students may <u>NOT</u> select a topic too similar to a topic from a previous year's topic (listed on the "topics not allowed" list posted in OWL) <u>OR</u> a topic already selected / approved in the current class. A list of "taken" topics will be posted in OWL (Term Project Info). Dr. Frisbee's adjudication on 'acceptable topics' is final. Students who submit a final, written Term Project on a non-approved topic will be assigned a grade of zero ("0").</p>	<p>as their group members if it is determined that the distribution of work was not equal.</p>	<p>thereof after the due date (above). Please refer to the Policy Statement, below.</p> <p>Submission of the final, written Term Project is mandatory. <b>It is due at 11:55PM on Friday, November 25, 2022, via OWL (Assignment Portal).</b></p> <p>The final, written Term Project is a group project. Late submissions will only be accepted if <u>ALL</u> members of the group have a documented medical absence. In such a situation, the final, written Term Project must be submitted within 24 hours of the end of the medical absence(s).</p>
Term Project: Oral Presentation	<p>The Term Project (Oral Presentation) will be completed in the same groups as the Written Report.</p> <p>Groups will be randomly assigned to a presentation session during their weekly tutorial session during the last 2 weeks of the term. Presentations will be 10 minutes in length, followed by a 5-minute question period.</p> <p>It is expected that both the presentation and response to questions will be equally shared between group members.</p>	<p>20%</p> <p>A detailed description of the Term Project (Oral Report) and grading rubrics will be posted for students in OWL (Term Project Info).</p> <p>It is the intention that all students in the group receive the same grade, though a student may not receive the same grade as their group members if it is determined that the distribution of work was not equal.</p>	<p>The Term Project (Oral Presentation) is mandatory. <b>All groups must submit their presentations ("slides" or other, similar format) by 11:55PM on Wednesday, November 30, 2022, via OWL (Assignment Portal).</b> Group presentation may not deviate substantively from their submitted presentation. Late submissions will only be accepted if <u>ALL</u> members of the group have a documented medical absence. In such a situation, the Term Project (Oral Presentation "slides") must be submitted within 24 hours of the end of the medical absence(s). Please refer to the Policy Statement, below.</p> <p>The final Term Project (Oral Presentation) is a group presentation. Presentation time slots will be randomly assigned during the group's regularly scheduled tutorial session during the 13<sup>th</sup> or 14<sup>th</sup> week of the term (see the Weekly Schedule, above). Once assigned, a group's presentation timeslot will not be re-scheduled unless <u>ALL</u> members of the group have a documented medical absence. If a group member misses their scheduled presentation timeslot, the group presentation will proceed as scheduled and the absent group member will be required to complete a make-up assessment at the discretion of the Instructor. Please refer to the Policy Statement, below.</p>
Peer Evaluation	<p>Each Term Project group member will evaluate all other group member using a standard evaluation tool. Evaluations will be submitted via OWL. All students will be made aware of the evaluation dimensions, and these dimensions will also be included in the group work plan.</p>	<p>10%</p> <p>Peer evaluations for each student will be averaged.</p> <p>The Instructor reserves the right to override or disregard an evaluation that is considered inappropriate or putative.</p>	<p>Students are required to submit evaluations for all Term Project group members; a student's coursework will be considered incomplete if all evaluations are not submitted. A link to complete the evaluation for Term Project group members will be distributed via OWL. Submission of all evaluations for all group members is due by <b>11:55PM on Friday, December 9, 2022.</b></p>

#### Additional Notes:

- Students are responsible for ensuring that the correct file version is uploaded; incorrect submissions including corrupt files could be subject to a grade of "zero" ("0").
- All Assignments will be submitted to Turnitin (statement in policies below).
- Students will have an unlimited number of submissions to Turnitin prior to the Assignment due date.

- Rubrics will be used to evaluate assessments and will be posted with the instructions.
- A student might not receive the same grade as their group members if it is determined that the distribution of work was not equal.
- After an assessment is returned, students should wait 24 hours to digest feedback before contacting their evaluator; to ensure a timely response, reach out within 7 days.
- Any grade appeals on any Assignment or other evaluation must be received within 3 weeks of the grade being posted.
- Depending upon which quizzes a student chooses to take, 15% of your course grade may not be evaluated and returned 3 days prior to the drop deadline (statement in policies below).

