

PGME COMMITTEE MEETING

Minutes Date: June 12th, 2019 Time: 7:00-8:00am Location: HSA 101

Meeting called by	Dr. Chris Watling, Associate Dean Postgraduate Medical Education
Attendees	C. Akincioglu, P. Basharat, G. Bellingham, S. Dave, H. Ganjavi, H. Iyer, M. Jenkins, S. Kane, P. Leong-Sit, S. Macaluso, B. Moote, C. Newnham, M. Ott, M. Prefontaine, J. Ross, B. Rotenberg, F. Siddiqi, T. Van Hooren, J. VanKoughnett, A. Vilos, M. Weir, J. Wickett, C. Yamashita; Hospital Rep: S. Fahner; PARO Rep: B. Chuong, K. Desai; P.A. Exec Rep: L. Dengler; Guests: S. Giberson-Kirby, R. McLean, K. Norton, K. Trudgeon
Note taker	Kate O'Donnell; kate.odonnell@schulich.uwo.ca

Agenda Topics

1. CBME PROGRESS REPORT Dr. C. Watling

Discussion	<ul style="list-style-type: none"> . CBME team continues to help programs in transition with form building in Elentra in time for launch on July 1st. . Schulich IS has interviewed and will finalize hiring a developer for the CBME Elentra project, aiming to have someone by July, with goal to have dashboard built by fall. Will put together an advisory group, drawn from this committee, to provide feedback in order for dashboard to reflect needs of the end users. . While dashboard is constructed, plan is to continue to make use of Excel for collating data for use by Competence Committees. . Will be starting on 2020 cohort of transitioning programs as soon as documentation is ready from the Royal College, and 2019 programs are complete.
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2. ACCREDITATION UPDATE Dr. C. Watling

Discussion	<ul style="list-style-type: none"> . November review schedule has been received, programs should now be aware of the date of their review. . The deadline for programs to submit the program profile in AMS was April 1st. All documentation in AMS will be submitted to the Royal College on September 3rd, the deadline set by the Royal College, after which no updates can be made. . Program review date schedules are due to C. Newnham on July 15th. Feedback will be provided, and when finalized, schedules will be sent to the Royal College. After the College receives and reviews schedules, program reviewer names will be provided. If a program feels there is a conflict of interest with their surveyor, please inform PGME, as the Royal College can accommodate switching surveyors. . Programs that have key sites outside of London must arrange to videoconferencing for any off-site residents, faculty, or RPC members for their respective meetings. . As part of the Institution review, surveyors will meet with all PGME-related committees; meeting appointments will be sent out to all members on PGME Committees. . Invites will be sent out for a one-hour reception on Sunday, November 24th, for the purpose of introducing Program Directors to their survey team. If the PD is unable to attend, we ask that your Assistant or Associate PD attend in your stead.
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	<ul style="list-style-type: none"> . If any programs would like Dr. Watling to attend a Division or Department meeting to explain the purpose of accreditation, and the expectations of the program during the on-site survey, please contact Dr. Watling.
3. CanERA/CanRAC survey Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . All residents and faculty will receive a survey designed by CanRAC (Canadian Residency Accreditation Consortium) and CanERA (Canadian Excellence in Residency Accreditation), the goal of which is to improve resident input into the process of accreditation. . Faculty are also being surveyed to obtain relevant data about the learning environment of the program, so as not to target residents as the source of that data, in order to protect resident anonymity in small programs.
4. RESIDENCY ALLOCATION COMMITTEE Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . In March 2019, the Ministry of Health provided new planning data, the first significant updates since 2009, to guide future needs in health care across all specialties. . The information is currently not available to programs until certain government mechanisms are completed, but there are no stunning changes within the document. . Residency allocation discussions have been delayed purposely until the most up-to-date planning information can be taken into account, after the data has been made public by the MOH. . Two plans are being prepared for consideration by the RAC, the first: continue to distribute the 5-6 reductions equally across programs, or: reduce more than 5 positions, from positions that are not guaranteed to fill every year, in order to allow an opportunity for programs to apply for an extra position in any given year, with an argument made either for the program or community need. The RAC was undecided whether the latter option would be workable or beneficial, but a draft of both plans will be provided to the RAC for review and discussion, with a decision made by end of July.
5. RDOC SURVEY RESULTS Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . RDOC completed a national resident survey, results can be found here. . The results on the subject of resident wellness spotlight important information; >70% of residents identified that they have been subject to some form of mistreatment in training, most commonly from patients, though the percentage of mistreatment from faculty or nurses is significantly high. . There is an idea that the training in professionalism undertaken by physicians and nurses results in an endless well of goodwill which allows them to be subjected to any kind of treatment. This concept isn't a negative one, but it does put residents' wellbeing under stress, therefore it may be worth starting a conversation with your residents using the survey results as a springboard, or to use the survey results to inform work being done by your program's wellness committee or at wellness activities.
6. POLICY APPROVAL – CLINICAL FELLOWSHIP EDUCATION, RESIDENT LEAVES & WAIVERS Dr. C. Watling	
Discussion	<ul style="list-style-type: none"> . Two policies prepared by the Fellowship Education Committee (FEC) were circulated for discussion and approval, one policy on remuneration and one on educational guidelines in clinical fellowship training. . The expectation of salary support for clinical fellows was set at a minimum annual salary of \$40,000CAD, with a recommendation to try to remunerate at a PGY1 level if possible. . Policy on educational responsibilities in clinical fellowships provides guidelines for programs and fellows on evaluation, remediation, probation, appeal, and dismissal. The policy is less

	<p>cumbersome than the residency policy, while still providing clinical fellows with a fair and just process. Decision was made to modify the policy to clarify what aspects of the policy also apply to AFC trainees, as well to include wording to notify PGME if probation is required.</p> <ul style="list-style-type: none"> . Policies were approved by Committee, will be communicated to Department Chairs and fellowship supervisors, and made available on the PGME website after review by the PGME Policy Renewal Committee in September. . The resident policy on leaves of absence and waivers of training was slightly modified to remove a paragraph that stated that waivers can only be requested if a leave has been taken. This paragraph has now been removed; as we move toward competence and skills rather than time-based training, Program Directors must be able to make decisions at their own discretion whether a waiver of training is appropriate. No changes have been made to amount of time that can be waived, and requests to waive training must still be made in the last year of training. . Modified policy was approved by Committee.
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7. C-L PSYCHIATRY STRESSES **Dr. C. Watling**

Discussion	<ul style="list-style-type: none"> . Consultation-Liaison Psychiatry is consultation from psychiatry for inpatients with medical and surgical problems. There is currently a single, part-time CL Psychiatrist in London, therefore the service is currently stressed and may not be as responsive and available as in the past. . There are general Psychiatry residents and attendings on call after hours who can be called for advice, if the CL-Psychiatrist is not available.
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8. ALTERNATIVE MODELS OF CALL **Dr. C. Watling**

Discussion	<ul style="list-style-type: none"> . Because alternative models of call vary in cost, programs must inform Medical Affairs if planning to institute an alternative model of call, as Medical Affairs is responsible for ensuring residents are paid the appropriate call stipends. If your program decides to increase number of residents on call, or arrange shifts so that number of stipends being paid out will be increased, please inform Medical Affairs, along with start time and schedule so that it can be built into the budget plan.
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8. ADJOURNMENT AND NEXT MEETING

Date and time	<p>The meeting was adjourned at 8:02 am. Next meeting scheduled for Wednesday, September 11th, 2019, 7:00-8:00am, HSA101</p>
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