

PGME COMMITTEE MEETING

Minutes	Date: September 13th, 2017	Time: 7:00-8:00am	Location: HSA 101
Meeting called by	Dr. Chris Watling, Postgraduate Medical Education Associate Dean		
Attendees	A.Al-Areibi, R. Butler, G. Cooper, K. Faber, B. Garcia, P. Gill, S. Gryn, A. Haig, J. Howard, N. Huda, H. Iyer, S. Kane, A. Kashgari, S. Macaluso, M. Prefontaine, K. Qumosani, J. Rosenfield, B. Rotenberg, S. Rumas, A. Sarpal, M. Taabazuing, G. Tithecott, T. Van Hooren, J. VanKoughnett, J. Wickett, A. Yazdani; PARO Reps: C. Just; Hospital Rep: M. Doherty Nielson; P.A. Exec Rep: L. Dengler; Guests: S. Lam, R. Stodilka, S. Mioduszewski		
Note taker	Courtney Newnham, Courtney.newnham@schulich.uwo.ca		

Agenda Topics

1. CBME PROGRESS REPORT		Dr. Watling
Discussion	<ul style="list-style-type: none"> . Central supports within PGME have been put into place to assist all programs and Program Directors in work related to CBME . Sylvia Mioduszewski is the new CBME Education Technology Support Specialist and will be reaching out to each program but PDs are more than welcome to contact Sylvia when help is required . Joan Binnendyk is the new as CBME Curriculum Specialist. She will help map out within your program what the curriculum will look like and the sequence of learning experiences to help meet the outcomes required, and how to strategically place the right assessments in the right spots to achieve the outcomes you need . November 3rd is the next CBME retreat with a focus on the practicalities of implementation . In November 2017 there is a national meeting of Postgrad Deans with the RCPSC and there will be a review of the nine programs intended to move to CBME on July 1st, 2018 with a decision about whether they are ready to go ahead . While faculty in a CBME implemented program are all registered with the e-portfolio, supervisors on off-service rotations are not which creates a challenge for off-service rotations for CBME residents. . Programs have had to create work arounds for CBME style assessments to be done by faculty who are not signed onto the e-portfolio. The intention over the next couple of months is to have all faculty credentialed to access the e-portfolio . PGME encouraging RCPSC to credential individuals who are not already fellows of the RCPSC . PGME working on creating a list of faculty and those targeted to assess residents including senior residents and allied health professions to have access to e-portfolio 	

	<ul style="list-style-type: none"> . If PDs have concerns they would like addressed with the RCPSC related to CBME, please inform Dr. Kane who serves as Schulich's representative on the National PD Advisory Committee
2. WELCOME TO NEW PROGRAM DIRECTORS & PARO SITE CHAIR	
	Dr. C. Watling
Discussion	<ul style="list-style-type: none"> . Welcome to the following new Program Directors: <ul style="list-style-type: none"> Dr. Parwinder Gill – Clinical Immunology & Allergy Dr. Karim Qumosani – Gastroenterology Dr. Genevieve Eastabrook – Maternal Fetal Medicine Dr. Hariharan Iyer – Nephrology Dr. Manas Sharma – Neuroradiology Dr. Tamara Van Hooren - Paediatrics . Welcome to the new PARO site Chair: Dr. Caroline Just
3. INTRODUCTION TO PGME COMMITTEE	
	Dr. C. Watling
Discussion	<ul style="list-style-type: none"> . The PGME Committee is intended to facilitate the governance and oversight of all residency training . PDs, in addition to representing their own programs, are also participating in the bigger picture process of overseeing residency training at Schulich in general . It is supposed to give PDs a forum for input into decision making . Committee members are able to weigh in on the policies that govern residency education . One of the Exemplary Markers for the function of a PGME Committee is the representation of the public on the Committee . How the addition of a public member would benefit the Committee was discussed; this topic will be revisited at future meetings . Please complete the PD Support survey sent by Courtney Newnham by September 22nd, 2017; PGME office will work to create an updated version of the 2006 guidelines . Committee meeting dates can be found at the following link: https://www.schulich.uwo.ca/medicine/postgraduate/academic_resources/pgme_committee_agendas_minutes.html
4. COMPETENCE COMMITTEES	
	Drs. C. Watling & S. Lam
Discussion	<ul style="list-style-type: none"> . Dr. Lam shared Internal Medicine's Competence Committee (CC) membership and explained how having a subspecialty PD as a member, was viewed as a conflict of interest by residents . The Committee discussed who may have a conflict of interest when sitting on a CC . Programs will have to adapt and tailor CC membership based on the Program's specific situation . It was suggested to use faculty from outside the program who do not have a stake in that program's residents but can bring some perspective around fairness and procedural consistency . Resident representation on the CC was highlighted as a useful contributor

	<ul style="list-style-type: none"> . Programs must ensure they have distinct terms of reference and distinct minutes for each meeting; this is especially important for smaller programs where the same members are on the RPC . If you're interested in being part of another program's CC, please contact Dr. Watling
5. MCCQE PART II DATES	
Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . Over the last five years, there has been a 7-15% failure rate on the MCCQE Part II . Many residents don't disclose they've failed the exam to their PD . Every resident must complete this exam in order to become licensed which they can take at the end of their first year of residency . PDs encouraged to think of ways to support residents and create an open door policy to have residents come and share their results . The Committee will debrief once the results from the fall exam are available <p>Upcoming dates include: Fall 2017 – Oct. 28th & 29th Spring 2018 – May 5th & 6th Fall 2018 – Oct. 27th & 28th</p>
6. ALLOCATION OF RESIDENCY POSITIONS	
Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . There is a process for fair allocation of residency positions . The Residency Allocation Committee met in the spring and all programs affected have been notified . If programs are unsure of their allocation for 2018, please contact the PGME office
7. ADJOURNMENT AND NEXT MEETING	
Date and time	<p>The meeting was adjourned at 8:05 am. Next meeting scheduled for Wednesday, October 11th, 2017, 7:00-8:00am, HSA101</p>