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable
F	below 50	Fail

#### Information About Late or Missed Evaluations

- Extensions or late submissions for weekly quizzes will not be accepted for any reason, including documented illness. No exceptions. This includes instances nearing the end of the Term where students have not yet completed 8 weekly quizzes. **PLAN YOUR TERM WISELY.**
- For the submission of a detailed group work plan and writing outline for the Term Project, late submissions will be accepted, with a 25% penalty for each 24-hour period or part thereof after the due date.
- For the final, written Term Project, late submissions will only be accepted if ALL members of the group have a documented medical absence. In such a situation, the final, written Term Project must be submitted within 24 hours of the end of the medical absence(s) or all students in the group will receive a grade of "0" ("zero").
- For the Term Project (Oral Presentation), submission of the presentation "slides", late submissions will only be accepted if ALL members of the group have a documented medical absence. In such a situation, the Term Project (Oral Presentation "slides") must be submitted within 24 hours of the end of the medical absence(s) or all students in the group will receive a grade of "0" ("zero").
- For the Term Project (Oral Presentation), will not be re-scheduled unless ALL members of the group have a documented medical absence. In such a situation, the Term Project (Oral Presentation) must be re-scheduled for within 24 hours of the end of the medical absence(s) or all students in the group will receive a grade of "0" ("zero"). If a group member misses their scheduled presentation timeslot, the group presentation will proceed as scheduled and the absent group member will be required to complete a make-up assessment at the discretion of the Instructor. If this student does not complete the make-up assignment, they will receive a grade of "0" ("zero") for the presentation.
- INC (Incomplete Standing): If a student has been approved by the Academic Counselling Office (in consultation with the instructor/department) to complete term work at a later date, an INC will be assigned. Students with INC will have their course load in subsequent terms reduced to allow them to complete outstanding course work. Students may request permission from Academic Counselling to carry a full course load for the term the incomplete course work is scheduled.

## Schedule of Evaluations

To assist students with planning, the following graphic provides a schedule of evaluations in this course. All evaluations and due dates are also included in the course calendar in OWL. The Instructor reserves the right to, as necessary, make slight adjustments to the due dates, listed below. Any and all changes will be communicated to students via OWL.

<b>September</b>	<ul style="list-style-type: none"> <li>• 8AM on Thurs., Sept. 8: Introductory Module Opens (Module must be completed before accessing Lesson 1 Module)</li> <li>• 8PM Thurs., Sept. 15 to 7:55PM Mon., Sept 19: Lesson 1 Quiz</li> <li>• 8PM Thurs., Sept. 22 to 7:55PM Mon., Sept 26: Lesson 2 Quiz</li> <li>• 8PM Thurs., Sept. 29 to 7:55PM Mon., Oct. 3: Lesson 3 Quiz</li> <li>• 8PM Fri., Sept. 30: Term Project Topic</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>• 8PM Thurs., Oct. 6 to 7:55PM Mon., Oct. 10: Lesson 4 Quiz</li> <li>• 8PM Thurs., Oct. 13 to 7:55PM Mon., Oct. 17: Lesson 5 Quiz</li> <li>• 8PM Thurs., Oct. 20 to 7:55PM Mon., Oct. 24: Lesson 6 Quiz</li> <li>• 8PM Fri., Oct. 21: Term Project Work Plan &amp; Project Outline</li> <li>• 8PM Thurs., Oct. 27 to 7:55PM Mon., Oct. 31: Lesson 7 Quiz</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• 8PM Thurs., Nov. 10 to 7:55PM Mon., Nov. 14: Lesson 8 Quiz</li> <li>• 8PM Thurs., Nov. 17 to 7:55PM Mon., Nov. 21: Lesson 9 Quiz</li> <li>• 8PM Thurs., Nov. 24 to 7:55PM Mon., Nov. 28: Lesson 10 Quiz</li> <li>• 11:55PM Fri., Nov. 25: Final, Written Term Project</li> <li>• 11:55PM Wed., Nov. 30: Term Project Oral Presentation Slides</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>• Thurs., Dec. 1: Term Project Oral Presentation Session #1 (during scheduled tutorial session)</li> <li>• 8PM Thurs., Dec. 1 to 7:55PM Mon., Dec. 5: Lesson 11 Quiz</li> <li>• Thurs., Dec. 8: Term Project Oral Presentation Session #2 (during scheduled tutorial session)</li> <li>• 8PM Thurs., Dec. 8 to 7:55PM Mon., Dec. 12: Lesson 12 Quiz</li> <li>• 11:55PM Fri., Dec. 9: Peer Evaluations</li> </ul>

