

## RAC-CBME MEETING MINUTES

DATE: May 2, 2022	TIME: 6:00 pm	LOCATION: Zoom
MEETING CALLED BY	J. Vergel de Dios, Director of CBME Implementation, PGME	
ATTENDEES	C. Koerber, J. Ruttger, J. Vergel de Dios, A. Zaki, P. Morris, B. Ferreira, H. Li, L. Cormier, L. Calderon, M. Nuaaman, M. Radulj, P. Morris, S. Ibdah, L. Champion, H. Jhawer	
REGRETS	None	
NOTE TAKER	Clarissa Koerber ( <a href="mailto:clarissa.koerber@schulich.uwo.ca">clarissa.koerber@schulich.uwo.ca</a> )	

### CALL TO ORDER & APPROVAL OF MINUTES

DISCUSSION	Meeting called to order by J. Vergel de Dios at 6:00pm. Previous meeting minutes were approved.
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### 1. ANNOUNCE INCOMING RESIDENT CO-CHAIRS – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>J. Vergel de Dios introduced the new incoming RAC-CBME resident co-chairs, M. Nuaaman and L. Calderon. They are both PGY2s in Internal Medicine and will be taking over for A. Zaki and S. Hinton in the next academic year.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li>None</li> </ul>

### 2. NATIONAL LEADS & RCPSC UPDATE – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>The National Resident Feedback Survey results are months away from publication.</li> <li>Regarding the delegated model for Internal Medicine, there must be agreement between Internal Medicine and all subspecialties about what IM TTP EPAs will look like and where they can overlap. Nothing official has been released at the time of the meeting.</li> <li>The RCPSC released three new technical guides on leaves, exam readiness, and transfers.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li>None</li> </ul>

### 3. RESIDENT ORIENTATION TO CBME – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>A <a href="#">Resident Orientation Module</a> is available on OWL and on our website. It is meant to be general and applicable to all residents across each program. Each program will also need to do their own individual orientation as well. Any thoughts/suggestions on the module are welcome.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>Residents to reach out with thoughts/suggestions for improvement on the resident orientation module.</b></li> </ul>

### 4. PGME CBME UPDATE – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>The Coaching &amp; Feedback workshop is running on May 26<sup>th</sup> and 30<sup>th</sup>. Registration is still open and residents are welcome to join. The purpose of the workshop is to work on feedback and coaching skills as both a teacher and learner.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li>None</li> </ul>

### 5. ELENTRA UPDATE – P. MORRIS

DISCUSSION	<ul style="list-style-type: none"> <li>The current focus is on 2022 program launches. Hematology, Diagnostic Radiology, Maternal-Fetal Medicine, and Neuropathology are transitioning to CBD in July. Additionally, Anesthesiology will be moving to Elentra from ePortfolio.</li> <li>P. Morris has developed a prioritized list of Elentra feature requests. Items on the list for residents include: (1) a feature to alert residents of new activity on the dashboard, (2) a quick way of seeing what is left to do in the current stage of training (i.e., outstanding EPAs/CV requirements), (3) a check box on EPA forms to determine whether a discussion/in-person feedback occurred, and (4) the ability to add a resident reflection note on the dashboard to either be viewed privately or shared with the CC. These items will be addressed in the fall. Prior to the next RAC-CBME meeting, a list of feature requests will be sent as a pre-meeting question for residents to discuss priority ranking of future developments.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>Residents to begin thinking about prioritization of Elentra feature requests.</b></li> </ul>

## 6. RESIDENT EXPERIENCE WITH CBME AT WESTERN VS. MCMASTER

DISCUSSION	<ul style="list-style-type: none"> <li>A resident spoke on their CBME experience at Western vs. on off-service rotation at McMaster. Currently, the resident had so far had experience in clinics during this elective. <ul style="list-style-type: none"> <li>The resident reported a very different experience at both institutions. At McMaster, faculty frequently remind residents to send assessments and some faculty will go through the EPA, discuss the case, and sign off on the EPA in the moment making the process significantly easier for the resident and offers real coaching.</li> <li>McMaster has also changed the wording of EPAs so that the language is not "I needed to be there in case" or "I had to walk them through it". This way, residents are more often assigned a 5/5 if they performed at or above the level expected at their stage of training.</li> </ul> </li> <li>J. Vergel de Dios noted that we are collaborating with McMaster increasingly more (e.g., inviting each other to coaching &amp; feedback workshops). In terms of the EPA language, J. Vergel de Dios has noticed that there is still confusion around the wording of the O-score, likely because the definitions in terms of academic literature are quite different from how it is being utilized. Programs are given the option of tweaking scales. McMaster has shared examples with use, but in the end it is up to what the PDs and CBME Leads choose. <ul style="list-style-type: none"> <li>It was asked what the process is for programs to tweak scales. P. Morris noted that when building forms, programs complete a questionnaire asking what scales they would like to use, the order of the items, etc. It is at this point that programs can choose to make changes. This does not happen often. It was also asked whether this requires RCPSC approval. The RCPSC generally recommends the O-score, however it does not require their approval to make changes.</li> </ul> </li> <li>J. Vergel de Dios noted that she has also heard from Anesthesiology residents that they experience a difference when going on off-service rotations. J. Vergel de Dios asked what the process was like for adding external assessors at McMaster. A resident explained that after adding faculty, they are sent a link via email. Faculty required some assistance as it is a new system but they found it okay.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li>None</li> </ul>

## 7. SCHULICH RESIDENT FEEDBACK SURVEY – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>The preliminary results report is a work-in-progress at the time of the meeting. Results will also compare back to the 2020 survey results.</li> <li>Since the meeting, the results report has been released and can be viewed <a href="#">here</a>.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>Residents to read resident survey results report.</b></li> </ul>

## 8. NEXT YEAR'S MEMBERSHIP – DR. J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>This is the last RAC-CBME meeting of the academic year. J. Vergel de Dios thanked the entire RAC-CBME committee for their valuable insight and perspective as residents. J. Vergel de Dios</li> </ul>
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	<p>also thanked A. Zaki and S. Hinton for their leadership and work put towards the committee over the past academic year.</p> <ul style="list-style-type: none"><li>• Please reach out to C. Koerber (<a href="mailto:clarissa.koerber@schulich.uwo.ca">clarissa.koerber@schulich.uwo.ca</a>) if you would no longer like to remain on the RAC-CBME distribution list for the upcoming academic year. Membership is flexible and can be cancelled at any time. There is no maximum number of committee members and attending at least one meeting per academic year counts. Please encourage your peers to join.</li></ul>
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"><li>• <b>Residents to encourage peers to join the RAC-CBME committee.</b></li></ul>

## ADJOURNMENT & NEXT MEETING

	Date and time of next meeting: TBD
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