

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, May 10, 2023	Time: 07:00 – 08:00	Location: Virtual
MEETING CALLED BY	L. Champion, Associate Dean, Postgraduate Medical Education		
ATTENDEES	H. Banner, S. Bains, P. Basharat, P. Bere, M. Bhaduri, S. Blissett, L. Bondy, R. Caraman, K. Chan, A. Cheng, M. Chin, L. Diachun, A. Dukelow, S. Elsayed, A. Florendo-Cumbermack, A. Grant, A. Good, A. Huitema, Y. Iordanous, H. Iyer, L. Jacobs, S. Jeimy, A. Kashgari, T. Khan, J. Laba, J. Landau, A. Lum, Y. Leong, S. Macaluso, S. MacGregor, B. McCauley, A. McConnell, J. Manlucu, P. Morris, D. Morrison, M. Ngo, S. Northcott, K. Qumosa, M. Rajarathinam, J. Ross, P. Stewart, T. Van Hooren, S. Venance, J. Walsh, P. Wang, R. Woodhouse, C. Yamashita, Q. Zhang		
REGRETS	B. Rotenberg, P. Rasoulinejad, M. Weir, C. Hsia		
NOTE TAKER	Sara Jamieson		

1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES

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| DISCUSSION | ▪ Approval of minutes by L. Champion |
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2.0 ANNOUCEMENTS

L. CHAMPION

2.1 AWARDS- CONGRATULATIONS

- Congratulations to Mohammed Alsager – 2023 John Brown Award
- Congratulations to Pat Manteleone – Faculty of the Year, Windsor
- Congratulations to Frank Myslik – Marilyn Robinson Award of the Excellence in Teaching, Western University

2.2 ASSISTANT DEAN LEARNER EXPERIENCE

- Welcome to Dr. Laura Diachun- Assistant Dean, Postgraduate Learner Experience

2.3 WELCOME – EDUCATION DEVELOPER

- Welcome to Scott MacGregor – New Education Developer

DISCUSSION

2.4 UPCOMING TALK WITH ROLA AJJAWI

- CERI Visiting Scholar Lecture - May 15th 12:00 PM to 1:30 PM, Keeley Lecture Hall, DSB 1002
- **TOPIC:** "What would equitable assessment look like in health professions education?"

2.5 ROYAL COLLEGE EXTERNAL REVIEWS

- Point of Care Ultrasound (POCUS) – A successful review with some minor AFIs. This is a program that is highly valued by all of the trainees.
- Sleep Medicine- Successful regular review with one small AFI.
- Solid Organ Transplant review is next week.

2.6 ROYAL COLLEGE EXAM REMINDER

- For residents who have failed an exam, they do not need to reconfirm their eligibility with the Royal College (i.e., submit a training assessment) and the program does not need to reconfirm their end date. They still need to re-register for the exam the following year.

Registration is the same every year – for 2024:

- Spring 2024 – November 4, 2023
- Fall 2024 – April 15, 2024

3.0 UPDATES

DISCUSSION

3.1 PARO UPDATE – R. Woodhouse

- Please be cautious with your vacation and scheduling requests as well as the call scheduling to avoid any concerns. Please be aware of the rules.
- PARO is meeting on May 25th to finalize plans for the incoming PGY1s social and talking about supporting them in their transition
- PARO has a full board meeting in June in Toronto to meet with the other PARO reps

Upcoming events:

- Stress buster pet therapy session on May 18th and the Victoria Hospital one was a big success
- Spring Provincial Trivia on May 30th

3.2 PGY1 ORIENTATION AND TRANSITION TO RESIDENCY

- Resident Orientation- Friday, June 30th from 8:30-9:30 AM via Zoom

A Virtual Live welcome from:

- Dr. John Yoo
- Dr. Lois Champion
- Dr. Larry Jacobs
- Dr. Laura Diachun
- Dr. Victoria Turnbull (PARO)
- Dr. Alex Barron
- Dr. Kevin Chan
- Roy Butler
- Dr. Adam Dukelow

NOTE: All resources and hospital requirements will be available to the PGY1 residents by 9am on Monday June 5, 2023

Transition to Residency 2023 (T2R)

- Every Wednesday starting July 5th through to September 6th from 1-4 PM
- T2R Topics and Dates:

July 5th	Hypotension and Shock
July 12th	Acute Dyspnea
July 19th	Neurological Emergencies
July 26th	Chest Pain
August 2nd	The Dying Patient
August 9th	Abdominal Pain
August 16th	Metabolic Emergencies

August 23rd Altered Mental Status
August 30th Human Trafficking
Sept 6th End of Life Care and DNR

3.3 CaRMS MATCH

- All PGY1 positions have been filled after the second iteration
- Total of 192 positions
- 78 for Family Medicine
- Blending of second iteration resulted in increased number of International Medical Graduates in Family Medicine
- CaRMS data for the country is available on the CaRMS website:
<https://www.carms.ca/data-reports/r1-data-reports/>

