

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday February 11, 2026	Time: 07:00 – 08:00 AM	Location: Virtual
MEETING CALLED BY	T. Van Hooren, Associate Dean, Postgraduate Medical Education		
NOTE TAKER	J. Goetz		
1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES			
DISCUSSION	One agenda topic has been added since originally distributed. Minutes and agenda approved.		
2.0 ANNOUNCEMENTS - T. VAN HOOREN			
DISCUSSION	<p>2.1 ANNOUNCEMENTS – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ Next Program Director Retreat is being held on Friday May 8, 2026, at Sunningdale Golf & Country Club. ▪ Dr. Oonagh Scallon, Assistant Program Director, Vascular Surgery, recently presented an education lecture about returning to Surgical trainings after maternity leaves. <p>2.2 RESIDENT DOCTORS APPRECIATION WEEK – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ PGME extends sincere thanks to all residents for their dedication, including those who consistently present early at 7AM, and to the PARO representatives whose contributions across multiple committees are invaluable to PGME decision-making. ▪ Concurrent with Appreciation Week, Schulich Communications has resumed profiling trainees, featuring a brief spotlight on Dr. Cohen Chalk (General Surgery); Committee members are encouraged to read the short piece. 		
3.0 FOLLOW UP TO PREVIOUS ACTION ITEMS			
DISCUSSION	<p>3.1 PROVISIONAL VS. RESTRICTED REGISTRATION: TERMINOLOGY & MOONLIGHTING – T. VAN HOOREN</p> <ul style="list-style-type: none"> ▪ CPSO has officially shifted moonlighting residents to provisional registration (formerly “restricted”). ▪ The restricted registration website will take several months to update its terminology, but all current moonlighting residents are already classified as provisional; Program Directors can reach out with any resident questions. 		
4.0 REPORTS			
DISCUSSION	<p>4.1 PARO UPDATES – S. ALOBAID</p> <ul style="list-style-type: none"> ▪ Residents enjoyed a successful week of events, including a well-attended Pilates class, distribution of goodie bags, and free lunch/snack stations in the cafeteria; high participation and enthusiastic resident response highlighted the value of these initiatives, with plans to continue similar activities moving forward. <p>4.2 MEDICAL AFFAIRS – J. CLACK</p> <ul style="list-style-type: none"> ▪ Outstanding completion of mandatory workplace violence prevention training (69 e-learning; 220 in-person), with clinical fellows representing the largest overdue group; programs were asked to encourage trainees to complete training as soon as possible. ▪ Proposed revision to the Safe Ride program including implementation of eligibility criteria, a reimbursement model, and a formal approval process to address rising program costs; members raised concerns regarding potential administrative burden and barriers for fatigued residents; additional consultation and feedback will be gathered before finalizing changes. ▪ Due to service limitations with Page Net, hospital will transition to the BEEP platform effective April 1, 2026; users will move to personal devices or IP phones; concerns regarding coverage gaps in certain hospital areas were raised and will be shared with IT for review. 		

	<p>4.3 CONTINUING PROFESSIONAL DEVELOPMENT – M. MCCAULEY</p> <ul style="list-style-type: none"> ▪ A new EDID Workshop series has been launched to support accreditation needs; 11 topics offered from February to May, led by experts across Western; faculty and residents can participate; can attend a regular workshop or request a specific topic for grand rounds or departmental events; more offerings scheduled in the fall. ▪ Ready-made workshops are available through the CPD Office; Program Directors are encouraged to share this resource widely. <p>4.4 DISTRIBUTED EDUCATION – V. NG</p> <ul style="list-style-type: none"> ▪ Schulich operates as a regional medical school, coordinating extensive rotations across Southwestern Ontario; all postgraduate programs exceed Royal College requirements for rural/regional training. ▪ All community rotation requests must go through Distributed Education, not directly to sites, to avoid scheduling conflicts; Distributed Education arranges placements, accommodation (\$800 for 4-week blocks) and travel. ▪ Funding applies only to full 4-week rotations, and Distributed Education can also support ROMP-related placements directly when needed.
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5.0 NEW BUSINESS

