



*Partners in Experiential Learning*

<b>Placement Process London Central Student Checklist</b>			
<b>Step</b>	<b>Timeframe</b>	<b>Description and Reference</b>	<b>Check (✓)</b>
1	JUN - SEP	Collaborate with PEL during the match and place process	
2	AUG - SEP	Complete institute-specific expectations as directed by PEL	
3	SEP	Attend mandatory Term 1 PEL Preplacement Orientation Seminar	
4	SEP - OCT	Locate mentor's workplace and deliver co-op documents	
5	OCT	Submit Journal 1: First Impressions of the Workplace to your PEL Dropbox	
6	OCT	Attend mandated Secondary School Gairdner Event	
7	DEC	Attend mandated PEL Fall Enrichment Seminar	
8	MAY	Attend mandated PEL Spring Enrichment Seminar	
9	JUN	Submit Journal 2: Letter of Summative Evaluation to your PEL Dropbox.	