

# YEARLY CLEARANCE REQUIREMENTS FOR CLINICAL PLACEMENT

## SCHULICH MEDICINE: MEDS1-MEDS4

The following requirements are informed by the policies determined by the Council of Ontario Faculties of Medicine and Schulich Medicine on Immunization and Blood Borne Viruses.

All students must have completed their ERV appointment with Synergy Gateway Verified and obtained a status of PASS by the following dates:

Meds 2027 and 2028: **August 14, 2024**

Meds 2025 and 2026: **July 29, 2024**

| <b>MEDS1-ENTERING STUDENT REQUIREMENTS</b><br><b>Due: August 14, 2024</b>   |                                    |
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| Please refer to the posted Q & A document if you have any questions.  | COMPLETED & DOCUMENTATION UPLOADED |
| <b>Tuberculosis (Mantoux)</b> – 2 Step TST (+ 1-Step TST if required)<br>Documented proof of a 2-step TB Skin Test (TST). If 2-Step TST was completed <i>more than 12 months ago</i> , a current 1-Step TST is also required. If either TST is positive, the student will require medical follow-up with chest x-ray.   |                                    |
| <b>Varicella</b><br>A positive serologic test for the antibody, or documented proof of 2 vaccinations.  |                                    |
| <b>Pertussis</b><br>Documented proof of vaccination. Vaccination must have occurred after the age of 18 and within the past 10 years.   |                                    |
| <b>Measles, Mumps, Rubella (MMR)</b><br>A positive serologic test for antibody, or documented proof of vaccination (NOTE: Two doses of measles and mumps vaccine and one dose of rubella are required).   |                                    |
| <b>Tetanus/Diphtheria</b><br>Proof of primary series of vaccines.<br>Proof of booster shot if primary series was completed more than 10 years ago.<br>Note last booster must have been administered within the last 10 years.   |                                    |
| <b>Polio</b><br>Students are required to provide documentation of a complete series of polio vaccine.   |                                    |
| <b>Hepatitis B –each</b> of the below required:<br>1. Proof of primary series of Hepatitis B vaccines<br>2. Surface Antibody Level (Anti – HBs)- test for immunity<br>3. Surface Antigen Serology (HBSAg)-test for infection<br><i>*if immunity is not shown an additional primary series &amp; antibody test will be required. Students going through a second series can upload documentation of the first series, documentation of the first</i> |                                    |

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| <p><i>antibody/antigen serology and documentation of their second series that is in progress. Students can be allowed to conditionally pass an ERV appointment if a vaccination series is underway.</i></p>   |  |
| <p><b>Hepatitis C</b><br/>Blood test required (titre) within 6 months of start of school year. Documentation should include date of test and results (reactive/non- reactive).</p>  |  |
| <p><b>Human Immunodeficiency Virus (HIV)</b><br/>Blood test required (titre) within 6 months of start of school year. Documentation should include date of test and results (reactive/non-reactive).</p>  |  |
| <p><b>Influenza</b><br/>Annual vaccination.<br/>Documentation must be uploaded to Synergy Gateway Verified by December 1.<br/>Note: <b>THIS IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b>--students can upload this document at any time that immunizations are completed. Instructions for uploading documentation are posted on the Learner Experience Office site.</p> |  |
| <p><b>COVID-19</b><br/><br/>Full vaccination (at least two doses) for COVID-19. A booster dose for COVID-19 is strongly recommended</p>   |  |
| <p><b>NON-MEDICAL REQUIREMENTS</b><br/><i>Students with certifications expiring during the academic year must renew (before expiry) and provide updated documentation to Synergy Verified to continue to be eligible for clinical placement. This will require an additional appointment, for which there is a fee.</i></p>   | <p><b>COMPLETED &amp;<br/>DOCUMENTATION<br/>UPLOADED</b></p> |
| <p><b>Standard First Aid</b><br/><br/>Must possess valid certification for duration of medical school. Students must upload documentation of certification.<br/><br/><i>Online Standard First Aid courses are permitted.</i><br/><br/>Must be valid for the entire duration of each academic year.</p>  |  |
| <p><b>CPR Level CPR-C</b><br/><br/>Students must upload documentation of certification.<br/><br/><i>Online CPR-C courses are permitted.</i><br/><br/>Students renew every three years; must be valid for the entire duration of each academic year.</p>   |  |
| <p><b>Police Record Check with Vulnerable Sector Screen</b><br/>A copy of a police record check with vulnerable sector screen valid for the 2024-25 school year must be supplied to the Admissions Office <u>as a condition of admission</u>. A police check is considered expired after 1 year from the date of</p>  |  |

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| <p>issue. Please note that only first year students are required to submit their VSS to the Admissions Office—all other years must upload to the Synergy Verified Platform</p> |  |
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**Upper Year Students (MEDS 2, 3 & 4):**

Please note that all documentation meeting the M1-Entering Student Requirements must have been previously supplied AND students must have received a notation of “PASS” on their previous year’s appointment with Synergy. To determine this, students must log in to their account in Synergy Gateway’s Verified system and check what has been written for them under the Communications tab. If documentation is missing or follow-up is required, you will see a notation. Please ensure you have all required documentation uploaded before your scheduled appointment to avoid extra charges.

The following checklists show what is required of students in each of Year 2, 3 and 4 of the MD program (labelled MEDS2, MEDS3 and MEDS4 respectively)

If all required documentation has not been provided, a status of “FAIL” will be assigned to your file and you will not be permitted to engage in clinical activities until you have obtained the required documentation, have booked a follow up appointment, and paid the required fee.

| <p style="text-align: center;"><b>MEDS2-RETURNING STUDENT REQUIREMENTS</b><br/>Due: August 14, 2024</p>  |   |
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| <p><b>MEDICAL REQUIREMENTS</b></p>   | <p><b>COMPLETED &amp; DOCUMENTATION READY</b></p> |
| <p><b>Tuberculosis (Mantoux) – 1-Step TST</b><br/>1-step TST required annually. If TST is positive, the student will require medical follow-up with chest x-ray. Chest x-ray must have been completed within past 5 years.<br/><br/><i>*If a student has previously submitted an x-ray report to meet this requirement, this documentation is valid for 5 years.</i></p> |   |
| <p><b>Tetanus/Diphtheria</b><br/>Proof of primary series of vaccines.<br/>Proof of booster shot if primary series was completed more than 10 years ago.<br/>Note: last booster must have been administered within the last 10 years.</p>   |   |
| <p><b>Influenza</b><br/>Annual vaccination.<br/>Documentation must be uploaded to Synergy Gateway Verified by December 1.<br/>Note: <b>THIS IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b>--students can upload this document at any time that</p>  |   |

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| immunizations are completed. Instructions for uploading documentation are posted on the Learner Experience Office site.  |  |
| <b>COVID-19</b><br>Full vaccination (at least two doses) for COVID-19. A booster dose for COVID-19 is strongly recommended   |  |
| <b>NON-MEDICAL REQUIREMENTS *</b>  | <b>COMPLETED &amp; DOCUMENTATION READY</b> |
| <b>CPR Level C + Standard First Aid</b><br>Students renew every three years; must be valid for the entire duration of each academic year. <i>Online courses are permitted.</i> Students must upload documentation of certification.  |  |
| <i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and provide updated documentation to Synergy Gateway's Verified platform to continue to be eligible for placement. This will require another appointment and there will be a charge for this appointment.</i> |  |
| <b>Criminal Record Disclosure Form</b><br>A signed copy of an updated criminal record disclosure form for the 2024-25 school year must be uploaded to the Synergy Verified platform. A copy of this form is available through the Learner Experience Office website.   |  |

## MEDS3- RETURNING STUDENT REQUIREMENTS

Due: July 29, 2024

| MEDICAL REQUIREMENTS   | COMPLETED & DOCUMENTATION READY |
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| <b>Tuberculosis (Mantoux) – 1-Step TST</b><br>1-step TST required annually. If TST is positive, the student will require medical follow-up with chest x-ray. Chest x-ray must have been completed within past 5 years.<br><i>*If a student has previously submitted an x-ray report to meet this requirement, this documentation is valid for 5 years.</i> |                                 |
| <b>Tetanus/Diphtheria</b><br>Proof of primary series of vaccines.<br>Proof of booster shot if primary series was completed more than 10 years ago.<br>Note last booster must have been administered within the last 10 years.  |                                 |
| <b>Hepatitis C</b><br>Blood test required (titre) within 6 months of start of school year.<br>Documentation should include date of test and results (reactive/non- reactive)   |                                 |
| <b>Human Immunodeficiency Virus (HIV)</b><br>Blood test required (titre) within 6 months of start of school year. Documentation should include date of test and results (reactive/non-reactive)  |                                 |
| <b>Influenza</b><br>Annual vaccination.<br>Documentation must be uploaded to Synergy Gateway Verified by December 1.   |                                 |

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| Note: <b>THIS IS NOT A REQUIREMENT FOR THE ANNUAL CLEARANCE APPOINTMENT (ERV)</b> --students can upload this document at any time that immunizations are completed. Instructions for uploading documentation are posted on the Learner Experience Office site.  |   |
| <b>COVID-19</b><br>Full vaccination (at least two doses) for COVID-19. A booster dose for COVID-19 is strongly recommended  |   |
| <b>NON-MEDICAL REQUIREMENTS *</b>   | <b>COMPLETED &amp; DOCUMENTATION</b><br><br><b>UPLOADED</b> |
| <b>CPR Level C + Standard First Aid</b><br>Students renew every three years; must be valid for the entire duration of the academic year. Online courses are permitted if renewal is required and must meet the Level C and Standard First Aid criteria.<br>Students must upload documentation of certification. |   |
| <b>Police Record Check with Vulnerable Sector Screen</b><br>A copy of an updated record check valid for the 2024-25 school year must be uploaded to the Synergy Verified Platform. A police check is considered expired after 1 year from the date of issue.  |   |
| <i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and provide updated documentation to Synergy Gateway's Verified. This will require another appointment and there will be a charge for this appointment.</i>                                      |   |

| <b>MEDS4- RETURNING STUDENT REQUIREMENTS</b>   |  |
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| <b>Due: July 29, 2024</b>  |  |
| <b>MEDICAL REQUIREMENTS</b>  | <b>COMPLETED &amp; DOCUMENTATION READY</b> |
| <b>Tuberculosis (Mantoux) – 1-Step TST</b><br>1-step TST required annually. If TST is positive, the student will require medical follow-up with chest x-ray. Chest x-ray must have been completed within past 5 years.<br><i>*If a student has previously submitted an x-ray report to meet this requirement, this documentation is valid for 5 years.</i> |  |
| <b>Tetanus/Diphtheria</b><br>Proof of primary series of vaccines.<br>Proof of booster shot if primary series was completed more than 10 years ago.<br>Note last booster must have been administered within the last 10 years.  |  |
| <b>Influenza</b><br>Annual vaccination. Documentation of completed vaccination must be uploaded to Synergy Gateway Verified by <b>December 1</b> .   |  |

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| <b>COVID-19</b><br>Full vaccination (at least two doses) for COVID-19. A booster dose for COVID-19 is strongly recommended  |  |
| <b>NON-MEDICAL REQUIREMENTS *</b>   | <b>COMPLETED &amp;<br/>DOCUMENTATION<br/>READY</b> |
| <b>CPR Level C + Standard First Aid</b><br>Students renew every three years; must be valid for the entire duration of the academic year. Online courses are permitted if renewal is required.<br>Students must upload documentation of certification.   |  |
| <b>Police Record Check with Vulnerable Sector Screen</b><br>A copy of an updated record check valid for the 2024-25 school year must be supplied to the Synergy Verified Platform. A police check is considered expired after 1 year from the date of issue.  |  |
| <i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and provide updated documentation to Synergy Verified to continue to be eligible for placement. This will require another appointment and there will be a charge for this appointment.</i> |  |

***Failure to adhere to the requirement deadlines will result in a hold on your academic progress which could result in the loss of the academic term.***

**Have an issue accessing your ERV account or have a question about the assessment of your documentation?**

Please submit a helpdesk ticket through the Synergy Platform: [www.Synergyhelps.com](http://www.Synergyhelps.com)  
Help Desk hours are Monday to Friday, 10am – 3pm Eastern Standard Time, excluding holidays.

**Other questions?:**

Please contact Learner Experience: [learner.experience@schulich.uwo.ca](mailto:learner.experience@schulich.uwo.ca) (London) or [learnerexperience@uwindsor.ca](mailto:learnerexperience@uwindsor.ca) (Windsor)