DISCUSSION	<p>5.1 LEARNER EXPERIENCE OFFICE – L. DIACHUN</p> <ul style="list-style-type: none"> ▪ LEO supports trainee wellbeing, academic, and career development including health leaves, academic accommodations, mental health counselling, remediation guidance, and help navigating mistreatment concerns. ▪ Leaves greater than 7 days require LEO approval and all medical documentation remains confidential; LEO can guide trainees with disabilities through accommodation processes while ensuring academic standards and patient safety. ▪ Counselling is free, available virtually, and LEO offers support during remediation, probation, and appeals processes; Program Directors cannot mandate contact except in rare exceptional salutations. ▪ Learner mistreatment can be reported confidentially or anonymously; does not investigate but can direct residents on the best resource depending on their area of concern. ▪ Last year, LEO helped 86 unique residents and had 179 visits. ▪ Any accommodations that are implemented, must uphold academic standards; the concept of undue hardship for a program looks at cost, outside sources of funding, and health and safety requirements; LEO is the go-between, medical professionals provide documentation, and then LEO works with the program.
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6.0 MEMBER TOPICS

DISCUSSION	<p>6.1 PROGRAM DIRECTOR COMMUNICATION – A. MCCONNELL</p> <ul style="list-style-type: none"> ▪ A new shared space is being proposed likely via Microsoft Teams or OneDrive to help Program Directors easily exchange resources, ideas, and quick updates (similar to national specialty groups). ▪ Strong interest from Program Directors and an opt-in/opt-out model will be created so members can choose their level of participation. ▪ Will explore the best platform and bring a finalized proposal back at the next meeting.
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7.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING

Next Meeting: Wednesday March 11, 2026, 7:00 – 8:00 AM, Virtual

ATTENDANCE

Voting Members

Associate Dean, PGME (Chair): T. Van Hooren
Vice Dean, Medical Education: S. Venance
Chair of Clinical Chairs: D. Driman
Associate Dean, Windsor: L. Jacobs
Assistant Dean, Distributed Education (ex-officio): V. Ng
Assistant Dean, Postgraduate Learner Experience: L. Diachun
Associate Dean, Continuing Professional Development: W. McCauley
Associate Dean, Equity and Social Accountability: S. Bains
Program Directors of RCPSC and CFPC Accredited Training Programs: T. Awani, A. Barghi, P. Basharat, J. Bjazevic, S. Blissett, P. Cameron, A. Cheng, M. Chin, M. Chiu, R. Degen, S. Elsayed, A. Ens, A. Florendo-Cumbermack, D. Grushka, S. Gryn, A. Gunz, V. Juncal, T. Khan, R. Khanna, D. Laidley, J. Landau, Y. Leong, A. McConnell, M. Mrkobrada, L. Myers, M. Ngo, M. Nicholson, M. Qiabi, K. Qumosani, A. Ranger, R. Reardon, J. Ross, R. Stein, J. Van Koughnett, J. Walsh, M. Wilejto, Q. Zhang, R. Zhu
Program Directors of RCPSC Accredited AFC Programs: K. Qumosani
Program Administrators Representatives: Vacant
PARO Representatives: S. Alobaid
Non-Voting Members
Vice Dean, Clinical Academic Affairs: G. Bauman
Associate Dean, Undergraduate Medical Education: P. Wang
Associate Dean, Learner Experience: R. Stein
Two representatives from Medical Affairs, London Hospitals: J. Clack, M. Kahng
Two Representatives from Medical Affairs, Windsor Hospitals: M. Curtis, A. Pistan
Director, Medical Education: C. Newnham
Director, PGME Curriculum and Assessment: Vacant
Director, PGME Accreditation and Quality Improvement: D. Fortin
Manager, PGME: P. Morris
PGME Staff Member: J. Goetz
Associate and Assistant Program Directors of RCPSC and CFPC Accredited Training Programs: H. Franco Lopez, D. Hudson, A. Leung, O. Scallan, M. Thomson
Program Director, Oral & Maxillofacial Surgery: M. Shimizu
Community Representative: Vacant