

PGME COMMITTEE MEETING MINUTES

	Date: January 14, 2026	Time: 07:00 – 08:00 AM	Location: Virtual
MEETING CALLED BY	T. Van Hooren, Associate Dean, Postgraduate Medical Education		
NOTE TAKER	J. Goetz		
1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES			
DISCUSSION	Minutes and agenda approved.		
2.0 ANNOUNCEMENTS			T. VAN HOOREN
DISCUSSION	<p>2.1 WELCOME TO OUR NEW MEMBERS – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Dr. Hernan Franco Lopez – Assistant Program Director, Endocrinology & Metabolism ▪ Dr. Rachel Kyle – Assistant Program Director, Geriatric Medicine <p>2.2 TRAVEL REIMBURSEMENT RECIPIENTS – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Congratulations to the following recipients: Dr. Jihad Al Kharbooshi (Neurology), Dr. James Armstrong (Ophthalmology), Dr. Bishoi Aziz (Internal Medicine), Dr. Lee Benaroch (Orthopaedic Surgery), Dr. Christopher Chiang (Cardiology), Dr. Alexandra Ferrara (Family Medicine), Dr. Brandon Herrington (Orthopaedic Surgery), Dr. Meryl Hodge (Obstetrics and Gynecology), Dr. Sinthiha Krishnan (Internal Medicine), Dr. Samina Nazarali (Clinical Immunology & Allergy), Dr. Rachel Peet (General Surgery), Dr. Nan (Nancy) Shi (Internal Medicine), Dr. Jamila Skinner (Otolaryngology, Head and Neck Surgery). 		
3.0 FOLLOW UP TO PREVIOUS ACTION ITEMS			
DISCUSSION	<p>3.1 PARO RESIDENT TEACHING AWARD – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Nomination packages due Monday January 26, 2026; the award is \$1000 and includes a trip to Toronto with an award ceremony. ▪ Nomination packages should include up to 5 letters of support, a PD letter is not sufficient; trainees and additional faculty letters are strongly encouraged. 		
4.0 REPORTS			
DISCUSSION	<p>4.1 PARO UPDATES – Z. MANSOOR</p> <ul style="list-style-type: none"> ▪ Resident Appreciation Week is scheduled for February 9-13, 2026; planning includes PARO goodie bags, therapy dog sessions, a possible Pilates event and other wellness activities. ▪ All programs and residents are encouraged to submit nominations this week via the PARO Website for PARO Awards. ▪ Western General Council team has started the call room access review as required by the PARO OTH Collective Agreement; final deadline for completion will be set at the next General Council meeting. <p>4.2 MEDICAL AFFAIRS – A. DUKELOW</p> <ul style="list-style-type: none"> ▪ Workplace violence training is a mandatory ongoing requirement; Program Directors were contacted for any residents who haven't completed the training yet. ▪ The safe ride program is a current system that is being revised due to high costs; future models will likely involve receipt-based reimbursement. ▪ Slips/Trips/Falls training is mandatory for all residents and faculty by January 26, 2026 per Ministry of Labor order. 		

	<p>4.3 POSTGRADUATE MEDICAL EDUCATION – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Final nominations for Resident as Teacher Bootcamp due Friday January 16. ▪ Planning in-person orientation; Transition to Residency series remains virtual, sessions held Wednesday afternoon (1:00 to 4:00) from July 8 to September 16, some sessions have been modified (e.g. added privacy content, some session consolidation). ▪ Applications are being accepted for PGME Director, Curriculum & Assessment; deadline January 26, 2026. <p>4.4 UNDERGRADUATE MEDICAL EDUCATION – P. WANG</p> <ul style="list-style-type: none"> ▪ Program Directors are asked to confirm with their admins that visiting student elective capacity numbers in the AFMC portal are accurate. ▪ Program Directors are encouraged to email Dr. Peter Wang directly for any concerns or inefficiencies with the AFMC visiting electives system so they can be relayed to the AFMC group.
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5.0 NEW BUSINESS

