

CPD POLICY:

COPYRIGHT

Approved by: CPD Office

Date of Original Approval: July 30, 2019

Date of Last Review: December 13, 2021

Date of Next Scheduled Review: December 2024

I. PURPOSE

The purpose of this policy is to outline the methods used by Continuing Professional Development (CPD) at the Schulich School of Medicine & Dentistry to ensure that it operates in compliance with applicable professional and legal standards for copyright.

This policy is in accordance with Western University's [Guidelines and Requirements for Copyright](#), as well as the Canadian [Copyright Act \(R.S.C., 1985, c. C-42\)](#).

II. STATEMENT

- 1.0 All accredited / certified learning activities and/or educational resources developed or co-developed by CPD follow [Western University's Copyright Guidelines & Requirements](#).
- 2.0 For activities accredited by CPD, the Scientific Planning Committee (SPC) must ensure compliance with all applicable copyright laws and standards. CPD enforces this expectation by requiring a signed [Scientific Planning Committee Chair Agreement](#), stating they agree to "comply with Policy 1.4 – Copyright and be familiar with and abide by Western University's [guidelines](#) regarding copyright."

III. DEFINITIONS

Accredited /Certified Learning Activity: Also referred to as an "Accredited /certified CPD Activity". An educational event that meets the administrative, educational and ethical standards of the Royal College of Physicians and Surgeons of Canada or College of Family Physicians of Canada. Accredited learning activities include group learning, self-learning and assessment, in a live or web-based format.¹

Scientific Planning Committee (SPC): A group of target audience representatives responsible for the identification of the educational needs of the intended target audience; development of educational objectives; selection of educational methods; selection of scientific planning committee members, speakers, moderators, facilitators and/or authors; development and delivery of content; and evaluation of outcomes of an accredited CPD activity.²

¹ Canadian Accreditation Standards for Continuing Professional Development (CPD) Provider Organizations, 2018, Glossary of Terms, page 20.

² National Standard for Support of Accredited CPD Activities, 2017, V. 23.1, Glossary of Terms, page 8.