

PGME COMMITTEE MEETING

Minutes	Date: May 9th, 2018	Time: 7:00-8:00am	Location: HSA 101
Meeting called by	Dr. Chris Watling, Postgraduate Medical Education Associate Dean		
Attendees	G. Bellingham, R. Butler, A. Cave, K. Faber, S. Gryn, R. Hammond, V. Hocke, H. Iyer, M. Jenkins, S. Macaluso, B. Moote, M. Prefontaine, J. Ross, S. Rumas, H. Salim, A. Sarpal, M. Taabazuig, G. Tithecott, T. Van Hooren, S. Van Uum, S. Venance, J. Wickett; PARO Reps: C. Just; Hospital Rep: B. Davis; P.A. Exec Rep: L. Dengler; Guests: J. Binnendyk, J. Sischek, S. Miodiszewski		
Note taker	Courtney Newnham, Courtney.newnham@schulich.uwo.ca		

Agenda Topics

1. CBME PROGRESS REPORT

Drs. Watling & Venance

Discussion	<ul style="list-style-type: none"> . Starting last year and continuing this year there has been a go/no go process nationally . All the schools were given a list of disciplines that were expected to go forward with CBME, according to their Specialty Committees, and then schools were surveyed with respect to their sense of readiness or not of that discipline to move forward . If at least 75% of the schools do not think the discipline is ready to go forward then it may get deferred . It has been decided to abandon this process in favour of having deadlines and moving forward provided all the documents are ready . All of the disciplines slated to move forward in 2019 are a go . There is a CBME Retreat on May 25th, 2018, 8-4pm at the Lamplighter Inn & Conference Centre. The focus will be on the broad issues of change and change management, competency committees, problem solving around system issues, technology, and Elenra (entrada). PDs are encouraged to invite faculty members who have a role in residency education but who are resistant to CBME. The agenda is posted on the PGME website.
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2. ACCREDITATION UPDATE

Dr. C. Watling

Discussion	<ul style="list-style-type: none"> . On June 12th, 2018, the RCPSC and CFPC are coming for the first pre-survey visit to introduce programs to the new Accreditation Management System (AMS) . RCPSC programs will meet from 8:45-11:45am and CFPC programs from 12:30-3:30pm in the Dental Sciences building (DSB 1002) . Program Directors, Program Administrators, and anyone else relevant to Accreditation are invited to these sessions
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	<ul style="list-style-type: none"> . PDs and PAs will be provided with usernames and passwords for the AMS a week prior to this meeting from the RCPSC and CFPC; if possible, it is recommended that individuals bring a laptop to access the system during the session
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3. ASSESSMENT & APPEALS POLICY	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . The revised Assessment and Appeals policy is a single policy that will apply to CBME and time-based programs . A draft copy was circulated to the committee and reviewed briefly . The committee is encouraged to review the first 12 pages of the policy where there are bigger changes related to assessment and what is expected of a program . Please send any comments in writing over the next two weeks to Dr. Watling directly who will discuss with PGE's policy lawyer who helped to draft the current version; a modified version that takes into account comments and highlights where changes were made will be circulated . Please pay particular attention to whether the policy is feasible (e.g. all programs are expected to have a functioning Competence Committee by July 1st, 2018) . At the end of May, an electronic vote will take place to approve the final version
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4. ELENTRA UPDATE	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . As of last week Schulich has the RCPSC data sharing agreement signed . Sylvia Mioduszewski has met with half of all program administrators to give them logins to access the system . Meetings will be booked with PDs and PAs in the next two weeks to start hands on training . Priority is for programs launching in July 2018 followed by programs as soon as it is feasible . All faculty will be able to access Elentra using their UWO username and password
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5. WORKPLACE SAFETY & RESIDENCY INJURIES UPDATE	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . The new accreditation standards require us to be more mindful of the learning environment and how we engage in quality control around the learning environment our residents work in . One way to do that is to understand the data that is collected routinely by hospitals . This was a follow-up to the presentation in December 2017 . Since December, PDs were notified 100% of the time . Medical Affairs will check in with the resident and inquire of corrective actions, via email, cc'ing PD . The role of the PD includes: check in with resident, offer support and discuss with resident what if any, corrective actions should be taken to prevent further incidents . One year of data for LHSC and six months for St. Joseph's was discussed; 107 incidents at LHSC (54 medical sharps) and 6 incidents for St. Joseph's all related to medical sharps . Events per month do not indicate that the start of residency is a factor . Thought needs to be given on ways of reducing the incidents but also to the process of sharing this information annually and how to decide when something needs to be done
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6. MEDICAL SCHOOL ELECTIVES	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . It was discussed at CCME the need for diversity among electives that medical students complete . The reason for this is that every year a moderate number of medical students are likely significantly disadvantaged in the CaRMS process when they fail to match to their first choice specialty and they've put all of their eggs in one basket in terms of electives leading towards that specialty . If they find themselves having to look for a different position in the second iteration of CaRMS, often what they have is a CV that is tailored to one specialty, so that applications to other programs might look unappealing to the programs . Starting for the graduating class of 2021, there will be an eight-week maximum on the number of electives that can be done in any one discipline . This will be the same for every medical student across the country . Until then, it is encouraged to look favourably on a diversity of electives among the students who apply to your programs; it is also discouraged to require students to have all reference letters from the same discipline
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7. CREATING ADDITIONAL POSITIONS FOR UNMATCHED STUDENTS	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . The Ministry of Health has a special one-year only program this year where all the medical schools in Ontario have been asked to create a total of 53 residency positions after the second iteration of CaRMS . The goal is to place all of the 53 unmatched medical students . They are not providing new funding; they are allowing us to spend the unspent parts of the budget – the parts of the budget that would normally be used to support out of province transfers or inter-school transfers . Western has placed its five unmatched students in five new positions in Internal Medicine and Family Medicine . This will not happen again next year . Direct any questions you may receive to Dr. Watling
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8. RESPONDING TO APPLICANT QUESTIONS ABOUT MATCH ACCURACY	Dr. C. Watling
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Discussion	<ul style="list-style-type: none"> . CaRMS sent a briefing note explaining that they regularly receive questions from applicants regarding their match results to confirm the accuracy of their results . Their response process is to clarify the match process and how the algorithm works and if the applicant is still concerned, they will conduct an audit . However, they have run into a few awkward situations wherein applicants have first contacted a program that they did not match to, to request feedback or relay their surprise/concern, and some programs have told applicants that they were ranked and are unsure why they didn't match, when in fact the applicant was not ranked by that program . Applicants then question the integrity of the march and force a difficult conversation . Better not to evade questions and say that programs cannot disclose the rank order list but do not say you ranked an applicant when you did not
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9. FUTURE OF THE FITER

Dr. C. Watling

Discussion	<ul style="list-style-type: none"> . The FITER is going to be discontinued in the near future . The RCPSC will be asking for an attestation that the resident is either exam ready or has met all of the EPAs and is practice ready in place of the FITER . Once there is more information, it will be shared with all programs
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10. ADJOURNMENT AND NEXT MEETING

Date and time	<p>The meeting was adjourned at 8:05 am. Next meeting scheduled for Wednesday, June 13th, 2018, 7:00-8:00am, HSA101</p>
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