Getting Started with Elentra

You must know your Western (Single Sign-On) credentials before you can access Elentra, the new CBME resident assessment system. If you have any issues, please contact your Program Administrator.

1. Go to: elentra.schulich.uwo.ca
2. Log in using your Western credentials
3. Explore the Resident Dashboard


NOTE: Elentra is only for EPA assessments at this time. You will still need to use your program's primary software (one45, New Innovations, etc.) for all other assessments, evaluations, and your rotation schedule.

Accessing Completed EPA Assessments

To see a list of all completed assessments, log in to Elentra, go to 'Assessment & Evaluation', and filter/toggle as desired.

Helping Your Assessor

- Your assessor must know their Western (library) credentials before they can access Elentra. If they don’t know their credentials, please ask them to contact their Program Administrator.
- If your assessor has not yet set their PIN, you can guide them to their profile (top right of screen), then to account information, and finally to set 'PIN' and 'save profile'
- If your assessor can’t find you when triggering an assessment, or can’t see an assessment that’s been sent to them, they likely haven’t switched from the UME to the PGME organization on the top left of their dashboard. Click on "faculty" under PGME to switch.
- Pending or in-progress assessments can be found by going to the 'Assessment & Evaluation' menu at the top right of the screen, next to their profile name.
Resident-triggered EPA Assessments

Log in to Elentra

Click green "trigger assessment" button

Choose the method of assessment

Select an EPA

If you selected

- Email blank form
- Complete & confirm via email
- Complete & confirm via PIN
- Self-assessment & email blank form

Select an assessment tool

- Supervisor Form
- Procedural Form
- Field Note Form (Narrative)

If you selected

- Email blank form
  - Click "send assessment" & add assessor cues. Please be cautious with patient info. Attending will complete on their own.

- Complete & confirm via email
  - Click "begin assessment" & complete with attending. Submit form; attending will finalize on their own.

- Complete & confirm via PIN
  - Click "begin assessment" & complete with attending in the moment. Attending must complete at that time with their PIN.

- Self-assessment & email blank form
  - Click "begin assessment" & complete on your own. Attending will complete their own assessment separately.

Done!

Western Medicine & Dentistry