

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, December 11, 2024	Time: 07:00 – 08:00 AM	Location: Virtual
MEETING CALLED BY	L. Champion, Associate Dean, Postgraduate Medical Education		
ATTENDEES	N. Adunuri, T. Awani, S. Bains, H. Banner, A. Barghi, P. Basharat, S. Blissett, L. Bondy, P. Cameron, A. Cheng, M. Chin, L. Diachun, D. Driman, S. Elsayed, A. Ens, A. Florendo-Cumbermack, D. Grushka, H. Iyer, J. Jang, T. Jevremovic, M. Kahng, T. Khan, D. Laidley, J. Landau, M. Lee, K. Lotfy, S. Macaluso, W. McCauley, J. Megyesi, P. Morris, C. Newnham, M. Ngo, T. Nguyen, M. Nicholson, M. Qiabi, A. Ranger, R. Reardon, J. Ross, B. Rotenberg, T. Sharon, M. Shimizu, R. Stein, P. Stewart, S. Venance, J. Walsh, M. Wilejto, Q. Zhang, R. Zhu Hospital Rep: A. Dukelow, D. McVeeney PARO Reps: A. Branch, P. Singh Guests: J. Bjazevic, A. Clemens, L. Curtis, M. Dow, K. Kilbreath, K. Lancey, D. Lewis, A. Marsh, D. McLaughlin, K. Nitz, K. Okonski-Scovell, J. Quesnelle, S. Taylor, T. Van Hooren		
REGRETS	P. Wang		
NOTE TAKER	Lindsay Curtis		
1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES			
DISCUSSION	▪ Minutes and agenda approved.		
2.0 ANNOUNCEMENTS			
DISCUSSION	2.1 WELCOME TO OUR NEW PROGRAM DIRECTORS – L. CHAMPION ▪ Co-Program Directors, Neurosurgery ○ Dr. Joseph Megyesi ○ Dr. Adrianna Ranger ▪ Dr. Tal Sharon – Interim Program Director, Ophthalmology ▪ Dr. Lauren Valdis – Prehospital and Transport Medicine AFC 2.2 WELCOME TO OUR NEW ASSOCIATE DEAN – L. CHAMPION ▪ Dr. Tamara VanHooren 2.3 RCPSC FALL 2025 APPLIED EXAM – L. CHAMPION ▪ Fall 2025 applied exam will be in-person. ○ Toronto: Clinical Immunology & Allergy, Diagnostic and Molecular Pathology, Gastroenterology, Hematology, Otolaryngology Head & Neck Surgery, Physical Medicine & Rehabilitation, Radiation Oncology, Urology ○ Ottawa: Cardiac Surgery, Thoracic Surgery, Vascular Surgery		
3.0 UPDATES			
DISCUSSION	3.1 PARO UPDATE – P. SINGH ▪ Putting up team posters throughout hospitals in London and the distributed sites to help support outreach to co-residents. ▪ Planning for 2025 social events is in process. ▪ Continuing work on the non-urgent paging program, supporting resident access to call rooms, and working with residents to address contact issues.		

	organization of assessment into before, during, and after training experience, changed ILP to Enhanced Education Plan, added some clarification regarding remediation/probation and moonlighting, electives, probation blocks will not count toward training requirements, dismissal, resident will be put on paid leave pending appeal with 28 days for appeal. ○ Motion to approve revised policy: approved by virtual vote. ▪ Appeal Policy: approval of policy; appeal process unchanged, however drafting some additional guidelines for the Appeal Committee, added clarification of appealable decisions, included ability to appeal unsuccessful probation, created a process flow chart for level/stage of appeal, and basis for appeal. ○ Motion to approve revised policy: approved by virtual vote. ▪ Enhanced Education Plan template: FYI only; revised the current ILP template and included signature requirements; revised template distributed with meeting material and will be added to website.
5.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING	
	Next Meeting: Wednesday, January 8, 7:00 – 8:00 AM, Virtual