

Update on CBME for PGME

June 2021

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Welcome to new team members - Bela!



Bela Ferreira

PGME Resident Educational Developer

Bela has an MEd, in curriculum development, with 16 years of experience with Fanshawe college as an academic services consultant in the Faculty of Health Sciences and Nursing. She is currently a registered respiratory therapist with over 20 years of community care experience and believes we are all, “better together”. She is excited to join the Schulich team and welcomes the opportunity to meet everyone. You can connect with Bela at bela.ferreira@schulich.uwo.ca

National CBME Leads

The other [university CBME Leads](#), or National CBME Leads, hold teleconferences every two months. Relevant info:

- Are your residents and colleagues greatly impacted by COVID-19 regarding EPAs and CBD in general? Continue to let me know and I will forward that to the Royal College.
- The Leads continue to **track key areas of interest**: expiry lengths of EPAs at each institution, e.g. at Western, EPAs expire after 30 days and this varies across schools; and faculty evaluations and how they have changed with CBD.
- **CC Chairs Forum on Slack**. Here's a link to [PDF instructions](#) on how to join the Slack channels. This is open to any CC member, not just Chairs. This forum hosts live events in which 1-2 key questions that challenge all CCs are brought forth and CC members across Canada and across all disciplines are pitching in. It's akin to a large group chat, so you can see the messages and reply to threads at any time.
 - ★ If you're new to CCs, here's a great [FAQ](#) answering many common tough questions.
- **A national resident feedback survey**, a collaboration between the Royal College and Resident Doctors of Canada (RDoC), will be administered this September. It will be interesting to see how it matches up with our own [local resident feedback survey results](#).
- **Credentials process**: for now, the credentialing process remains the same with the addition of the Competence Committee involved in recommending exam eligibility and certification eligibility.
 - Aside from that CC recommendation, the steps are unchanged:
 - Residents submit an application for assessment one year before the intended examination, and programs will be asked to submit their e-CCTs and e-FITers as they currently do today.
 - Due to the administrative process, sometimes an attestation of eligibility to write the exam is given for a resident more than a year in advance. By the time of the exam, the Competence Committee may feel the resident is not actually ready. **It is the responsibility of the Competence Committee to review the list of exam-eligible residents closer to the date and inform PGME if any residents should be removed.**
 - CCs should include this discussion item, timed appropriately for their exam timing and end-of-training dates
- **Reporting certain resident statuses to PGME**. As per the Royal College (<https://www.royalcollege.ca/rcsite/cbd/assessment/committees/competence-committees-status-recommendations-e>), the following statuses below need to be reported to PGME.
 - *Progressing as Expected - Exam Eligible, see above*
 - *Progressing as Expected - Certification Eligible, see above*
 - *Not Progressing as Expected - Formal Remediation*
 - *Progress is Accelerated*
 - *Failure to Progress*
 - *Inactive*
- Eventually, Elentra will automatically alert PGME when one of the reportable statuses are selected. This can be changed after RPC ratification. For now, we have a temporary document for programs to complete and email to postgraduate.medicine@schulich.uwo.ca after a CC meeting. Watch for an email with further details.
- I've mentioned this in several newsletters, but its importance bears repeating:
 - ★ The first three [Technical Guides on CBD](#) were released last fall. **Along with a discipline's [CBD Specialty Standards Document Suite](#), these technical guides are *fundamental* for your implementation.**

PGME CBME Operations Team

- **Presentation to Clinical Chairs about faculty accountability regarding EPAs.** In April, Lois Champion (Associate Dean, PGME) and I presented the need for faculty to complete EPAs as raised by our residents, the faculty assessor reports, and the Quarterly EPA reports. There was broad support and interest in how the Clinical Chairs can support this critical piece of CBME.
- **Online Resident Orientation to CBD modules** will be available! Starting June 14th, a comprehensive module for incoming PGY-1 residents starting this July will be hosted on the broader resident orientation website in [OWL](#). Topics include the background, rationale, competencies, EPAs, entrustment, Competence Committees, and the Resident Advisory Committee for CBME (RAC-CBME). There is a separate module for Elentra basics.
 - We hope this general introductory module will offload some burden on individual programs so that you can focus on the specific ground rules for your program. Further details to be sent in an email.
 - By July 1st, these modules will move onto our website for easy access.



