

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, November 8, 2023	Time: 07:00 – 08:00 AM	Location: Virtual
MEETING CALLED BY	L. Champion, Associate Dean, Postgraduate Medical Education		
ATTENDEES	<p>T. Awani, H. Banner, M. Bhaduri, L. Bondy, P. Cameron, A. Cheng, T. DeLyzer, L. Diachun, D. Driman, S. Elsayed, A. Ens, A. Florendo-Cumbermack, F. Harmos, Y. Iordanous, S. Macaluso J. Jang, M. Kahng, J. Laba, J. Landau, K. Lotfy, A. Lum, W. McCauley, A. McConnell, P. Morris, D. Morrison, M. Myers, C. Newnham, M. Ngo, S. Northcott, M. Phung, M. Qiabi, K. Qumosani, M. Rajarathinam, P. Rasoulinejad, B. Rotenberg, M. Shimizu, P. Stewart, J. Thain, T. Van Hooren, J. Van Koughnett, S. Venance, J. Walsh, P. Wang, C. Yamashita, C. Zeman-Pocrnich, Q. Zhang</p> <p>Hospital Rep: D. McVeeneey PARO Reps: C. Gnyra, A. Vinokurtseva Guests: P. Bere, L. Curtis, S. MacGregor</p>		
REGRETS	S. Bains, M. Chopcian, M. Clemente, D. Grushka, P. Rasoulinejad, S. Scott		
NOTE TAKER	Lindsay Curtis		

1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES

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| DISCUSSION | <ul style="list-style-type: none"> ▪ Minutes and agenda approved ▪ Updates to agenda: EDID Office presenting new website, not Schulich Census |
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2.0 ANNOUNCEMENTS

L. CHAMPION

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| DISCUSSION | <p>2.1 CARMS ASYNCHRONOUS INTERVIEWS</p> <ul style="list-style-type: none"> ▪ AFMC is allowing asynchronous interviews for the PGY1 match; these were previously not allowed. PGME is developing resources for programs which will be provided at the December meeting. Not anticipating many Schulich programs will use this model, but if used nationally there may be an interest in coaching and prepping students for asynchronous interviews. <p>2.2 2023 RESIDENT PULSE CHECK</p> <ul style="list-style-type: none"> ▪ This is a RCPSC survey provided to RDOC and provincial resident groups (PARO). The focus is CBD and the implementation by programs, coaching and wellness. The surveys have led to change and are part of the impetus for CBD 2.0. Residents are encouraged to complete the survey. <p>2.3 CANMEDS PROJECT</p> <ul style="list-style-type: none"> ▪ CanMEDS 2025 is now called CanMEDS Project, new timeline possibly 2026. A “Call to Action” survey link and CanMEDS Foundational Report has been sent out to PDs. Anticipated there will be additional roles, revision of graphic, and additional competencies. <p>2.4 EDID OFFICE WEBSITE</p> <ul style="list-style-type: none"> ▪ Deferred to a future meeting. |
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3.0 UPDATES

DISCUSSION	<p>3.1 PARO UPDATE – C. Gnyra</p> <ul style="list-style-type: none">On October 31, reps delivered over 200 treat bags to a variety of hospitals; the team hosted a successful apple picking event on November 4Last year the General Council team championed improved distributed housing standards, with the goal for distributed houses to be move-in ready; the DE team was supportive and provided a point of contact if residents had issues; recently a location in Windsor has been flagged as not being move-in ready; PARO asked to email the LE Office, Dr. Champion and Dr. Jacobs to provide more details to help facilitate improved standards. <p>3.2 PGME EDUCATION UPDATE - S. MacGregor</p> <ul style="list-style-type: none">Certificate in Leadership (CiL): first session November 16 – Emotional Intelligence; 45 participants acceptedSerious Illness Conversations Retreat (SICR) 2024: March 1 at Ivey Spencer; formerly the End of Life Care Retreat; nomination forms sent October 5; still accepting nominationsResident as Teacher Bootcamp (RTBC) 2024: February 8/9 at Ivey Spencer; nomination forms sent October 11, due November 8; offers being sent December 1Needs Assessment 2023: results being reviewed, will be reaching out to programs over the next few weeks. <p>3.3 FATIGUE RISK MANAGEMENT - S. MacGregor</p> <ul style="list-style-type: none">Two modules have been developed; one for Programs and one for trainees/residents; designed to be a précis of the Fatigue Risk Management Toolkit; while guiding principles are clear, program implementation designed to be adaptableAs part of Needs Assessment follow-up, will be reaching out to programs who are doing their own FRM training. <p>3.4 DRAFT GENERAL STANDARDS OF ACCREDITATION FOR RESIDENCY PROGRAMS - L. Champion</p> <ul style="list-style-type: none">Draft version but likely will be accepted and published for July 2024; programs will be held to standards as of 2025Important changes include: curriculum plan that includes development of skills related to physician wellness at various stages of physician life cycle; FRM changed to physician impairment; assessment language deletes 'achievement of competencies in all CanMEDS/-FM roles'; safety includes physical, psychological, cultural, and professional.
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4.0 NEW BUSINESS

L. CHAMPION

DISCUSSION	<p>4.1 SUBCOMMITTEE TERMS OF REFERENCE REVIEW</p> <ul style="list-style-type: none">Appeals Committee: approval of TOR; added preamble and policy references, revised language slightly<ul style="list-style-type: none">Motion to approve new TOR: S. Macaluso and W. McCauleyPGME Advisory Board: approval of TOR; updated policy references and removed redundant language<ul style="list-style-type: none">Motion to approve new TOR: C. Gnyra and S. MacalusoPolicy Subcommittee: approval of TOR; removed redundant language and changed ECSC to JSC<ul style="list-style-type: none">Motion to approve new TOR: C. Gnyra, S. Macaluso and W. McCauley
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- Residency Allocation Subcommittee: approval of TOR; updated language to be flexible based on MOH positions available
 - Motion to approve new TOR: C. Gnyra, S. Macaluso, B. Rotenberg and J. Walsh

4.2 POLICIES AND GUIDELINES

- Transfer Policy: approval of policy; reflects new AFMC Transfer Guidelines, added PARO transfer guide as a resource, updated language to reflect new roles of program and Competence Committee
 - Motion to approve new policy: C. Gnyra and B. Rotenberg
- Guidelines to Promote EDID in Resident Selection: approval of guideline; updated website links and terminology, removed statement to consider asking applicants to use a standardized background; discussion regarding language changes taken off-line, PGME to follow-up with PARO and LE Office directly
 - Motion to approve new guidelines: deferred to next meeting
- Principles for Redeployment and Virtual Care Guidelines deferred to December meeting.

6.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING

Next Meeting: Wednesday, December 13, 7:00 – 8:00 AM, Virtual