

PGME COMMITTEE MEETING MINUTES

	Date: Friday, March 27, 2020	Time: 07:00 – 08:00	Location: Teleconference
MEETING CALLED BY	L. Champion, Associate Dean Postgraduate Medical Education		
ATTENDEES	<p>C. Akincioglu, P. Basharat, P. Bere, R. Butler, A. Cave, A. Cheng, D. Cheng, S. Dave, G. Eastabrook, S. Elsayed, A. Florendo-Cumbermack, H. Ganjavi, A. Grant, S. Gryn, A. Haig, P. Hall, R. Hammond, J. Howard, C. Hsia, L. Jacobs, SL. Kane, G. Kim, J. Laba, P. Leong-Sit, E. Lovett, A. Lum, S. Macaluso, K. MacDougall, B. McKelvie, A. Meiwald, D. Morrison, ML. Myers, C. Newnham, S. Northcott, M. Ott, A. Proulx, M. Qiabi, J. Rosenfield, B. Rotenberg, G. Sangha, V. Schulz, M.M. Taabazuing, G. Tithecott, T. Van Hooren, J. VanKoughnett, P. Wang, M. Weir, J. Wickett, C. Yamashita, J. Yoo</p> <p>Hospital Rep: S. Fahner, J. Joyce; PARO Rep: K. Desai; P.A. Exec Rep: Guests: S. Giberson-Kirby, K. Lancey, P. Morris, K. Trudgeon</p>		
REGRETS			
NOTE TAKER	K. O'Donnell; kate.odonnell@schulich.uwo.ca		

CALL TO ORDER & APPROVAL OF AGENDA

DISCUSSION	Agenda – APPROVED Proposal to hold weekly meetings for foreseeable future - APPROVED
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ANNOUNCEMENTS

EXAMINATIONS

DISCUSSION	<ul style="list-style-type: none"> RCPSC, CFPC, and MCC have postponed exams until fall. The Simulated Office Oral (SOO) component of the CFPC exam will proceed, from October 16 to 18. The CFPC, MCC, and RCPSC are working in coordination to ensure adequate availability of faculty to participate in exams. Residents may be able to challenge the MCCQE Part I in July. The NAC OSCE took place in the spring, and next scheduled exam is for fall, no cancellation anticipated. The RCPSC sent out an invite to Program Directors across Canada to attend town-hall meetings; asking for feedback whether meetings should occur by specialty or by university. Many programs requested meetings be held by specialty rather than by university. College may choose to hold meetings both ways. It is possible for written component of exams to be invigilated by and conducted at each institution, but the College has stipulated that the exams would have to occur simultaneously across all specialties in Canada. Logistics may make this infeasible. All Ontario Deans are advocating to RCPSC to hold exams in fall.
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	<ul style="list-style-type: none"> No information yet whether the written exam will be prior to the oral/OSCE or if all exams will occur on same date, but there is a working group focused on ensuring that there is faculty and SPs to deliver the OSCEs, and that the exams are scheduled in a way that is feasible for residents. 		
1.1 ACTION ITEM:	2.1 PERSON RESPONSIBLE:	2.1 DEADLINE:	
PROVIDE FEEDBACK TO RCPSC TO HOLD TOWN-HALL MEETINGS BY SPECIALTY	L. CHAMPION		
CPSO			
DISCUSSION	<ul style="list-style-type: none"> Medical regulatory authorities across Canada plan to provide temporary licenses to all exam-eligible residents, provided that they are exam-eligible, have a CCT, and in Ontario, that the resident write the first available exam. Current proposal is that the license will be valid for 6 months, with extensions available if exams are postponed. The CPSO will accept CCTs from PGME offices, and has drafted a document to allow programs to submit information for all exam-eligible residents. There is an as-yet unclear requirement for supervision entailed with the temporary class of license the CPSO will grant. The level and mode of supervision will differ from the current class of Restricted registration that requires supervision, but details remain forthcoming; PGME Deans in Ontario are requesting clarification from the CPSO, and medical school Deans are advocating to remove onerous supervision requirements, to avoid burden on faculty during this critical period. <i>Update from PARO: The CPSO has confirmed that they can adjust the requirements so that a supervisor will be permitted to supervise many physicians at any given time (as opposed to the 1:1 ratio that existed prior). The other significant change is that a supervisor can be off-site or even remote. The approval of provisional licenses will be streamlined rather than being sent to the Registration Committee for full review.</i> The CPSO has an extant license class available for residents who have been unsuccessful in the exam. 		
2.1 ACTION ITEM:	3.1 PERSON RESPONSIBLE:	3.1 DEADLINE:	
PGME WILL SEND THE CPSO'S CCT FORMS TO PROGRAMS, COLLECT AND SUBMIT TO THE CPSO	PGME		
RCPSC PETITION FROM PARO			
DISCUSSION	<ul style="list-style-type: none"> PARO has sent letters to residents and PDs to ask that programs try as far as possible to ensure that objectives and competencies are recognized and achieved during this time when residents may be on different rotations and work schedules, in order to have this time count toward meeting residency requirements, and avoid the need for a training extension. 		
WINDERMERE MANOR			
DISCUSSION	<ul style="list-style-type: none"> Windermere Manor has offered rooms to be available at no cost for clinicians and residents seeking an exclusive, extended-stay retreat (3 to 7 day blocks) from their hospital work at no cost. This service will be made available beginning March 27 to April 30 inclusive. This is an option for residents and clinicians who may need an alternate space to self-isolate, or who must leave their home in order to allow a member of their household to isolate without being impacted. Opportunity also exists to sublet apartments from medical students who have left the city; the class presidents have been connect with PARO reps to identify need and coordinate availability. 		
PGME WORKING GROUP			