- **Online Faculty Introduction to CBD modules.** Also in the works is a similar online module for faculty, whether in London or in our distributed network.
- **RX-OCR workshops with Susan Ibdah.** Susan has been providing interactive workshops on the coaching framework, [RX-OCR](#), with 2021 programs launching this July. Based on the Royal College's materials and an opportunity to gain Section 3 MOC credits, we're happy to offer this to any CBD program.
 - Contact Susan, susan.ibdah@schulich.uwo.ca, if you would like her to do a 30-, 45- or 60-minute workshop for your faculty and learn how to bring a coaching mindset to your clinical supervision of residents.
- **Our website** is currently being updated, we appreciate your patience and understanding as it undergoes changes. We will email when it is complete so that you can update all of your links. We will maintain the LHSC Microsoft Team as with any large community, there are various ways that people comfortably navigate resources. Our public website will be the central source of news and announcements, whereas any sensitive documentation or postings can remain in the Team.
- **Our Incubators for CBME Innovators in collaboration with CERI** was a success. To view the presentations, log into [Schulich on Demand](#) using your Western credentials. Susan Ibdah has nicely and visually summarized the active discussions that occurred in the Zoom chats and we will upload those files to our website soon.

Elentra

User Guide

We have a detailed and very useful [Elentra User Guide](#). This will be the main resource which will base future updates re. Elentra on our website (being updated), feature flyers, online modules, and emails. Please circulate this user guide widely.

EPA Revisions

There are several disciplines that have EPA revisions and our team is working on the technical requirements necessary in Elentra.

Live training sessions

We're happy to provide live Elentra training sessions for your groups. Jenny Krista has been providing many sessions over the past several weeks. Email elentra.support@schulich.uwo.ca if you would like to book a 15- to 60-minute training session for your residents and/or faculty.

Online modules

In addition to an upcoming online Intro to CBD for Faculty, we will also have an Elentra for faculty online module on our website. Stay tuned.

Resident Progression & Competence Committee Dashboard

The programming for the new Resident & Program Competence Committee Dashboard is complete and is in the staging environment for final QA. Residents will be able to easily see the progression of their EPAs with all contextual variable requirements and any CC recommendations or notes to the resident. CCs can see resident progression of their EPAs and keep notes regarding discussion and decisions within Elentra.

The dashboard showing all resident data will only be visible to PDs, PAs, CBME Leads who have access set up (contact Patricia if you need access), CC members, and Academic Advisors. Residents will only be able to see their own EPA data.

Launch dates of the new dashboards

- Competence Committee: early July
- Residents: early August

This is only the first version as there are plans for more features over the coming months-years.

Next Steps:

1. PGME CBME Operations Team: entering assessment plans for *every* EPA form. This includes specifications such as
 - minimums and maximums of contextual variable (CV) responses
 - minimum number of observations required
 - number of different assessors
 - other combinations of CV responses as outlined for every EPA
 - This information is crucial for the dashboard to automatically track progression of each EPA and stage of training. For some 2018 and 2019 programs, there may be some EPA forms that do not contain all the CV information for this automatic tracking.
 - Patricia will reach out to programs with missing CVs or other issues impacting dashboard calculations.
2. Programs need to mark off what EPAs and Stage of Training are “achieved” in Elentra, i.e. add the green checkmark. ✓
 - See page 33 in the [Elentra User Guide](#) for instructions on how to add these green check marks. *Note, Elentra does not automatically add the green check marks as this needs to be determined by the CC itself.*
 - This ensures that each learner’s current Stage of Training will be calculated properly and clearly displayed to track their progress.
3. Once the dashboard is live in July, programs will need to add the date and the status of each resident, i.e. “progressing as expected”, from the most recent CC meeting.
 - Previous CC meeting decisions can also be added so that a history of resident statuses can be displayed.

Training resources including documentation, screencasts, and Zoom sessions will be available soon. **There will be some dashboard training for Program Administrators at the June 24th PA Lunch and Learn.**

For 2018 and 2019 programs that receive EPA spreadsheets from the Schulich IS department—these were provided to programs prior to our Reports Portal being launched—we are phasing these out in July since with our current reports and this new dashboard, there should no longer be any need for these spreadsheets.

→ Patricia will be reaching out to these programs to ensure your needs will be met.

Narratives

A new Narratives feature will allow any faculty member to enter narrative comments on a resident that will be visible to the resident and the CC members from within the dashboard. These comments are not tied to an EPA and are meant to be formative. Unlike the Resident & CC dashboard, any faculty member can complete a narrative comment and view any previous narratives that they have completed. This feature will become available with the new dashboard launch.

→ Details on how to use this feature will be added to the [Elentra User Guide](#) and will be included in dashboard training resources.

