

PGME COMMITTEE MEETING MINUTES

| | | | |
|--------------------------|---|-------------------------------|-----------------------------|
| | Date: Wednesday, Sept. 13, 2023 | Time: 07:00 – 08:00 | Location: Virtual |
| MEETING CALLED BY | L. Champion, Associate Dean, Postgraduate Medical Education | | |
| ATTENDEES | <p>T. Awani, A. Banner, A. Barghi, P. Basharat, P. Bere, M. Bhaduri, S. Blissett, L. Bondy, J. Borger, M. Chin, L. Diachun, T. DeLyzer, D. Driman, S. Elsayed, A. Florendo-Cumbermack, A. Good, S. Gryn, F. Harnos, A. Huitema, Y. Iordanous, H. Iyer, L. Jacobs, J. Jang, S. Jeimy, A. Kashgari, J. Landau, Y. Leong, K. Lotfy, A. Lum, S. Macaluso, J. Manlucu, A. McConnell, D. Morrison, M.L. Myers, M. Ngo, S. Northcott, M. Phung, M. Qiabi, K. Qumosani, M. Rajarathinam, P. Rasoulinejad, J. Ross, B. Rotenberg, M. Shimizu, J. Thain, J. Van Koughnett, J. Walsh, P. Wang, C. Yamashita, Q. Zhang</p> <p>Hospital Rep: R. Caraman, K. Chan, A. Dukelow, D. McVeeney PARO Reps: R. Woodhouse Guests: L. Curtis, S. MacGregor, P. Morris</p> | | |
| REGRETS | W. McCauley | | |
| NOTE TAKER | Andrea Good | | |

1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES

- | | |
|-------------------|--|
| DISCUSSION | <ul style="list-style-type: none"> ▪ Approved – B. Rotenberg, A. Kashgari |
|-------------------|--|

2.0 ANNOUNCEMENTS

L. CHAMPION

- | | |
|-------------------|--|
| | <p>2.1 WELCOME TO NEW PROGRAM DIRECTORS</p> <ul style="list-style-type: none"> ▪ Dr. F. Rehman - Nephrology (Interim) ▪ Dr. K. Lotfy – Solid Organ Transplantation AFC ▪ Dr. A. Barghi – Hematology ▪ Dr. M. Phung – General Internal Medicine ▪ Dr. R. Khanna – Clinical Investigator Program ▪ Dr. H. Levin – Pediatric Emergency Medicine ▪ Dr. T. DeLyzer – Plastic Surgery ▪ Dr. N. Adunuri – Internal Medicine, Windsor |
| DISCUSSION | <p>2.2 PGME STAFFING ANNOUNCEMENT</p> <ul style="list-style-type: none"> ▪ Andrea Good is moving to a new role at the CFPC. <p>2.3 RESEARCH AGREEMENT – WINDSOR/WESTERN</p> <ul style="list-style-type: none"> ▪ Western REB approval no longer needed for WRH if studies use only Windsor resources <p>2.4 MANDATORY PGY1 MODULES</p> <ul style="list-style-type: none"> ▪ Three mandatory modules for PGY1 are due by December and are available in OWL (Anti-racism, Completion of Death Certificates and Calling the Coroner, and Resident as Teacher) |

2.5 SCHULICH POLICY: INTERACTIONS WITH INDUSTRY – CONFLICT OF INTEREST POLICY UPDATE

- [Policy](#) was updated in 2022 with minimal changes
- Faculty and learners are prohibited from attending non-CPD/CME accredited events that are marketed as CPD/CME (e.g. drug dinners)

3.0 UPDATES

3.1 PARO UPDATE - R. Woodhouse

- New Western General Council has been elected , will be a new set of PARO representatives at the next meeting
- PARO hosted several well attended events over the summer
- First general council meeting taking place September 14 in Toronto

3.2 INTERNAL REVIEWS – IMPLICIT BIAS AND ANTI-RACISM - L. Champion

- Standards of Accreditation for Institutions (PGME) are under revision with expected finalization July 2024
- 8.2.1.6: All internal reviewers receive anti-racism and implicit bias training prior to reviewing programs.
- Western’s anti-racism module is mandatory for all faculty and will be used for our internal reviews; implicit bias module under development
- Both be housed in OWL and made available to survey teams - will not be mandated, on an “honour” system.

