



Partners in Experiential Learning

Placement Process London Central SS Teacher Checklist			
Step	Timeframe	Description and Reference	Check (✓)
1	SEP	Mandate attendance and account for absence at the Term 1 PEL Preplacement Orientation Seminar	
2	OCT	Visit the PEL workplace during the first workplace activity days.	
3	OCT	Edit and ensure submission of Journal 1: First Impressions of the Workplace at the end of the first 5 days in the workplace.	
4	OCT	Mandate attendance and account for absence at the Secondary School Gairdner Event.	
5	DEC	Mandate attendance and account for absence at the PEL Fall Enrichment Seminar	
6	MAY	Mandate attendance and account for absence at the PEL Spring Enrichment Seminar	
7	JUN	Edit and ensure submission of Journal 2: Letter of Summative Evaluation in the final days of the course.	