DISCUSSION	<ul style="list-style-type: none"> A working group has formed that includes representatives from the CFPC, Royal College, MCC, AFMC, and PGME Deans to address issues such as waivers of training, credentialing parameters, assessments, meeting objectives etc.
WINDSOR UPDATE	
DISCUSSION	<ul style="list-style-type: none"> Information enclosed in “Information & updates for residency programs Mar 27” document.
REGIONAL ELECTIVE ROTATIONS	
DISCUSSION	<ul style="list-style-type: none"> Residents completing core or elective rotations should complete those rotations. For rotations in Blocks 11,12, 13: <ul style="list-style-type: none"> All core rotations will continue as currently scheduled providing the accepting site has capacity for learners, including PPE availability if it is required by a learner. All elective rotations within the Schulich/Western/Windsor and Western Distributed Education Network will continue as scheduled providing the sites have capacity for learners, including PPE availability if it is required by a learner. If programs are calling learners back to their home program, please ensure there is clear communication with the regional site.
RESIDENT/FELLOW REDEPLOYMENT	
DISCUSSION	<ul style="list-style-type: none"> The draft document on principles for Redeployment of Residents and Fellows has been reviewed by Clinical Chairs, the Decanal group, and PARO. The next step is signed ratification of the document, and it can then be used as a guideline for redeployment. At faculty level, principles are being developed for faculty redeployment should it become necessary.
HOSPITAL PLANNING DOCUMENTS	
DISCUSSION	<ul style="list-style-type: none"> The hospital is collating data on learner and staff availability for use if redeployment is required. The Medical Advisory Committee (MAC) is preparing a document outlining redeployment processes, including information on obtaining hospital privileges rapidly, ITS support, parking etc. and outlining what deployment will look like within Departments and hospitals, as well redeployment to different hospitals and even cities. The document will be vetted through all appropriate channels.
ADJOURNMENT AND NEXT MEETING	
DATE AND TIME	Friday, April 3rd, 2020 07:00 – 08:00 Teleconference