3.3 PGME RESIDENT EDUCATION UPDATE - S. MacGregor

- Transition to Residency 2024 – tentative 10-week program running July 3 - September 4; 9 sessions with a break in the middle to allow time to complete mandatory modules
- Certificate in Leadership 2024 – 4 sessions; 40 attendees from PGY2 and above; applications go out September 18 and due October 2; selected applicants will be informed by October 20; topics include emotional intelligence, teamwork, leadership and wellness
- End of Life Workshop (March 2024) – 30 attendees from PGY2 and above; program recommendation forms go out October 2; train the trainer model; very interactive case study program
- Resident as Teacher Bootcamp (February 2024) – 35 attendees from PGY2 and above; program nomination forms go out October 9; train the trainer model; program directors will nominate exemplary residents with an interest in teaching
- PGME Needs Assessment – Qualtrics survey will be sent to program representatives; survey will help identify what is being done by programs, what supports PGME can provide and what gaps exist in current PGME programming; won’t be anonymous

3.4 CBD UPDATE - H. Iyer

- RCPSC Commitment to Action document: feedback from stakeholders outlined benefits and challenges of CBD; there are unique obstacles and opportunities within each institution and program; series of three RCPSC National Summits to co-create evolution of CBD 2.0.
- Summary of key action items – program flexibility to determine which stage promotion decisions are made; EPA entrustment data should not be sole source; CC has authority to determine the appropriate amount and type of evidence required to make decisions; flexibility to determine the communication between CC and RPC
- CBD 2.0 is a work in progress
- Checklist for CC - will be distributed to all programs; to be used as a guide
- H. Iyer is available to attend CC meeting and provide feedback

DISCUSSION

4.0 BUSINESS ARISING

L. CHAMPION

| | |
|--|---|
| DISCUSSION | 4.1 POLICY ON PHONE CALLS FROM PATIENTS TO RESIDENTS <ul style="list-style-type: none"> ▪ Policy approved at September JSC meeting; available on PGME website ▪ Has been circulated to PAs and PDs |
| 5.0 NEW BUSINESS L. CHAMPION | |
| DISCUSSION | 5.1 FACULTY EVALUATION <ul style="list-style-type: none"> ▪ Faculty Evaluation Policy exists ▪ Problems: low response rate (forms fatigue, safety concerns and ‘nothing changes’); not routinely used; identified as AFI for many programs, as well as AFI-2Y for two programs under external review in 2025; many different forms being used across programs; lack of clarity of process for addressing issues ▪ Plan: one45 being offboarded and moving to Elentra by July 2024; opportunity to develop standard faculty evaluation form for use by most programs; intent isn’t to mandate the use of the form; incorporate importance of faculty evaluations into resident orientation 2024 and add FAQs on website; PA information with process/procedure and update of Elentra workbook; incorporate data feedback for programs (similar to EPA data) ▪ Ask: feedback from PARO and programs; can add to RPC agenda; feedback or comments can be sent to L. Champion ▪ Revised version will be shared in November/December 5.2 SUBCOMMITTEE TERMS OF REFERENCE <ul style="list-style-type: none"> ▪ PGME Awards Subcommittee – motion approved by A. Kashgari and L. Diachun ▪ PGME CBME and Assessment Subcommittee – motion approved by A. Kashgari and J. Walsh |
| 6.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING | |
| Next Meeting: Wednesday, Oct. 11, 7:00 – 8:00 a.m., Virtual | |