PA EXECUTIVE COMMITTEE

Thursday, April 7, 2016
Room C8-125, LHSC-UH
8:30 am

MINUTES

Attendance: K. Nitz (Chair), S. Rumas (PGME rep), L. Baker-Spiller, M. Minka, S. Mioduszewski, C.Ward

Regrets: S. Deakin, L.Dengler, C. Hilliard, M.Peterson,

1.0 Approval of Minutes of March 10, 2016

The minutes were approved.

2.0 Old Business:

2.1 PGME Report

- PGME meeting postponed - this item was deferred

2.2 Treasurer Update

- Treasurer absent – this item was deferred

2.3 ICRE Update

- Kim reported that the PASC has included some new topics in the program, with plenaries at both the beginning and end of each day
- The "Fresh Air Experience" has been moved to early morning, outside of official conference time.
- There appears to be an increased focus on wellness at ICRE. Kim reported that many residency programs are integrating wellness activities and some Schulich programs already have Wellness Committees.

3.0 New Business:

3.1 **Upcoming Agenda Items (May and June)**

- Maureen Macpherson, from Medical Affairs, has asked to attend the May P.A. Executive Meeting to discuss orientation for residents and fellows beginning on July 1st.
- The Committee was reminded that Dr. Venance, Director of Competency-based Medical Education implementation at Schulich, will be attending the June meeting.
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3.2 Membership

- Due to conflicting Thursday meetings, Suzy Mendes has had to resign her member-at-large position on the Committee.
- It was agreed that this vacancy as well as the other member-at-large position that is available, will be announced at the P.A. Retreat in May.

3.3 Fall Retreat Topics

- Kim approached Dr. George Kim following the Distributed Education retreat on March 31st about speaking at the fall retreat and he was agreeable to this. Those on the Committee who attended his talk at the retreat found it to be both entertaining and interesting.

- Other potential topics are business communication, which would be given by a Fanshawe instructor, leadership, and possibly a review of VSE processes.

3.4 May 6 Retreat Planning

- The group discussed that we may need to switch the order in which attendees have the workshops they asked for in order to keep them balanced.
- It was decided that we would not print handouts this time. We will have the presentation slides available one week prior to the Retreat so that those who would like hard copies can print them off themselves.
- Christine will complete the attendance certificates.
- Lisa and Sylvia will head up the registration desk.
- Kim will reuse name tags from last year.
- Scott will introduce the PARO presentation.

Meeting adjourned at 9:52 a.m.

Minutes submitted by:
Lisa Baker-Spiller
Secretary, PA Executive Committee