



Policy:	Scope of Activities for Senior Medical Students – Documentation and Orders	
Owner of Policy:	City-Wide Director, Medical Affairs	
SLT Sponsor:	Vice-President, Medical and Professional Affairs, SJHC	
Approval By:	Medical Advisory Committee	Date:

Original Effective Date: June 2005	Revised Date: October 3,2007	Reviewed Date:
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This policy applies to:	<input checked="" type="checkbox"/> St. Joseph's	<input checked="" type="checkbox"/> Parkwood	<input checked="" type="checkbox"/> RMHC-L/St
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There is a similar/same policy at LHSC	yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>
If yes: Policy Name: _____	same	Policy owner: Director, Medical Affairs _____

POLICY

A Senior Medical Student (formerly referred to as a Clinical Clerk) is an undergraduate medical student in year 3 or 4 of Medical School training, and not a physician under the regulated Health Professional Act (RHPA). The practice of medicine by Senior Medical Students at St. Joseph's Health Care, London is to be under supervision of a licensed Physician in accordance with the regulations of the College of Physicians and Surgeons of Ontario.

All orders, written by a Senior Medical Student, for the investigation or treatment of a patient, must be done under the supervision or direction of a Physician, and must be countersigned prior to the orders being processed and actioned.

Senior Medical Students shall wear nametags clearly identifying them by name and as a "Senior Medical Student" and should not be addressed or introduced to patients as "Doctor". It would then be the shared responsibility of student and supervisor to specifically introduce them as a medical student.

SCOPE OF ACTIVITIES

Guided by principles of graded responsibility, Senior Medical Students engaged in clinical activities may carry out controlled acts, according to the RHPA, under direct or remote supervision, depending upon the student's level of training and competence.

Documentation: by a Senior Medical Student of a patient's history, physical examination, diagnosis and and/or progress notes, should be reviewed and countersigned, by the Supervising Physician*.

Orders: Orders are to be documented by the Senior Medical Student directly on the patient's order sheet. The orders are to be clearly and legibly signed with the signature and name of the Senior Medical Student followed by the notation "Med III or Med IV for Dr. XXX". A supervising physician will countersign the orders prior to implementation.

Administration of Medications: It should be noted that Senior Medical Students are authorized to administer only those drugs, which can be administered by nurses on the general units. They are not permitted to administer any parenteral drug, which is classified as “Physician Only” or “Designated Nurse Only”, unless the Senior Medical Student is under the direct supervision of the Supervising Physician or has been authorized by the Supervising Physician to administer under remote supervision.

Any question or concerns regarding the functions and responsibilities of Senior Medical Students should be addressed with the Physician supervising the student.

DEFINITIONS:

“**Supervising Physician**” refers to a licensed physician who is delegated by their respective training program to supervise a medical student. He/she can be a Resident, the Most Responsible Physician or their delegate or a consulting physician holding privileges at the Hospital.

REFERENCES

- (1) College of Physicians and Surgeons of Ontario Policy Statement: Policy #2-03-Professional Responsibilities in Undergraduate Medical Education.
- (2) Ontario Pharmacy Act & Regulations
- (3) Food and Drugs Act and Regulations (Canada)
- (4) Controlled Drugs and Substances Act and Regulations (Canada)
- (5) Ontario’s Regulated Health Professions Act
- (6) Ontario Public Hospitals Act and Regulations
- (7) College of Nurses of Ontario, Medication Standards, 2004, pp. 4 & 5

(Revised December 14, 2004)

(Recommended by SJHC P & T Committee – December 14, 2004)

(Changes Following Joint MAC Executive – January 19, 2005)

Approved SJHC MAC -)