

## RAC-CBME MEETING MINUTES

DATE: August 29, 2022	TIME: 5:30-6:30pm	LOCATION: Zoom
MEETING CALLED BY	J. Vergel de Dios, Director of CBME Implementation, PGME	
ATTENDEES	J. Vergel de Dios, L. Champion, A. Good, S. Ibdah, B. Ferreira, S. Jamieson, C. Cheng, H. Li, P. Lee, E. Mitchell, J. Houpt, C. Li, L. Bondy, S. Jalali	
REGRETS	P. Morris	
NOTE TAKER	S. Ibdah	

### CALL TO ORDER & APPROVAL OF MINUTES

DISCUSSION	Meeting called to order by J. Vergel de Dios at 6:00pm Previous meeting minutes were approved
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### 1. RESIDENT ORIENTATION MODULES – J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>Residents said it had a pretty good user interface, the information was basic but helpful. Residents expressed that they did not receive an EPA list right away from their department/program as the module had mentioned.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>J. Vergel de Dios to remind PDs to provide orientation to CBD to their residents and share online module</b></li> </ul>

### 2. RECRUITING RESIDENTS TO THE RAC-CBME – J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>Suggestions included a leadership program, through CERI, and Leadership Certificate course.</li> <li>Internal reviews require resident representation.</li> <li>Resident sought to partake in workshops and events as participants and facilitators.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>L. Champion to compile a list of events for residents to participate in.</b></li> </ul>

### 3. QUESTIONS REGARDING EPAs – J. VERGEL DE DIOS

DISCUSSION	<ul style="list-style-type: none"> <li>Residents brought up questions regarding EPAs:             <ul style="list-style-type: none"> <li>Should we automate the checking of boxes so that residents know how many observations they have achieved per EPA?</li> <li>Right now, residents are manually compiling their own EPA data to keep track of observations.</li> <li>They are not notified of completing EPAs – instead they wait for a CC determination on whether or not the EPA has been successfully achieved.</li> <li>Residents are asking that a more intuitive tracking system be in place so that they can see immediately when they have finished all EPA observations (this can be signaled in yellow, whereas the achieved status from the CC can be in green).</li> </ul> </li> <li>Residents were told that they can communicate with CC reviewers in the EPA notes section in Elentra.</li> <li>Residents expressed concern regarding Elentra – sometimes there is 0% showing up for items that have been completed.</li> </ul>
ACTION ITEMS	<ul style="list-style-type: none"> <li><b>J. Vergel de Dios to follow up with P. Morris regarding residents' Elentra concerns.</b></li> </ul>

**ADJOURNMENT & NEXT MEETING**

Date and time of next meeting: November 7, 2022 at 5:30-6:30pm