

PGME CBME Steering Committee Meeting

AGENDA

Date: Thursday, June 4, 2020

Time: 7:00 – 8:00 a.m.

Location: Zoom

<https://westernuniversity.zoom.us/j/166489360>

Meeting Leader: Dr. J. Vergel de Dios

Note Taker: Nicole Filson

Committee Membership: Dr. Lois Champion, Dr. Jennifer Vergel de Dios, Dr. Courtney Newnham, Joan Binnendyk, Patricia Morris, Dr. Hari Iyer, Dr. Sheri-Lynn Kane, Dr. Mike Ott, Dr. Brian Rotenberg, Dr. Mel Boulton, Dr. Andrea Ens, Dr. Anita Florendo-Cumbermack, Dr. Ahmed Hegazy, Dr. Selay Lam, Dr. Allie Meiwald, Dr. Erin Lovett, Dr. Parham Rasoulnejad, Dr. James Ross, Dr. Brian Yan, Dr. Tisha Joy, Dr. Jamie Wickett, Dr. Cynthia Chan, Dr. Paul Cameron, Dr. Ernest Chan, Katie McLean, James Ciesla

Guests: Kimberly Trudgeon, Stephanie Giberson-Kirby

Pre-meeting circulated materials:

- 2020 PGME CBME Implementer Feedback Survey results (PDF) – **confidential and found in our LHSC Microsoft Team's 'Steering Committee' channel**
- Guidelines CBME and Covid Western
- CBME Ground Rules
- CBD Launch Plan Questions – 1st stage (DRAFT)

Pre-meeting questions:

- What has your Competence Committee done given Covid-19? For CBME residents with only 1 year left in training, how do you think they will be affected?
- [From February meeting] How do you envision the workflows & protocols for multi-source feedback (MSF) assessments in your program?
- What are your suggestions for a Schulich-wide retreat or in-service in virtual format? Topics?
- Are you interested in continuing in this advisory capacity as a member of the SC for 2020-2021?

ITEM	DESCRIPTION	PRESENTER	ACTION
1	Call to order & Approval of Agenda Welcome to Mark Goldszmidt and Rachael Pack (CERI)		
2	CBME & Covid-19	J. Vergel de Dios	Discuss
3	RAC-CBME update	J. Vergel de Dios, E. Chan	Update
4	Schulich PGME CBME implementer survey results	J. Vergel de Dios	FYI
5	LHSC Microsoft Team	J. Vergel de Dios	FYI
6	Elentra	J. Ciesla, P. Morris	Update
	6.1 Hospital computer browsers	J. Ciesla	Update
	6.2 EPA expiry to 30 days	P. Morris	Update
	6.3 Faculty assessor reports	P. Morris, J. Binnendyk	Discuss
	6.4 External assessors	J. Ciesla, P. Morris, K. McLean	Plan & Develop
	6.5 Trigger methods: how much a resident can fill out	S-L. Kane	Discuss, Vote
7	CBD Launch Plan Questions – 1st stage	J. Vergel de Dios	Share & Discuss
8	CBME Ground Rules	J. Vergel de Dios	FYI
9	Retreat or in-service ideas	J. Vergel de Dios	Discuss
10	SC membership	J. Vergel de Dios	Discuss
11	Questions & Adjournment		

NEXT MEETING: