

**2015 – 2016 Windsor Program Awards of Excellence
Associate Dean’s Award of Excellence in Medical Education | Nomination Form**

Name of Nominee: _____

Department: _____

Campus/Hospital Address: _____

Email: _____ **Phone:** _____

Nominated by:

Name of Nominator: _____

Department: _____

Email: _____ **Phone:** _____

Description of Nominee: (feel free to comment at length: use as much space as needed including additional sheets):

ASSOCIATE DEAN'S AWARD OF EXCELLENCE IN MEDICAL EDUCATION

Description of Award	<p>Windsor Program faculty and staff are asked to consider nominating an outstanding individual who contributes to providing the best learner experience; promotes leadership and personal growth and builds and fosters core values of integrity, respect and commitment to service within the Windsor Program.</p> <p>The purpose of this award is to publicly acknowledge and express appreciation for an individual's leadership and outstanding contribution to the wellbeing of learners at the Schulich School of Medicine & Dentistry – Windsor Program</p>
Eligibility	<p>To be eligible for this award, the nominee must be an active Schulich Medicine & Dentistry – Windsor Program Learner or Schulich Medicine Resident (in good academic standing), an appointed Schulich Medicine & Dentistry – Windsor Program faculty member, facilitator/educator, staff member, hospital staff associate, or volunteer actively engaged in the Windsor Program within the 2015 - 2016 academic year.</p> <p>Call for nominations will begin Friday, November 27, 2015.</p>
Notes	<ul style="list-style-type: none"> • Nominations must be made by individuals (team/group nominations will not be accepted) • The nomination form must be submitted electronically • There are up to three recipients per category (you may only submit one nomination per category) • Award recipients are only eligible to receive this award once every four years (see attached list of previous recipients) but all nominees will be notified. • Nominations may be submitted by Schulich School of Medicine & Dentistry - Windsor Program faculty or staff. <p>Nominations should focus on the individual's primary area(s) of strength. It is advantageous to nominees to concentrate on those specific categories where the individual has an outstanding record.</p>
Nomination Procedure	<p>To nominate an educator or staff member:</p> <ol style="list-style-type: none"> 1. Complete the cover page nomination form. 2. Tell the Story. Complete the 'Description of Nominee' section by providing specific examples of how/why the nominee should be considered for the award. A nomination must be submitted with the 'Description of Nominee' section completed. 3. Submit an electronic copy of a nomination package (one PDF file) which includes the nomination form and completed 'Description of Nominee' to Nicole Sbrocca nsbrocca@uwindsor.ca by Friday, February 12, 2016.
Selection Process	<p>Those nominated will be adjudicated by a committee comprised of the Windsor Program Associate Dean (Chair), the Assistant Dean Faculty & Governmental Affairs and the Program Manager.</p>
Presentation of Awards	<p>Recipients will be notified of their award in the spring of 2016. Recipients will be presented with their awards at the Windsor Program's <i>Celebration of Excellence Dinner</i> on Tuesday, April 12, 2016.</p>
Deadline for Nominations	<p>The deadline for nominations is 4:00 p.m., Friday, February 12, 2016. This form must be returned electronically to Nicole Sbrocca at nsbrocca@uwindsor.ca</p>
Questions?	<p>Contact the Windsor Program at nsbrocca@uwindsor.ca</p>