

## Making Choices for Clinical Science Electives Lottery

Choosing electives for the lottery is a two step process:

Step 1 involves reviewing the elective offerings and their availability, and selecting those that are of interest to you.

Step 2 is where you can rank the electives you chose in Step 1, according to your preferences. You can rank 16 choices for inclusion in the lottery.

Process:

1. Log in to Single Sign On (SSO)
2. Choose the "Clinical Science Electives" tab.
3. You now have 3 options:

**My Electives** – This tab will display your Elective schedule AFTER the lottery is run. For now it will be blank.

**Lottery Electives** – In this tab, you can view all the elective offerings, their descriptions and dates that they will be offered. From here, decide which electives you are interested in, and click "Add to Lottery" for each block that interests you. If you add one in error, you will be able to remove in the "My Lottery Choices" tab (next step below).

**My Lottery Choices** – This is where you will see a listing of all the electives you are interested in. From here, you can filter down your list by removing electives you no longer want (by clicking the X to the right of the elective), and then you can rank the remaining choices in priority sequence from 1-16 by either clicking and dragging an elective to another spot on the list, or using the up and down arrows on the right of the screen.

Your changes to this tab are automatically saved, there is not a "save" or "submit" button. You can continue to make changes to this list until the lottery takes place later in the winter.

Once the lottery is run, you will see which electives you received in the lottery in the My Electives tab