

PGME COMMITTEE MEETING MINUTES

	Date: Friday, April 3, 2020	Time: 07:00 – 08:00	Location: Teleconference
MEETING CALLED BY	L. Champion, Associate Dean Postgraduate Medical Education		
NOTE TAKER	K. O'Donnell; kate.odonnell@schulich.uwo.ca		

CALL TO ORDER & APPROVAL OF AGENDA

DISCUSSION Agenda – APPROVED, no additions

ANNOUNCEMENTS

ACCREDITATION

DISCUSSION

- CanRAC, with the Residency Accreditation Committee, has changed the accreditation cycle for Western to a three-year follow-up for all programs that have provisional status of APOR, external review, or notice of intent to withdraw. This means programs with scheduled follow-up in 2021 will instead have follow-up in the fall of 2022, and APOR due dates have shifted to fall 2022 as well.
- PGME will schedule formal, in-house internal reviews for fall 2021 to ensure readiness for accreditation visit and review in November 2022. APORs will be due in fall 2021 as part of internal review process.
- Programs with no APOR, external review or Notice have areas of improvement that have been identified, and those programs will be asked to provide an update in the spring of 2021 on progress made toward addressing those areas. Likely will be a written submission in the AMS.

1. ACTION ITEM: PROVIDE AN UPDATE TO PROGRAMS NOT REVIEWED IN 2019 RE: TIMELINE	PERSON RESPONSIBLE: L. CHAMPION	DEADLINE:
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CPSO UPDATE

DISCUSSION

- PGME has sent information to the CPSO of all Fall Exam-eligible final year residents in RCPSC programs to help with process of restricted registration certificate issuance.
- PGME will coordinate with Family Medicine to submit the same information for CFPC exam-eligible final year residents.
- Residents changing provinces must provide their own eFITER to the provincial regulatory authority directly. Please have the resident contact Karen Lancey (karen.lancey@schulich.uwo.ca) in the PGME office for guidance.
- More information will be provided next week after conference call between Ontario PGME Deans and CPSO.

PARO UPDATE / PPE

DISCUSSION Resident scheduling guidelines and templates can be found in the PGME update of April 3rd and on the PARO website.

	<ul style="list-style-type: none"> • PARO website provides three different scheduling models, but recognize the models provided may not work for all programs. Programs looking for an alternate model of call/duty hours are asked to contact covid19@paroteam.ca. Programs are not required to implement a modified schedule. • Regarding PPE; request made to clarify with residents who is managing and providing PPE. Also requested training for residents on donning and doffing strategies for reuse and extended use of PPE. • Two-mask limit is specifically for 12 hour shifts. Residents on a 24-hour shift are able to obtain 4 masks upfront. The mask limit is for preservation of resources, but is not mandatory; any health care worker in the hospital is entitled to more than two masks, but the ask is for masks to be preserved, to avoid running out of supplies. • Provincial movement to look at re-purposing masks for re-use, to prepare for future shortage. • Hospital will not challenge trainees using their own PPE, but are trying to maintain a level of protection for all health care workers, and ensure access to masks for all.
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2. ACTION ITEM: PGME WILL PROVIDE DOCUMENT DIRECTLY TO RESIDENTS THAT OUTLINES EXTENDED USE AND REUSE OF PPE.	PERSON RESPONSIBLE: L. CHAMPION	DEADLINE:
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INTERNATIONAL TRAINEES

DISCUSSION	<ul style="list-style-type: none"> • International trainees will be able to enter Canada, currently in question whether they will be able to make travel arrangements to arrive. • PGME will follow up with programs regarding delayed start dates, as July and August approach. • Canadian IMGs do not have an issue with entry into Canada, but may face the same difficulty with travel, and will be required to self-isolate if returning to Canada from an international destination.
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NEW BUSINESS

VACATION TIME CARRYOVER

DISCUSSION	<ul style="list-style-type: none"> • Requested clarification from PARO regarding resident vacation requests that have been delayed, denied or postponed.
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3. ACTION ITEM: INFORM PROGRAMS OF RESPONSE FROM PARO RE: DELAYED/DENIED VACATION REQUESTS	PERSON RESPONSIBLE: L. CHAMPION	DEADLINE:
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OBJECTIVES AND COMPETENCIES / COMMUNITY ROTATIONS

DISCUSSION	<ul style="list-style-type: none"> • CFPC has divided time into missed (residents away, sick, self-isolating) and alternative/disrupted, which is being counted toward meeting objectives. Provides flexibility for trainees to be able to complete training. The Royal College will provide information on their decision. • For residents in RCPSC programs, Ontario PGME Deans have agreed to principles with respect to residents meeting objectives and competencies, to allow as much flexibility as possible. • If a resident is unable to complete a core community rotation, the Competence Committee can meet to determine whether the competencies expected to be achieved in that rotation may have overlap with competencies the resident has achieved in home rotations, and make a decision whether the resident has achieved that competency.
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	<ul style="list-style-type: none"> If residents have time available, e.g. are following the 7 day on/off scheduling model, programs can consider asking them to develop a self-directed learning package, with deliverables, for the non-clinical time available to them now.
CARMS PROCESS	
DISCUSSION	<ul style="list-style-type: none"> Medical students applying to the 2021 R1 Match will have a limited opportunity to complete electives. This will require modification to the selection process within programs. Timing and process of CaRMS applications will change; all deadlines will be modified. All interviews may be required to be virtual, even candidates within Western. Principles will be developed for resident selection in the absence of electives. CaRMS will provide further information in future.
ROTATION TURNOVER	
DISCUSSION	<ul style="list-style-type: none"> Residents are expected to turnover on the regular rotation changeover date, following the regular block dates.
RESEARCH – FINAL YEAR MEDICAL STUDENTS	
DISCUSSION	<ul style="list-style-type: none"> Medical students are not able to be involved in any clinical work, but can participate in zero-patient-contact, research activities, as a non-credit activity. Infectious Diseases is holding ground rounds virtually through Zoom with DOM Thursday lunch rounds, other programs are welcome to attend. There is a 300-person participation cap, but options will be pursued to record and later stream the video.
JULY 1ST STARTS	
DISCUSSION	<ul style="list-style-type: none"> New PGY1 and subspecialty residents are expected to begin on July 1st, and all appointment processes are proceeding. Orientation Day is being moved to a virtual format. New residents coming from out of province may face travel restrictions or self-isolation requirements, but will have to reassess the landscape closer to July. As of now, no residents are being asked to arrive in Ontario weeks in advance of July 1.
ADJOURNMENT AND NEXT MEETING	
DATE AND TIME	Friday, April 10TH, 2020 07:00 – 08:00 Teleconference