3.4 MOH UPDATE- MEDICAL EDUCATION EXPANSION

- 2023 match – increase in 10 PGY1 positions
- Allocated 9 to PGY1 (and 1 to FM-ES)
- 2 - Family Medicine
- 1 - Internal Medicine
- 3 – Psychiatry (2- London, 1- Windsor)
- 1- Emergency Medicine
- 1- Physical Medicine and Rehabilitation
- 1- Anesthesia
- 1- Family Medicine Enhanced Skills

- 2024 Match – additional 10 on top of what we had for 2023 and an additional 5 identified by MOH
- MOH target is 60% Family Medicine – with understanding that there may not be capacity in FM programs in Ontario, in particular without additional resources and as PG positions increase without an increase in UG applicants there is a risk of unfilled positions (FM may be the most vulnerable program for unfilled positions in Ontario).
- Priority programs – Anesthesia, EM, Psychiatry
- There will be a Resident Allocation Committee meeting for June to provide a tentative plan
- Tentative plan is:
 - Additional 8 for FM
 - Psychiatry and Anesthesia will have capacity for increase
- K. Chan feels that there is a shortage in general of Anatomical Pathologists coming down the pipeline.

- No additional funding for the expansion (funding as per usual resident funding)

4.0 NEW BUSINESS

L. CHAMPION

DISCUSSION

4.1 SAFE RIDE HOME

- Resident newsletter sent out
- Link to website information about Safe Ride Home, also specified that it is not available for fellows
- We want to make sure this information is provided during orientation

4.2 ACCOMMODATIONS – ROYAL COLLEGE

- Resident and fellow newsletter – provided information about the new accommodation guideline and link
- Also provided information about Royal College requirements – which will be provided unless they affect the validity of the examination – documentation may be required, and may include a psychoeducational assessment with outlined functional limitations if additional examination time is required (must be less than two years old).
- There is a reminder for exam registration etc.

Follow-up: Phone call Policy:

- Drafted, and provided to a number of Program Directors for initial feedback
- Will provide the next version to Clinical Chairs
Will exclude situations where virtual care is part of a scheduled clinic (such as Family Medicine). L. Champion is working on version 4.

5.0 FOR APPROVAL: POLICIES

L. CHAMPION

5.1 DRAFT STANDARDS OF ACCREDITATION FOR INSTITUTIONS

- You will be receiving an email for a survey from the Royal College asking for feedback
- These are the Standards of Accreditation that PGME must meet
- Some standards will be met by Schulich, and some by Learner Experience
- Examples for PGME that we have been working on:
 - 1.2.1.4 - regular review of PD performance with multiple sources of feedback → survey
 - 2.1.1 - Effective policies and process → well-defined, functional policies, regularly reviewed
 - 8.2.1.4 - common AFIs across residency programs → templates for ToFR, agendas, CC resources, resident resources, PGY1 modules, hidden curriculum, etc.
- This is the second version – a number of draft standards were removed based on PGME (Associate Dean) feedback
- Examples removed included standards that were out of scope of PGME or not feasible for example:
 - QI process includes regular review of patient data including experiences of racism and discrimination. (recognition that PGME will not have access to patient data)
 - Disaggregated race-based resident data regarding recruitment, remediation, probation, outcomes of appeals, transfers and dismissal rates are made publicly available and shared directly with Black and Indigenous communities in an accessible format. (recognition that this may compromise confidentiality, and may not be feasible)
- The Royal College is asking for feedback via a survey
- L. Champion will provide the link and ask that you complete it – it is asking to: continue with the draft standard, continue with the modification, or remove it.
- List of the new standards
 - Institution Statement of Mission – not within PGME control
 - PGME feedback – concern that not including the term ‘discrimination’ meant that there could be a perception that the standards were not recognizing vulnerable learners at risk of discrimination for reasons other than race

DISCUSSION

- Language of 'anti-Black, anti-Indigenous racism and racism in all its forms...' could be perceived as less inclusive of other racial groups
- Islamophobia is not necessarily encapsulated by anti-racism
- K. Chan suggested to look at the standards together so that the changes are made consistently and made across all organizations
- A. Dukelow and S. Northcott feel that there is a lot of work to do and it needs to be a collective initiative
- S. Bains met with the people who are working on changing these standards on a national level and she thinks that our guidelines need to align with the rest of the country, not just our region

5.2 PGME APPRECIATION

- Dr. Tamara Van Hooren – Thank you, she has been a steadfast leader in the Paediatric program in the midst of some difficult challenges.
- Dr. Julie Ann Van Koughnett – Thank you, for your teaching in Resident as Teacher bootcamp, your organization and documentation, compassion and support of residents and learners in difficulty.

QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING

Next Meeting: Wednesday, JUNE 14, 2023 @ 7:00 – 8:00 a.m., Virtual