

April 2021

<b>Position Type:</b>	Online Course Development Student
<b>Job Title:</b>	Digital Media Intern (student)
<b>Job Function:</b>	Summer student
<b>Job Location:</b>	Home Office
<b>Is this job located in Canada?</b>	Yes
<b>Salary:</b>	TBD
<b>Hours per week:</b>	35 hrs. per week
<b>Job Start Date:</b>	May 1, 2021
<b>Job End Date:</b>	August 31, 2021
<b>Level of Education Preferred:</b>	Graduate (Masters or PhD) Undergraduate (3rd & 4th year student)
<b>Job Description and Requirements:</b>	<p>The Schulich School of Medicine &amp; Dentistry is a large, diverse, and comprehensive unit, with an education mission of teaching and training medical students, dental students, undergraduate and graduate students (in a number of department based and/or interdisciplinary programs). The School serves roughly 2,000 undergraduate students, 171 medical students at its London and Windsor campuses, and 55 dental students.</p> <p>Schulich has a number of outstanding teaching faculty; a number of highly innovative programs; experiential learning opportunities in research laboratories, simulation clinics; and is admired for its student learning experience. Many of our courses will be moving to online or mixed delivery in September 2020; we are committed to continuing to provide this high-quality educational experience. We are looking for exceptional students who can assist our faculty through this transition.</p> <p><b>This is an outstanding opportunity to help develop innovative online learning opportunities for students across our various programs in the Schulich School of Medicine &amp; Dentistry.</b></p>

	<p>Key goals for the role include:</p> <ol style="list-style-type: none"><li>1. Support the development of new on-line content in medical sciences.</li><li>2. Support the transition of current course materials to an online format on the OWL learning management system.</li><li>3. Under the guidance of a faculty member/course instructor develop online educational materials that align with new and innovative teaching methods and assessment to support online course delivery within the School.</li></ol> <p><b>RESPONSIBILITIES:</b></p> <p>The Summer Digital Media Intern will support the development of new and existing online learning and teaching tools for undergraduate (medical, dental, undergraduate basic medical sciences) and graduate courses offered within the School.</p> <p>This may involve work with developing and editing video and audio assets, assisting with course set-up in OWL, creating assessments for student learning, and/or developing engaging learning content.</p> <p><b>WHAT YOU BRING:</b></p> <ul style="list-style-type: none"><li>-Familiarity with educational technologies, strategies, and tools</li><li>• Intermediate computer skills in Microsoft Office and experience with software and applications related to e-learning and instructional design (e.g., Adobe Creative Suite, Camtasia, Articulate Storyline 360, Audacity, HTML, CSS, and JavaScript)</li><li>• Familiarity with learning management systems (such as OWL/Sakai)</li><li>• Capable of quickly learning new software with the ability and willingness to learn</li><li>• Self-driven, independent thinker who is highly motivated and possesses an intrinsic passion for quality</li><li>• Ability to multi-task, prioritize, manage multiple and diverse tasks, and maintain an</li></ul>
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	<p>organized and effective personal work environment</p> <ul style="list-style-type: none"><li>· Ability to work independently and effectively as a member of the team to achieve goals</li></ul> <p>This role will be a part of a team of students and staff and faculty that will support online course development across the faculty. We are looking forward to receiving the application of motivated and multitasking students.</p>
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