

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, April 15, 2020	Time: 07:00 – 08:00	Location: Teleconference
MEETING CALLED BY	L. Champion, Associate Dean Postgraduate Medical Education		
ATTENDEES	<p>C. Akincioglu, P. Basharat, V. Beletsky, G. Bellingham, P. Bere, R. Butler, G. Eastabrook, S. Elsayed, A. Florendo-Cumbermack, A. Grant, S. Gryn, A. Haig, R. Hammond, J. Howard, J. Laba, A. Lum, S. Macaluso, K. MacDougall, A. Meiwald, C. Newnham, S. Northcott, K. Potvin, A. Proulx, M. Qiabi, J. Rosenfield, B. Rotenberg, H. Salim, V. Schulz, G. Tithecott, T. Van Hooren, J. VanKoughnett, J. Vergel de Dios, C. Yamashita, J. Yoo</p> <p>Hospital Rep: N/A PARO Rep: K. Desai, D. Gillett; P.A. Exec Rep: N/A Guests: J. Binnendyk, S. Giberson-Kirby, P. Morris, K. Trudgeon</p>		
REGRETS			
NOTE TAKER	K. O'Donnell; kate.odonnell@schulich.uwo.ca		

CALL TO ORDER & APPROVAL OF AGENDA/MINUTES

DISCUSSION	Agenda – APPROVED, no additions
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ANNOUNCEMENTS

NEW PROGRAM DIRECTOR – WELCOME DR. VADIM BELETSKY

DISCUSSION	<ul style="list-style-type: none"> Welcome to new Psychiatry PD, Dr. Vadim Beletsky.
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TRANSITION TO PRACTICE WEBINAR

FOR INFORMATION	<ul style="list-style-type: none"> Relevant to upper year residents, focus on transitioning to practice including business in medicine, evaluation of job opportunities, personal finance management, and tax planning. May 12th, 9am to 1 pm, registration required, email sent to all programs with registration instructions.
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CPSO GUIDELINES FOR SUPERVISION

FOLLOW UP RE: CPSO	<ul style="list-style-type: none"> Suggestions have been provided to CPSO to include suggestion to define meaning of “degree of involvement in patient care”, various corrections, revision to section on professional relationships to specify and define disruptive behavior and incorporate it more extensively in the document.
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COFM EMERGENCY PREPAREDNESS - UPDATED

FOR INFORMATION

- Policy updated to include information on ensuring wellness and mental health concerns are recognized and help made available during/after emergencies.

UPDATES

PARO

DISCUSSION

- No updates.

ACCREDITATION TIMELINES

DISCUSSION

- Timelines have changed to reflect change in follow-up to three years post-site review rather than two.
- Fall 2021 to Winter 2022: formal internal reviews will be conducted for programs with Notice, External Review, or APOR. Documentation will be required in spring 2021. Programs to be reviewed are Obstetrics/Gynecology, Psychiatry, Maternal Fetal Medicine, Anesthesia, Medical Oncology, Cardiology, Ophthalmology, Neuroradiology.
- Fall 2021 to Winter 2022: focused internal reviews will be conducted for programs that have had specific areas of improvement identified, these programs are: Neurosurgery, Clinical Pharmacology, Emergency Medicine, Plastic Surgery, Rheumatology, Electrophysiology.
- PGME will send a request for volunteers for Internal Review teams.
- Fall 2022: Royal College and CFPC on-site surveys will be conducted for programs with status of Notice and External Review.

CPSO LICENSURE

DISCUSSION

- Questions have been raised regarding how trainees will find supervisors. Program Directors can be supervisors, but that isn't feasible for large programs. Hope is that residents will be able to locate their own supervisors, and that supervision will be minimal and can be done remotely. No formal, legal language has been forthcoming from the CPSO regarding supervision requirement for this license.

EXAMS UPDATE

DISCUSSION

- RCPSC has waived requirement for oral exams for spring 2020 cohort. Oral exams will be required for all future cohorts.
- CFPC has waived the Simulated Oral Office (SOO) exam for spring 2020 cohort. The exam will be required for all future cohorts.
- When exams have been rescheduled, both Colleges will provide notice a minimum of 4 – 6 weeks in advance of the exam dates.

