

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, Apr. 13, 2022	Time: 07:00 – 08:00	Location: Virtual
MEETING CALLED BY	L. Champion, Associate Dean, Postgraduate Medical Education		
ATTENDEES	<p>P. Basharat, P. Bere, J. Borger, R. Butler, K. Carter, A. Cheng, M. Chin, J. Copeland, S. Dave, N. Dean, G. Eastabrook, S. Elsayed, A. Florendo-Cumbermack, K. Fung, A. Grant, D. Grushka, S. Gryn, C. Hsia, Y. Iordanous, H. Iyer, L. Jacobs, S. Jeimy, A. Kashgari, G. Kim, J. Laba, D. Laidley, J. Landau, Y. Leong, A. Lum, S. Macaluso, K. MacDougall, M. Marlborough, D. Morrison, C. Newnham, M. Ngo, S. Northcott, M. Ott, M. Qiabi, K. Qumosani, M. Rajarathinam, P. Rasoulinejad, B. Rotenberg, V. Schulz, J. Sniderman, V. Stratton, P. Teefy, T. Van Hooren, J. Van Koughnett, S. Venance, J. Vergel de Dios, J. Walsh, C. Yamashita</p> <p>Hospital Rep: R. Caraman, S. Taylor, PA Exec Reps: C. Sikatori; PARO Reps: R. Barnfield, R. Woodhouse; Guests: P. Morris, B. Ferreira, S. Ibdah</p>		
REGRETS	ML. Myers, J. Ross		
NOTE TAKER	Andrea Good, andrea.good@schulich.uwo.ca		

CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA/MINUTES

DISCUSSION No agenda additions. Motion to approve minutes: M. Ott, S. Northcott. Approved.