## Communication

- All communication for this course will be conducted through OWL, including but not limited to OWL Announcements and OWL messages
- Students should check the OWL site every 24 – 48 hours
- Students should email the Instructor and Teaching Assistant using OWL “messages”
- Emails will be monitored daily; students will receive a response in 24 – 48 hours
- The Instructor and TAs will respond to messages and/or emails originating from an “@uwo.ca” email address

## Office Hours

- TAs will hold weekly 1-hour Office Hours. Specific times will be communicated to students via OWL, and the Zoom link will be posted in the course calendar in OWL. Please note the focus for each TA, below. Please attend the appropriate Office Hour session and direct all questions to the appropriate TA.
  - Moheem will address questions related to the Term Project.
  - Gabrielle will address questions related to weekly tutorial activities.
  - All other questions should be directed to Dr. Frisbee.
- If you wish to speak with Dr. Frisbee directly, please make every attempt to do so before or after weekly lectures or tutorial sessions. Failing that, students may speak with Dr. Frisbee by OWL message or by direct appointment.

## Professionalism & Privacy

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- Students are expected to follow online etiquette expectations provided on OWL.
- All course materials, including this Syllabus, have been designed or assembled for use as part of One Health 3300A/B at the University of Western Ontario. Unless otherwise stated, for example published articles or book chapters, the materials are the intellectual property of the Instructor. You may not use, including but not limited to sharing, publishing, posting on a website, selling, or otherwise circulating, these materials unless that use in Canada's Copyright Act covers the particular use. Violation of these restrictions may constitute grounds for academic misconduct proceedings and/or legal action against you.
- Neither lecture nor tutorial sessions will be recorded, nor are students permitted to make their own recordings under any circumstances.
- Information about academic integrity will be provided for all students in the course OWL site ("Academic Integrity"). Students are expected to review this information and will be responsible for acting in accordance with the expectations outlined in these materials throughout the Term. Students are strongly encouraged to review these materials at the beginning of the Term.
- All students will be required to complete an Academic Integrity Checklist as part of the Introductory Module (Week 1). Students must complete this checklist at the beginning of the Term. A student's coursework will be considered incomplete if this checklist is not successfully completed.
- Students will be required to take an "Honor Pledge" before all assessments (quizzes, Term Projects etc.).
- We will be discussing many different topics in this course, including in peer-to-peer discussion and debates. Some students may find some topics challenging, upsetting, or emotionally difficult. Additionally, we might not always agree with each other....and that is both normal and expected! Students are expected to, at all times and in all ways, conduct themselves professionally and with decorum and treat their fellow classmates, TAs, and Instructors with respect and dignity even when – especially when – there is disagreement. Students are encouraged to ask difficult questions and to challenge ideas, provided that it is done both respectfully and it is focused on an idea and NOT a person. We all share equal responsibility in creating and fostering a safe learning space, where engaging in civil discourse is fundamental to our learning and development. Yelling, name calling, and "labels" will never be permitted. Finally, the details of class discussions are to stay within the confines of the class are NOT to be shared beyond the class in any format or forum, as doing so may breach the privacy of a fellow classmate and / or jeopardize fellow students' comfort in engaging in challenging discussions. For this reason, recording any class session is not allowed or posting "excerpts" of discussion on social media is simply not permitted – period, no exceptions. If, at any time, a student has a concern about or is upset by a topic or in-class discussion, please contact Dr. Frisbee immediately and directly.

