



STAFF PLANNING TOOL

Cleaning Protocol due to COVID-19

Cleaning Protocol for Deans and Budget Unit Leaders

This protocol is for senior academic and administrative leaders who are looking for further information on cleaning standards across campus especially in light of the COVID-19 pandemic. Some areas may experience questions around cleaning practices as well as products and equipment.

We ask you to keep in mind the following key factors when communicating to your teams:

Assumptions:

- *Classrooms not being utilized will remain locked. These areas were deep cleaned prior to their closure in March 2020 and will not be maintained on a regular basis.*
- *Faculty and staff are expected to continue to maintain their own equipment including various electronics, keyboards, office equipment, lab equipment, lunchroom equipment such as fridges/coffee makers/Keurigs/microwaves, etc.*
- *All staff/faculty/students on campus will respect the need for physical (social) distancing to allow FM team members to perform their cleaning assignments.*

Cleaning Strategy- Return to Campus:

Building Services follows the recommendations of the Middlesex London Health Unit, Public Health and Government of Canada in our cleaning protocols:

- *Areas of campus typically maintained by Building Services will be deep cleaned and sanitized during Phase 1- Core Services.*
- *Individual office areas will remain outside of the scope of areas maintained by Building Services. Regular service schedule will apply to individual offices.*
- *Areas with core services staff will continue to be maintained.*
- *Building Services staff normally assigned to facilities not expected to open until future phases will be redeployed to open areas to provide enhanced "cleaning for health" by providing extra daily service to common/public touchpoints such as door handles, elevator buttons, stair rails, etc.*
- *Building Services staff assignments will be adjusted to allow for additional cleaning while staff and faculty are on campus.*
- *The over 300 existing wall mounted and portable hand sanitizer dispensers will be maintained throughout campus buildings. Additionally, the Building Services team will initially provide hand sanitizer bottles as staff and faculty return to campus for meeting rooms and public spaces. Some additional pandemic supplies, such as gloves and masks, will be available through Facilities Management based on product availability (process to be defined)*
- *Faculties and Departments are asked to contact FM Client Services (at fm-help@uwo.ca) to advise which areas of their building are being regularly used as each Phase is deployed. This will maximize the effectiveness of our cleaning/sanitization, as well as prevent unnecessary cleanin*
- *As more areas of campus become operational, regular cleaning and sanitization will extend to those areas.*

Cleaning Products and Equipment:

Building Services is proud to share some information regarding the products we use to ensure we are “Cleaning for Health”. As part of the SHAPE initiative, Building Services has adopted multiple cleaning industry best practices over the past few years, which included the deployment of new equipment and cleaning processes.

- *E65H is the standard cleaning product in use on campus. It is a hydrogen-peroxide disinfectant cleaner that can be used for multiple purposes when diluted appropriately. .*
- *When diluted for use as a disinfectant, it is proven effective in killing 99.99% of bacteria fungi and viruses, including COVID-19.*
- *E65H is DIN (Drug Identification Number) registered. The Environmental Protection Agency in Canada has tested and verified that this disinfectant is safe and effective.*
- *E65H is effectively applied through a variety of different methods. Equipment such as microfiber cloths and electrostatic sprayers are now in use in multiple areas on campus to apply E65H.*

Resources:

Middlesex London Health Unit

<https://www.google.ca/url?sa=t&rct=j&q=&esrc=s&source=web&cd=2&ved=2ahUKewib5JrnI5XpAhXiYjUKHaGyBmgQFjABegQIAhAB&url=https%3A%2F%2Fwww.healthunit.com%2Fuploads%2F2020-03-20-mlhu-guidance-on-environmental-cleaning-for-non-healthcare-public-settings.pdf&usg=AOvVaw1FpMePVR99gAmrTB-EZRaP>

Public Health Ontario

<https://www.publichealthontario.ca/-/media/documents/ncov/factsheet-covid-19-environmental-cleaning.pdf?la=en>

Government of Canada

<https://www.canada.ca/en/public-health/services/publications/diseases-conditions/cleaning-disinfecting-public-spaces.html>