

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, May 13, 2020	Time: 07:00 – 08:00	Location: Teleconference
MEETING CALLED BY	L. Champion, Associate Dean Postgraduate Medical Education		
ATTENDEES	<p>C. Akincioglu, V. Beletsky, R. Butler, A. Cave, A. Cheng, S. Dave, G. Eastabrook, A. Florendo-Cumbermack, P. Garg, A. Grant, R. Hammond, J. Howard, S. Jeimy, SL. Kane, J. Laba, A. Lum, S. Macaluso, K. MacDougall, A. Meiwald, D. Morrison, C. Newnham, S. Northcott, T. Paul, K. Potvin, A. Power, A. Proulx, M. Qiabi, J. Rosenfield, B. Rotenberg, P. Teefy, G. Tithecott, T. Van Hooren, J. VanKoughnett, J. Vergel de Dios, J. Yoo</p> <p>Hospital Rep: S. Fahner, J. Joyce, W. Sischek PARO Rep: K. Desai, D. Gillett; P.A. Exec Rep: N/A</p> <p>Guests: J. Binnendyk, S. Giberson-Kirby, A. Good, P. Morris, K. Trudgeon</p>		
REGRETS			
NOTE TAKER	K. O'Donnell; kate.odonnell@schulich.uwo.ca		

CALL TO ORDER & APPROVAL OF AGENDA/MINUTES

DISCUSSION	Agenda, Minutes – APPROVED, addition to agenda of educational activities and room size logistics added under PPE section
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RESOURCES

VIRTUAL CARE RESOURCES

DISCUSSION	<ul style="list-style-type: none"> Virtual care resources including templates for assessment have been sent out and are available here on the PGME website.
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INDEPENDENT LEARNING PROJECT RESOURCES

DISCUSSION	<ul style="list-style-type: none"> ILP resources and templates have been circulated and are available here on the PGME website.
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UPDATES

NEW PROGRAM DIRECTORS – WELCOME

DISCUSSION	<ul style="list-style-type: none"> Welcome to new Cardiology PDs, Dr. Ashlay Huitema & Dr. Patrick Teefy
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PARO UPDATE	
DISCUSSION	<ul style="list-style-type: none"> Letter has been sent to Ontario Minister of Health on behalf of Ontario Faculties of Medicine advocating for resident physicians to be included in the enhanced compensation program for essential workers. PARO also advocating on their behalf. Response remains pending. PARO is advocating for faculty to act as supervisors for final-year residents, which is a requirement for them to hold the type of license that will allow them to bill for services. PARO working with CAHO on providing clarification regarding resident vacation requests. Graduating residents will have OHIP billing numbers.
ELECTIVES	
DISCUSSION	<p>Updates since last meeting:</p> <ul style="list-style-type: none"> Electives were tentatively slated to resume as of July 1st, but the ongoing issue with adequate PPE and learning opportunities continues, such that London hospitals will not be accommodating visiting electives earlier than Block 3. Windsor and other distributed site elective placements can continue, but it is understood this decision can change due to lack of PPE and/or educational opportunities. PGY1 and PGY4 programs in the Department of Medicine at all schools across Canada will not accept visiting electives until Block 4 at the earliest. Outside of Medicine, outgoing electives are possible if the host university agrees they can accept the elective trainee, have adequate PPE, can provide adequate learning opportunity, and self-isolation requirements won't negate the entirety of the elective placement.
PGY1 ORIENTATION SCHEDULE LONDON/WINDSOR	
DISCUSSION	<ul style="list-style-type: none"> Orientation will occur virtually via the OWL platform. Plan to make Orientation information available by mid-June to allow new incoming residents to have access to e-Learning modules as early as possible. New incoming residents will not be ACLS-certified as ACLS courses have not yet resumed, plan is to complete certification in first 3 – 6 months of residency training. New residents will have PowerChart training by July 1st. International trainees arriving later than July 1st will have access to the Orientation information, and all required training modules including PowerChart. Residents arriving from within Canada are not required to self-isolate if they are asymptomatic and answer "No" to all screening questions. Trainees arriving from international destinations will be required to complete 14 days of self-isolation.
MEDICAL COUNCIL OF CANADA MCCQE PART I	
DISCUSSION	<ul style="list-style-type: none"> Will be available June 1st from some Prometric sites, as well as an online exam component with online proctoring. Many new residents will have completed the Part I prior to their start date.
RCPSC EXAMINATIONS AND REAFFIRMATION	
DISCUSSION	<ul style="list-style-type: none"> The RCPSC exams will hopefully be early fall. The College has sent a reaffirmation form to programs for the purpose of having PDs reaffirm that residents challenging the exam have completed training satisfactorily, because there will be no oral exams conducted. Programs have received guidance documents from the Royal College regarding achievement by final-year residents of competencies and objectives.
PPE	
DISCUSSION	<ul style="list-style-type: none"> Conservation of N95 masks is ongoing, with extended use and potential for reuse.

- Isolation gowns are in current shortage, but supply of disposable gowns is becoming less critical.
- N95 8210 masks are plentiful, hospital has sent out a request to ensure clinical staff are re-fitted for this particular mask.
- In terms of conducting teaching events in large groups, distancing must be enforced as much as possible, and masks must stay on.
- PAROS has requested video instruction of donning a dirty mask.
- If Clerks are not able to return July 6th, Medicine will require redeployment.
- Surgical programs and Anesthesia have requested updated information from the hospital and PGME regarding learners returning to the OR.

NEW BUSINESS

E-LEARNING OPPORTUNITIES FOR RESIDENTS

DISCUSSION

- Email sent April 30th to PDs and PAs with free online learning resources, offered through the Institute for Healthcare Improvement, the CMA, and the OMA.

CARMS

DISCUSSION

- Information on new timelines has been distributed; PGY1 ROL dates and the R1 Match Day have not yet been determined.
- All interviews will be virtual, including for subspecialty applicants and applicants residing in London.
- Two issues; first, PGY1 applicants may have had zero opportunity for electives therefore no specialty-specific reference letters. When inputting program description in CaRMS, programs should modify requirements related to electives. A CaRMS working group has been formed to look at best practices with technology, virtual interviews, and application review processes in order to provide guidance to programs on reviewing applications which lack documentation seen in past years. Secondly, Western has to promote our programs in an environment where students can't tour programs or complete electives.
- UGME Admissions team completed virtual interviews for a portion of applicants; PGME will connect with Admissions for best practices to share with programs as soon as possible.
- Programs are encouraged to begin updating their website. Schulich Communications team will be reviewing proposals and plans for how programs can effectively promote, and will provide that information in mid-June.

PLANNING DOCUMENT FOR PGME

DISCUSSION

- Previously circulated; document is a task-oriented plan to provide direction of what we will accomplish over next academic year in PGME. Motion made to approve document; motion approved and seconded, document was approved.

GUIDELINES FOR ASSESSMENT DURING COVID

DISCUSSION

- Previously circulated; motion made to approve document; motion approved and seconded, document was approved.

ADJOURNMENT AND NEXT MEETING

DATE AND TIME

Next Meeting: Friday, May 29th, 2020 07:00 – 08:00 by Teleconference