INTERNATIONAL TRAINEES

DISCUSSION

- Exemption to Canada's border closure remains in place for international citizens approved for, or who currently hold, a valid work permit. Issue remains not knowing when other countries will open borders, airports, or resume outgoing flights.
- Visa Application Centres outside of Canada, which process work permit applications, are closed, which may contribute to delayed arrival and start dates.
- Kuwait sent out notice that any medical trainees wanting to return home will be repatriated, but they are not required to return to Kuwait.
- Programs expecting international trainees to arrive for a July start are advised to be flexible with start date, and cautious about scheduling new international trainees in the month of July as arrival times are subject to change.

PGY1 RESIDENTS – JULY START

DISCUSSION

- The majority of Canadian International Medical Graduates (IMGs) coming to Western are already in Canada, or are arriving within the month. They will complete their self-isolation well in advance of July 1, so IMG start dates may not be impacted.
- PGY1 residents are expected to start on July 1st, but given the possibility of issues with onboarding new residents, including the possibility of mandatory two-week self-isolation after arrival in London, changes to completing mandatory training required for hospital privileges, limitations to availability to complete health review with Occ Health, etc. programs are advised to be cautious with putting new PGY1s on call schedules during first two weeks of July.
- PGY1s will not have ACLS training prior to their start date, ACLS training will be required at some point in the future when available. PGY1s will be required to write MCC exam when it has been rescheduled. This means residents will need to be taken off call when they're required to write the exam or complete ACLS, we don't yet know when this will be.

CARMS UPDATE

DISCUSSION

- CaRMS timelines will be changing but are not yet finalized. Information will be shared once the revised timelines have been finalized.
- Third year medical students are losing (at least) three months of clinical training, and opportunities for electives have been eliminated or decreased. This will have to be taken into account during their application cycle. PGME and UGME Deans hope to coordinate nationally and develop a set of principles, fair for both students and programs, to determine how to view elective opportunities during their CaRMS match process.
- Interview process is likely to be a virtual format, including applicants from Western. This will impact how programs and how candidates can promote themselves, with the loss of site tours, gatherings etc. As CaRMS selection process approaches, programs will be called upon to pool best practices. Suggestion made to create promotional videos, host virtual chats with resident groups etc.
- Not yet known whether CaRMS changes will apply to subspecialty matches as well.

NEW BUSINESS

APPROVAL OF TERMS OF REFERENCE: PGME COMMITTEE & POLICY SUBCOMMITTEE

APPROVED

- Based on suggestions in the review report following the Institution Review, the terms of reference for the PGME Committee and Policy Subcommittee have been revised, with basis in the Institutional Standards.
- Motion made to approve new terms of reference for PGME Committee, motion approved and new terms of reference approved.
- Motion made to approve new terms of reference for Policy Subcommittee, motion approved and new terms of reference approved.

CBME UPDATE

DISCUSSION EPA PLANNING CBD LAUNCH

- Per RCPSC webinar of April 9th, launched programs are encouraged to communicate to residents that they can defer EPAs temporarily. If not an option, programs are encouraged to consider how EPA completion can be inferred, and stressed importance of documenting what the inference is based on (e.g. simulation, case discussion etc.). Programs unable to determine an alternative or that can't provide clinical opportunity are encouraged to contact the Royal College. Programs encouraged to continue to hold Competence Committee meetings.

- The twelve programs launching in July will receive a survey from the Royal College in mid-April, and are encouraged to provide feedback. After the Royal College reviews the survey results, a formal recommendation will be made regarding the 2020 launch.
- CBME team is continuing to work on development of Elentra EPA reports, EPA expiry report modified from 14 to 30 days. 2020 programs will be provided all forms for all stages built in Elentra in time for July 1st.

OBJECTIVES AND COMPETENCIES IN A COVID ENVIRONMENT

DISCUSSION

- In the current environment of disrupted training, programs are encouraged to pursue resources for offering virtual care. CFPC has provided tips and teaching/assessment points for learners providing virtual care; links to those documents are provided in the PGME information and updates package sent out April 14th.
- Programs are encouraged to ensure that residents experiencing disrupted training or a modified schedule cycle are delegated learning opportunities with accountability for some of that time; this could take the form of Reflections, Self-directed learning, Independent learning project, Case presentation and case study, Literature review, Exam question development, Exam review etc.

ADJOURNMENT AND NEXT MEETING

DATE AND TIME **Wednesday, May 13th, 2020** **07:00 – 08:00** **Teleconference**