ANNOUNCEMENTS

L. CHAMPION

DISCUSSION	<ul style="list-style-type: none"> ▪ Welcome to new Program Directors: <ul style="list-style-type: none"> ▪ Welcome to Drs. Jonathan Borger and Melissa Chin, new Anesthesiology Co-PDs. Thank you to Dr. J. Granton for his role as interim PD. ▪ Welcome to Dr. James Ross, new Psychiatry PD. Thank you to Dr. Vadim Beletsky, former Psychiatry PD. ▪ CBD Townhall: <ul style="list-style-type: none"> ▪ A reminder that PGME is hosting Dr. Jason Frank (Director, Specialty Education, Strategy and Standards) from the Royal College to discuss various CBD topics. ▪ The townhall is scheduled for Wednesday, April 27, from 7:00-8:00 a.m. ▪ Please send your questions or topics for discussion to J. Vergel de Dios (jvergeld@uwo.ca) ▪ Awards: <ul style="list-style-type: none"> ▪ 2021 RDoC Awards – Congratulations to Priscilla DeLuca, recipient of the 2021 RDoC award. She is the Program Coordinator (PA) for the Medical Oncology program. ▪ Congratulations to Dr. Vadim Beletsky and Dr. Frank Myslik, recipients of the Schulich Educator Award. ▪ Congratulations to Dr. James Ross, recipient of the Schulich Faculty Development Award. ▪ Policy Update – ECSC Approval: <ul style="list-style-type: none"> ▪ The following policies were approved at ECSC and are now considered “live”: Supervision Policy, Leaves of Absence (LOA) Policy, Training Waivers Policy, AFC Education Policy.
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	<ul style="list-style-type: none"> ▪ These policies were emailed to all programs and have been posted on PGME's website. Please ensure they are circulated/communicated to all applicable program stakeholders. ▪ The Fatigue Risk Management Guidelines were circulated in March and are also available online. ▪ Virtual Care Focus Group Participation: <ul style="list-style-type: none"> ▪ CPD is seeking approximately 10 residents from across disciplines for focus group participation. The focus groups are part of a needs assessment on virtual care learning needs. ▪ The needs assessment is being led by Schulich CPD. ▪ Program Directors can encourage interested residents to contact Michael Brock, CPD Educational Developer, at Michael.brock@schulich.uwo.ca ▪ Student Research Requests for PGME: <ul style="list-style-type: none"> ▪ PGME is occasionally contacted by students, residents or faculty (including from other universities) regarding research projects or surveys, with a request to provide the Schulich PGME resident/fellow email list or to send out information from the central PGME email inbox. ▪ PGME does not provide lists, nor send out information from the PGME email inbox. A list of program contacts is available online and interested researchers are welcome to use the list to connect with individual programs.
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PARO UPDATE	R. WOODHOUSE
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DISCUSSION	<ul style="list-style-type: none"> ▪ PARO site meeting taking place Apr. 14 – focus on transition for the incoming R1s and their orientation and social events. Hoping to have events in person but will have to see based on public health guidelines. ▪ Successful virtual cooking class at the end of March where residents were provided the ingredients and were shown how to make Salvadorian papusas. ▪ This month, a number of provincial PARO events will take place, including lunch and learn on psychological first aid tools (Apr. 19), trivia night across Ontario (Apr. 21), Disney sketch night (Apr. 28), chess tournament (May 7).
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DISTRIBUTED EDUCATION UPDATE	G. KIM & V. STRATTON
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DISCUSSION	<ul style="list-style-type: none"> ▪ Distributed Education (DE) works in collaboration with many areas of Schulich, including UME, the Windsor campus and PGME. They offer a dynamic and progressive curriculum in diversified environments throughout Southwestern Ontario, providing students and learners with exposure to patients, health systems and health challenges in a collection of regional, rural and urban sites. ▪ DE has 60 communities stretching more than 400 km from Windsor to Tobermory; 1000 regional distributed education rotations scheduled annually; 4000 medical students have experienced distributed education in communities across Southwestern Ontario through Discovery Week; 850 regional and Windsor based faculty with clinical learning opportunities in hospitals, clinics and offices. ▪ The name of DE has changed over the years. 1997-2003 – Southwestern Ontario Regional Rural Medicine (SWORRM) Program; 2003-2012 – Southwestern Ontario Medical Education Network (SWOMEN); 2012-2018 – Distributed Education Network (DEN); 2018-present – Office of Distributed Education (DE). The name changes have primarily been made to align with nationally recognized terminology. ▪ The Learning Journey: <ul style="list-style-type: none"> ▪ UME students Year 1 and 2: Discovery Healthcare Camp; Discovery Week; Indigenous MedLINC; summer research electives (financial support available); Optional Clinical Learning Opportunities (OCLO) ▪ UME students Year 3 and 4: summer clinical electives; fourth-year electives; regional clerkship rotations; visiting electives ▪ PGME residents: regional resident rotations; visiting electives
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- DE operates in six regions across Southwestern Ontario with regional academic directors from each region. The role of the Regional Academic Director is to be point of contact for the region and to help clinical departments get set up within the region. They support faculty recruitment, liaise with hospital medical affairs, and have a pulse on what is happening in the region. DE meets with the Regional Academic Directors every month to discuss and navigate any challenges and opportunities that exist in the region and how we can continue to grow and give our faculty and learners a great experience. DE has a focus on linking everything back to the Schulich community.
- Why rural/regional rotations? With distributed education, learners work and train in a rural area/region with practising physicians. Trainees have hands-on experiences; an ability to adapt to different geographic environments; build experience working with different populations; garner experience working in a variety of settings.
- Rural Regional Learner Opportunities for PGME: Anesthesiology; Emergency Medicine; Geriatrics; Hospitalist; ICY; Internal Medicine; ObGyn; Orthopaedic Surgery; Paediatrics; Palliative Care; Physical Medicine & Rehabilitation; Psychiatry; Radiology; Surgery; Urology; Family Medicine.
- M. Ott: A substantial barrier for learners in distributed sites is related to faculty having lack of ability to use the assessment system as required for CBD. What is the process to get faculty set up and engaged with this system? G. Kim: There has been more engagement with Regional Directors and faculty to ensure faculty are set up on the system and to ensure timely completion of assessments. DE is here as a divisional arm of Schulich to support that but we would double back to the programs (i.e., admin/operational staff within programs) to ensure they have faculty contacts to help with the audit process. V. Stratton: Username and login piece – launched a new onboarding process for any new regional faculty so when their appointment takes place, they set up a meeting with V. Stratton, G. Kim and the RAD and walk them through login, access, UWO accounts, etc. This process has started, primarily with getting faculty set up with their usernames and then phase two is around Elentra access. This is in progress.
- J. Vergel de Dios: From a tech perspective – if there is an official status as faculty at Schulich they will have access to Elentra. The trickier next step is 1) remembering the access information and 2) completing assessments and engaging in the process, which is a challenge for everyone in London and in the region. We need to remind residents not to duplicate assessors by adding faculty as an external assessor because it can make reporting/data difficult to track.
- P. Morris: We recently enhanced the search function for residents when they try to add an external person so it will show alternate emails as well (i.e., hospital, Gmail, etc.) and Elentra will not allow someone to add an external user with that email address. Also, both PGME and UME are going through the process of blending about 600 external assessors to combine those lists and remove duplicates.
- J. Copeland: Family Medicine has unfortunately not yet moved to Elentra. For individuals in DE there is the added complication of having FM residents, using One45, and then for Royal College CBD programs they are using Elentra. It is not always the same login for every system. P. Morris: One45 requires the Western username but does not require the Western password so many users set their password in One45 to be their Western password but it is not a requirement.