Western is committed to providing a learning and working environment that is free of harassment and discrimination. All students, staff, and faculty have a role in this commitment and have a responsibility to ensure and promote a safe and respectful learning and working environment. Relevant policies include Western's Non-Discrimination/Harassment Policy (M.A.P.P. 1.35) and Non-Discrimination/Harassment Policy – Administrative Procedures (M.A.P.P. 1.35).

Any student, staff, or faculty member who experiences or witnesses' behaviour that may be harassment or discrimination must report the behaviour to the Western's Human Rights Office. Harassment and discrimination can be human rights-based, which is also known as EDI-based, (sexism, racism, transphobia, homophobia, islamophobia, xenophobia, antisemitism, and ableism) or non-human rights-based (personal harassment or workplace harassment).

### **How to be Successful in this Class**

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the Term and schedule time at the start of each week to get organized and manage your time.
2. Make it a daily habit to log onto OWL to ensure you have seen everything posted to help you succeed in this class.
3. Create weekly checklists based on tasks, assignments, and due dates in OWL to help you stay on track.
4. Take notes as you go through the lesson material. Keeping handwritten notes or even notes on a regular Word document will help you learn more effectively than just reading or watching the videos.



5. Connect with others. Try forming a study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, check the online discussion boards or contact your instructor(s) and / or teaching assistant(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

## **Western Academic Policies & Statements**

### **Absence from Course Commitments**

#### A. Absence for medical illness:

Students must familiarize themselves with the [Accommodation for Illness Policy](#).

A student seeking academic accommodation for any **work worth less than 10%** must contact the instructor or follow the appropriate Department or course specific instructions provided on the course outline. Instructors will use good judgment and ensure fair treatment for all students when considering these requests. You are not required to disclose details about your situation to your instructor; documentation is not required in this situation, and you should not send any pictures to your instructor.

If you are unable to meet a course requirement for any **work worth 10% or greater** due to illness or other serious circumstances, you must provide valid medical or other supporting documentation to the Academic Counseling as soon as possible and contact your instructor immediately. It is the student's responsibility to make alternative arrangements with their instructor once the accommodation has been approved and the instructor has been informed. Please note that the format of a make-up test, exam, or assignment is at the discretion of the course coordinator.

A student requiring academic accommodation due to illness should use the Student Medical Certificate when visiting an off-campus medical facility or request a Record's Release Form (located in the Dean's Office) for visits to Student Health Services. The form can be found at: [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf)

#### B. Absence for non-medical reasons:

Student absences might also be approved for non-medical reasons such as religious holidays and compassionate situations. Please review the policy on [Accommodation for Religious Holidays](#). All non-medical requests must be processed by Academic Counselling. Not all absences will be approved; pay attention to the academic calendar and final exam period when booking any trips.

#### C. Special Examinations

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates. These dates as well as other important information about examinations and academic standing can be found [here](#).

### **Academic Offenses**

Scholastic offences are taken seriously, and students are directed [here](#) to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence.

### **Accessibility Statement**

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation or review [The policy on Accommodation for Students with Disabilities](#)

Correspondence Statement

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

Discovery Credit Statement

Students are permitted to designate up to 1.0 Discovery Credit course (or equivalent) for pass/fail grading that can be counted toward the overall course credits required for their degree program. The details of this policy and the deadlines can be found [here](#).

Turnitin & Other Similarity Review Software

All assignments will be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. Students will be able to view their results before the final submission. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](https://www.turnitin.com).

**BMSUE Academic Policies & Statements**Copyright and Audio/Video Recording Statement

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. Recordings are not permitted under any circumstances.

Rounding of Marks Statement

Across the Basic Medical Sciences Undergraduate Education programs, we strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g., a 79 will NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained is the mark you achieved, and the mark assigned; requests for mark "bumping" will be denied.

Support Services

The following links provide information about support services at Western University.

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at

[https://www.uwo.ca/health/student\\_support/survivor\\_support/get-help.html](https://www.uwo.ca/health/student_support/survivor_support/get-help.html).

[Academic Counselling \(Science and Basic Medical Sciences\)](#)[Appeal Procedures](#)[Registrarial Services](#)[Student Development Services](#)[Student Health Services](#)