Reset Form

DEPARTMENT OF MICROBIOLOGY AND IMMUNOLOGY
ADVISORY COMMITTEE MEETING FORM (1yr MSc)

PART A: To be filled out by student.

A copy of part A, including the written Advisory Committee Report, is to be provided to Advisory Committee members at least one week prior to the committee meeting.

Student Name: _____ Meeting Date: _____

Candidate for Degree of: 1yr MSc

Program Start Date (Month/Year): _____

Anticipated Completion Date (Month/Year): _____

Committee Meeting (please circle): 1st 2nd

Committee Members (please print):

_____

_____

Course Work (Indicate courses being taken and completed):

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_____

Research Project Title:

_____

_____

Brief summary of progress made to date:

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PART B: To be filled out during the meeting by the Advisory Committee.

Evaluation of student (since last meeting):
Please ask the student to leave the room while the committee discusses their evaluation.

Was a written report by the student given to the committee? Yes ☐ No ☐

	unsatisfactory	satisfactory
Familiarity with the subject of research	☐	☐
Progress in research	☐	☐
Course work	☐	☐

Students receiving one unsatisfactory rating will be required to meet with the Graduate Studies Committee for an interview regarding their lack of progress. The consequences of consistent failure to progress may include a request to withdraw from the graduate program.

Specific recommendations of the committee (e.g. suggested courses, research priorities, problems to solve, write up thesis):

If performance in any area listed above is deemed unsatisfactory, provide relevant details below:

Describe the process of remediation if any of the above components are deemed unsatisfactory:

Once the section above is complete, please invite the student back into the room and discuss the committee's evaluation.

Signatures **(to be done upon completion of pages 1 and 2):**

Upon signing this, I acknowledge reading this completed form.

Advisory Committee Members:

_____

_____

_____

Supervisor(s):

_____

_____

Student:

_____

Return completed form to the Graduate Secretary, Department of Microbiology & Immunology <u>within one week</u> of the Advisory Committee meeting.