INTERNAL REVIEW UPDATE

A. GOOD

DISCUSSION

- The internal review schedule went out to all programs a few weeks ago.
- A reviewer sign-up sheet for winter/spring 2023 reviews was circulated and all reviews have been booked. Thank you to all of those who signed up. If you did not hear back about being scheduled as a reviewer, it means your time was not selected. There will be many other opportunities to sign up.
- Thank you to all those who are participating – it is greatly appreciated!

ONTARIO MEDICAL EXPANSION		L. CHAMPION
DISCUSSION	<ul style="list-style-type: none"> 28 additional postgraduate positions to Western has been confirmed. The information from the Ministry of Health (MOH) so far: <ul style="list-style-type: none"> “start” in 2023 Phased in over five years No other information provided re: specialties, etc. There is a meeting with undergraduate and postgraduate deans with the MOH scheduled for Apr. 25. Further information will follow. 	
COVID-19 UPDATE		L. CHAMPION
DISCUSSION	<ul style="list-style-type: none"> LHSC education space is available in the same capacity as the last few months, except there is increasing capacity within Sumner Auditorium (25 to 45), UH library availability for RN and PSW in-person training. This may change again with Omicron waves. For off-site events, follow public health guidelines with the caveat that in-person, close exposure, unmasked situations are contributing to the ‘sixth’ wave. The risk of the team being off as a result of being COVID-19 positive must be considered. While this sub variant of COVID-19 appears to be less severe, the number of people becoming infected is much higher. This impacts the staffing availability at the hospital. One option discussed to resolve this issue has been to decrease the isolation requirements. Discussions around: COVID-19 positive, rapid test at Day 5, second test hours later. If two tests are negative then you can return to work as early as Day 6 but this is currently in evolution and nothing has been confirmed. Asked by L. Champion to the PDs: Are programs meeting in person again for journal clubs and rounds, etc., and if so, are they on-site or off-site (i.e., restaurants)? All PDs who commented in the chat box stated that their journal clubs and rounds have remained virtual. Another newsletter will be sent out when more information is available. 	
CARMS MATCH UPDATE		L. CHAMPION
DISCUSSION	<ul style="list-style-type: none"> Visting electives will tentatively begin in January 2023 for the 2024 medical graduates. The CaRMS match tender process is currently on hold. Match Day was April 12 and we have the numbers available. There were 20 unfilled positions: 18 Family Med, 1 Psychiatry, 1 Anesthesiology. These will go to the second iteration and we will also be looking at resident transfers. There tends to be unfilled positions in family medicine across Canada so these numbers are fairly common. S. Venance: UME had a good match as well. Some of those 20 positions are IMG positions. Are they going to stay IMG in the second iteration? C. Newnham: Yes, they stay IMGs. R. Rotenberg: Does a lack of electives disadvantage students? L. Champion: Cannot tell you that for this CaRMS match but CaRMS did provide that data for prior two matches and there was no apparent change in ranking to first choice, ranking to preferred discipline, etc. The data comes out several months later. S. Northcott: Looking at the numbers for this year, only 66 of our students ended up staying at Western of the graduating class. The majority of our learners go elsewhere and that trend has held. 	
UPCOMING SAVE THE DATES		B. FERREIRA & L. CHAMPION
DISCUSSION	<ul style="list-style-type: none"> A Digital Wellness workshop has been rescheduled to Wednesday, May 18 from 1-3pm. It is being hosted by Larissa Mills (MEd) and PGME. Larissa is a Corporate Digital and Wellness Educator. Find the link here. Resident Orientation will take place from Thursday, June 30 from 8:30-9:30am via Zoom. The virtual live welcome will include Dr. John Yoo, Dr. Lois Champion, Dr. Larry 	

