

### Otolaryngology – Head and Neck Surgery: Transition to Practice EPA #3

#### Participating in and/or leading educational or administrative activities

##### Key Features:

- This EPA focuses on activities other than clinical work that contribute to the program, the institution, or the discipline and include engaging with others and sharing one's own expertise.
- This may include administrative activities such as scheduling workload or rounds, or participation in a committee or a project. It may overlap with the role of the "Chief Resident".
- The assessment of this EPA requires the resident to submit two documents as part of a portfolio for supervisor or Competence Committee review: a summary of the educational and administrative activities performed; a document summarizing feedback from those affected by their work (e.g., residents on call schedule, committee chair).
- The documents should be reviewed by a supervisor at the half-way point of the TTP practice stage for formative feedback before final submission.

##### Assessment Plan:

Review of resident's submission by supervisor or Competence Committee

Use Form 4

Collect 1 observation of achievement

##### CanMEDs Milestones:

- 1 ME 1.6** Carry out professional duties in the face of multiple, competing demands
- 2 COL 1.3** Lead interprofessional team meetings, including but not limited to tumour boards
- 3 L 1.3** Actively participate in audit rounds, identifying safety issues that need to be addressed, and generating solutions
- 4 L 1.3** Analyze harmful patient safety incidents and near misses to enhance systems of care
- 5 L 1.4** Use health informatics to improve the quality of patient care and optimize patient safety
- 6 L 3.1** Demonstrate leadership skills to enhance health care
- 7 L 3.2** Facilitate change in health care to enhance services and outcomes
- 8 HA 2.2** Improve clinical practice by applying a process of continuous quality improvement to disease prevention, health promotion, and health surveillance activities
- 9 HA 2.3** Contribute to a process to improve health in the communities or populations they serve
- 10 S 1.3** Lead collaborative learning projects
- 11 P 1.2** Demonstrate excellence in all aspects of practice and mentor junior colleagues

*ENTRUSTABLE PROFESSIONAL ACTIVITIES FOR  
OTOLARYNGOLOGY – HEAD AND NECK SURGERY (2022)*

- 12**    **P 2.1** Demonstrate accountability to patients, society, and the profession by recognizing and responding to societal expectations of the profession