DISCUSSION	<p>5.1 5.1 2026 MATCH REMINDERS & CARMS ANNUAL REPORT– T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Please ensure interviewers follow standardized scoring; review conflict of interest and bias training; avoid prohibited questions and adhere strictly to published selection criteria. ▪ Do-not-do's: no questions on personal/demographic topics, don't ask about other interviews or program ranking, no selfies, and maintain consistent questions across all candidates. ▪ CaRMS Annual Report highlights: <ul style="list-style-type: none"> ○ 93% CMG Match Rate (First Iteration). ○ IMG Matches increased by 10% from last year. ○ Family Medicine interest down 10% since 2015. ○ Subspecialty matches remain strong; renamed to Spring and Fall Subspecialty Matches. <p>5.2 CPSO UPDATEES – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ New CPSO Provisional Registration Class, effective January 26, 2026, splits "restricted" licenses into disciplinary vs provisional, limitations due to registration pathways. ▪ New off-cycle resident registration policy allows up to 1 year of provisional certification for residents who passed their Royal College exam and are awaiting the start of additional training; not applicable to exam failure. ▪ Committee is reviewing updated criteria for transfers, social accountability indicators, and program position changes; duplicate items and numbering corrections will be fixed.
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7.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING

Next Meeting: February 11, 2026, 7:00 – 8:00 AM, Virtual

ATTENDANCE

Voting Members

Associate Dean, PGME (Chair): T. Van Hooren

Vice Dean, Medical Education: S. Venance

Chair of Clinical Chairs: D. Driman

Associate Dean, Windsor: L. Jacobs

Assistant Dean, Distributed Education (ex-officio): V. Ng

Assistant Dean, Postgraduate Learner Experience: L. Diachun

Associate Dean, Continuing Professional Development: W. McCauley

Associate Dean, Equity and Social Accountability: S. Bains

Program Directors of RCPSC and CFPC Accredited Training Programs: F. Accorsi, T. Awani, H. Banner, A. Barghi, P. Basharat, M. Bhaduri, J. Bjazevic, S. Blissett, L. Bursztyn, P. Cameron, A. Cheng, M. Chin, M. Chiu, R. Degen, S. Elsayed, A. Ens, A. Florendo-Cumbermack, D. Grushka, S. Gryn, A. Gunz, T. Jevremovic, V. Juncal, T. Khan, R. Khanna, D. Laidley, J. Landau, R. Leeper, Y. Leong, H. Levin, A. McConnell, J. Megyesi, M. Mrkobrada, L. Myers, M. Ngo, T. Nguyen, M. Nicholson, T. Phillips, M. Phung, M. Qiabi, K. Qumosani, M. Rajarathinam, A. Ranger, R. Reardon, J. Ross, J. Stein, P. Stewart, J. Thain, J. Van Koughnett, A. Vilos, J. Walsh, M. Wilejto, Q. Zhang, R. Zhu

Program Directors of RCPSC Accredited AFC Programs: S. De, P. Garg, K. Lotfy, K. Lythgoe, J. Manlucu, K. Qumosani, W. Reisman, A. Slomer, L. Valdis

Program Administrators Representatives: Vacant

PARO Representatives: S. Alobaid, Z. Mansoor, M. Yousif

Non-Voting Members

Vice Dean, Clinical Academic Affairs: G. Bauman

Associate Dean, Undergraduate Medical Education: P. Wang

Associate Dean, Learner Experience: R. Stein

Two representatives from Medical Affairs, London Hospitals: A. Dukelow, M. Kahng

Two Representatives from Medical Affairs, Windsor Hospitals: M. Curtis, A. Pistan

Director, Medical Education: C. Newnham

Director, PGME Curriculum and Assessment: Vacant

Director, PGME Accreditation and Quality Improvement: D. Fortin

Manager, PGME: P. Morris

PGME Staff Member: J. Goetz

Associate and Assistant Program Directors of RCPSC and CFPC Accredited Training Programs: N. Adunuri, S. Appleton, C. Cookson, H. Franco Lopez, M. Howard, D. Hudson, J. Jang, R. Kyle, A. Leung, B. Maxwell, P. Rasoulnejad, O. Scallan, M. Thomson

Program Director, Oral & Maxillofacial Surgery: M. Shimizu

Community Representative: Vacant