Logbook

The Logbook feature is now available for any interested program. Programs can define loggable entries, i.e., procedures and encounters and dictate any minimum requirements and if the following are needed for a logged entry:

- Comments
- Learner reflection
- Observer of the task
- Time tracking, e.g., a minimum number of hours
- Setting, e.g. clinic, ER, NICU

This feature can be customized for your program and will be accessible in the new dashboard in a later phase. Your program’s logbook will be set up by the Elentra Support Team. Given that July is a busy time with the new dashboard, implementation of nine new CBD programs in Elentra, and orientation of incoming residents, we will start the setup process later in July-August.

Next Steps:

1. If you are interested in a logbook for your program, email elentra.support@schulich.uwo.ca
2. Begin envisioning what components you will need with the possible components listed above. If you do not have a current logbook, consider reaching out to colleagues in other training centres or your Specialty Committee for what others have done.
3. PGME will create training materials and update the Elentra User Guide and create feature flyers

2021 programs

Welcome to the following programs who will officially implement CBD on July 1st. On behalf of the PGME CBME Operations Team, it has been a pleasure working with you so far and we look forward to continuing to work with you post-launch.

Program	Program Director(s)	Program CBME Lead	Program Administrator
Cardiology	Ashlay Huitema & Patrick Teefy	Andrew Thain	Charlene Grass
Child & Adolescent Psychiatry	Michelle Ngo	John Gregory	Tracy Henebry
Clinical Immunology & Allergy	Bill Moote (acting), Samira Jeimy	Mark Kuprowski	Ashley Dolgos
Clinical Pharmacology & Toxicology	Steven Gryn	N/A	Erin Butler
Geriatric Psychiatry	Lisa Van Bussel	Lauren Mussen	Meghan Backtash
Neonatal-Perinatal Medicine	Anita Cheng	N/A	Carrie Kinsman
Pediatrics	Tamara Van Hooren	Andrea Ens	Belle Smaill
Respirology	Cory Yamashita	Mike Mitchell	Aynsley Yamashita
Vascular Surgery	John Landau (incoming)	Adam Power	Ashley Carter, Kari McLennan

We have one final Zoom drop-in session for programs about to launch. The team is happy to answer any of your questions.

June 17, 2021 @ 2:00-3:00pm <https://westernuniversity.zoom.us/j/98877683899>

Distributed Education

- We are working with **Distributed Education (DE)** for our distributed faculty outside of London to help with the overall onboarding process with CBD and Elentra. Our role at PGME is to provide the basic content on CBD and connect DE, London, and outside London faculty members. A separate email will follow with more instructions.
- Please email Clarissa Koerber (clarissa.koerber@schulich.uwo.ca) if you have regular non-London faculty who supervise your residents to ensure we do not miss anyone. DE will then further set up more individualized sessions with our adjunct faculty in our network.
- If these clinical supervisors are not officially associated with Schulich, i.e. adjunct status, we highly recommend that your department or division take the steps to make the relationship official. This can include faculty from other institutions.

Events

Schulich Events

Event	Date & Time	Details
Zoom drop-in session for 2021 programs	Thursday, June 17th 14:00 - 15:00	A chance to chat with the PGME CBME Operations Team about any questions you have about your July launch. https://westernuniversity.zoom.us/j/98877683899
PA Lunch-and-Learn	Thursday, June 24th 12:00 - 13:00	Patricia Morris is invited to present at the PA Executive's Lunch-and-Learn on relevant Elentra information for Program Administrators.

Royal College Events

Event	Date & Time	Details
CBME Program Evaluation Forum Virtual	Wednesday, June 9th 11:00 - 13:00 EST	Topic: Detecting smoke before the fire. How can CBME better identify and help the resident in difficulty? Presenters: Susan Glover-Takahashi, PhD, Rune Dall Jensen, PhD, Shelley Ross, PhD Register here .
Implementation Workshop after CBD workshop 3 Virtual	Wednesday, June 16th 13:00 - 14:30 EST	A Booster webinar relevant for the following programs yet to launch: <ul style="list-style-type: none"> Neuropathology Dermatology Maternal Fetal Medicine

		Register here .
<i>Implementation Workshop</i> after CBD workshop 1 and 2 Virtual	Monday, June 21st 10:00 – 11:30 EST	A Booster webinar relevant for the following programs yet to launch: <ul style="list-style-type: none"> • Pain Medicine • Pediatric Emergency Medicine • Ophthalmology Register here .
SAVE THE DATE CBME Program Evaluation Summit Virtual	Monday, October 18th, 2021 10:00 – 1330 EST	This Summit will be held virtually , in conjunction with ICRE. More information will follow in the near future.