

CPD POLICY 1.4.3

COPYRIGHT

Approved by: CPD Advisory

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I. PURPOSE

The purpose of this policy is to outline the methods used by the Continuing Professional Development (CPD) Office at the Schulich School of Medicine & Dentistry to ensure that it operates in compliance with applicable copyright legislation and Western University policies and guidelines.

This policy is in accordance with Western University's [Copyright Guidance](#), as well as the Canadian [Copyright Act \(R.S.C. 1985, c. C-42\)](#).

II. STATEMENT

- 1.0 All accredited/certified activities and/or educational resources developed or co-developed by the CPD Office must comply with Western University's Copyright Guidance.
- 2.0 For activities accredited by the CPD Office, the Scientific Planning Committee (SPC) must ensure compliance with all applicable copyright legislation and Western University's Copyright Guidance. CPD enforces this expectation by requiring a signed Scientific Planning Committee Chair Agreement, stating that they agree to "comply with Policy 1.4 – Copyright and be familiar with and abide by Western University's [guidelines](#) regarding copyright."
- 3.0 Copyright-protected materials must only be used, reproduced, adapted, communicated, distributed or otherwise shared in accordance with applicable legislation, Western University requirements, and any applicable license, permission or other authorization.
- 4.0 Where appropriate, copyright-protected materials should be attributed and/or linked to the original or authorized source in accordance with Western University requirements.

III. DEFINITIONS

Activity: An educational offering that is part of the CPD provider organization's overall programming or one for which the CPD provider organization grants credit(s).¹

Scientific Planning Committee (SPC): A group that includes representatives from all the identified target audience(s) that is responsible for: identifying educational needs, approving educational objectives; selecting educational methods, speakers, moderators, facilitators and/or authors; approving the content and delivery methods; and evaluating outcomes of the accredited CPD offering.¹

¹ [Canadian Accreditation Standards for Continuing Professional Development \(CPD\) Provider Organizations](#), 2023
Glossary of Terms, page 4-5.