



Placement Process Semester 2 Student Checklist			
Step	Timeframe	Description and Reference	Check (✓)
1	OCT	Attend mandated Secondary School Gairdner Event	
2	DEC - FEB	Collaborate with PEL during the match and place process	
3	DEC	Attend mandatory Term 2 PEL Preplacement Orientation Seminar	
4	JAN – FEB	Complete institute-specific expectations as directed by PEL	
5	FEB	Locate mentor's workplace and deliver co-op documents	
6	MAR	Submit Journal 1: First Impressions of the Workplace to your Google PEL Dropbox	
7	MAY	Attend mandated PEL Spring Enrichment Seminar	
8	JUN	Submit Journal 2: Letter of Summative Evaluation to your Google PEL Dropbox	