Dr. Benjamin Goldberg Research Award Competition
Application Instructions

All applications must be double-spaced with 2cm (0.75 inches) margins on all sides, with the font being at least 12pt Arial. Please number each page.

A complete application consists of sections outlined below. Each section should begin on a new page with the Section Title at the top of the first page of each section.

1. **Project Details**
   All sections must be competed.

2. **Abstract (maximum 300 words)**
   Using language accessible to a lay audience, describe the proposed project, including the background to the research, the objective of the project, the methods to be used, and the expected outcomes.

3. **Relevance Statement (maximum 300 words)**
   Explicitly state how the proposed research project relates to Intellectual Disability. Relevance to the field of Intellectual Disabilities is one of the most important criteria in reviewing proposals. The review committee looks to applicants for an explanation of why their particular project warrants support when resources are limited. Although the relevance may seem obvious to the applicant, the review committee still looks for an explicit statement about relevance – it is up to the candidate to make the relevance clear to reviewers.

4. **Project Description (maximum 1500 words or approximately three pages)**

   The project description should outline the research to be accomplished during the award period.

   Applicants should provide a clear, concise description of the proposed research, including the background, aims, methods, and significance. Within the description of the methods to be used, a detailed explanation of methodology is not expected. An overview of the fundamental methodology to be used will suffice. However, the applicant must provide enough detail for the reviewer to provide an informed assessment of the application. The emphasis should be on the general objectives and methods of the work, where the work fits into contemporary developments in its field, and what the "payoff" will be.

   One additional page for references may be appended to the Project Description

5. **Budget**
   Indicate and justify the required amounts to support the proposed project of research. The expectation of the budget request is that it is a reasonable estimate that takes into consideration the needs of the research project and any anticipated changes in requirements over the term of the grant.

   The sum of the budget categories (total requested budget) cannot exceed $5,000.

Please use the Budget Template found on the application form.

6. **Applicant's Personal Statement (maximum 500 words)**
   The personal statement should describe the applicant's current or recently completed research training and future career plans. The applicant should explain the way in which the current application fits into their career goals and the contribution that receipt of this award will make to his or her research career.

7. **Applicant's Biographical Sketch (maximum three pages)**
   Applicants should use the NIH biographical sketch template included on the application form. Instructions for the completion of the NIH Biographical Sketch can be found **here** and an example of a completed Biographical Sketch can be found **here**.

8. **Supervisor's Biographical Sketch (maximum three pages)**
   Supervisors should use the NIH biographical sketch template included on the application form.

Submit your application form to: ddprogramcoordinator@lhsc.on.ca
Subject: Benjamin Goldberg Research Award Competition Application