



DENTAL CLINICS FINANCIAL POLICIES As of July 2015

DENTAL CLINIC FEES:

The Dental Clinic operates on a “**cash for service**” basis; payment for treatment is collected at the completion of each appointment.

Payments can be made by **cash, cheque, money order, debit, Visa or Mastercard.**

Current Western Dental Fees are approximately 60% of the recommended Ontario Dental Association Fees. Subsidy fees will no longer exist. For any treatment requiring outside laboratory services (ex. crowns, bridges, implants), the lab fees portion must be paid in full prior to treatment being rendered.

FINANCIAL ARRANGEMENTS:

If you cannot afford the treatment due to limited financial means, a Financial Arrangement will be considered for any major treatment plans.

Financial Arrangements are made following treatment planning with your Dental Student. They **cannot extend beyond a 2-year period and the monthly payment shall not be less than \$30 per month.** The total cost of treatment must be paid within two years. A Financial Agreement Form must be completed and signed. Financial statements are available to the patient at any time upon request.

SOCIAL SERVICES:

Patients who are covered by Social Services Programs (Ontario Works - OW , Ontario Disability Support Program - ODSP, Indian Affairs, Children in Need of Treatment – CINOT), must see Reception staff after treatment planning is completed, before treatment begins, and again when treatment is completed.

OW and ODSP patients are required to bring in their eligibility cards each visit to ensure that their treatment is covered. The patient is responsible for any treatment costs that are not covered by their plan.

PRIVATE INSURANCE:

We do not deal directly with your insurance provider. The patient **must** pay the balance at the time of treatment, and the required insurance claim forms will be provided by reception staff and the insurance provider will reimburse you.

COLLECTION OF OUTSTANDING ACCOUNTS:

All patients with outstanding balances will be sent monthly statements. Monthly payments are required **every month** including summer months until your balance is zero. Accounts in arrears (no payments within 90 days of treatment) will be referred to an outside Collection Agency and patients will automatically be deactivated.

Patients who have repeatedly defaulted on payments for treatment received may be removed from active treatment.

**Schulich School of Medicine & Dentistry
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