	<p>Jacobs, Dr. Michelle Marlborough, Dr. Rebecca Barnfield (PARO), Dr. William Sischek, and more to be confirmed. All resources and hospital requirements will be available to the PGY1 residents via OWL on June 6.</p> <ul style="list-style-type: none"> ▪ Transition to Residency (T2R) 2022 will be taking place every Wednesday starting Jul. 6 to Aug. 31 from 1-4pm. A Zoom link will be sent after the meeting. Questions can be directed to Bela Ferreira, PGME Educational Developer, at bela.ferreira@schulich.uwo.ca ▪ There are three new online modules coming for residents in fall 2022: <ul style="list-style-type: none"> ▪ Resident Toolkit: Teaching Other Residents ▪ Certificate of Death and the Role of the Coroner ▪ EDID module with clinical scenarios ▪ It will be mandatory for PGY1s to complete these modules in Sept/Oct 2022. Programs may also have other PGY levels participate if interested.
RESIDENT TEACHING ASSESSMENTS L. CHAMPION	
DISCUSSION	<ul style="list-style-type: none"> ▪ Medical students on clinical rotations can evaluate resident teaching in the undergraduate Elenra platform. ▪ Currently, these evaluations are not available to program directors, nor is it clear how these evaluations are used by UG coordinators. ▪ We can provide availability for PDs for the next academic year. ▪ Note: teaching and supervision is a CanMEDS competency. ▪ There are ongoing issues with keeping feedback anonymous with small programs. How will this be addressed? L. Champion: To ensure anonymity, it would be accessed once a year at the end of the year. One of the ways around the issue of small programs is to accumulate faculty evaluations every two years to create a higher n value and/or the residents have left. Alternatively, accumulate feedback from a variety of sources (i.e., electrophysiology could bundle with Cardiology, etc.) ▪ Opportunity to remind PDs and faculty that there are other ways to have your teaching evaluated and there are rumours that Western and Schulich may be moving away from learner evaluations as the sole metric that “we’re doing a good job”. Remind faculty to be creative on how they have their teaching assessed (i.e., peer evaluation, peer dialogue, etc.).
TERMS OF REFERENCE REVIEW & APPROVAL L. CHAMPION	
DISCUSSION	<ul style="list-style-type: none"> ▪ Deferred to the May meeting.
ADJOURNMENT (8:04 AM) AND NEXT MEETING	
Next Meeting: Wednesday, May 11, 2022, 7:00 – 8:00 a.m., Virtual	