

## PGME COMMITTEE MEETING MINUTES

	<b>Date:</b> Wednesday, February 14, 2024	<b>Time:</b> 07:00 – 08:00 AM	<b>Location:</b> Virtual
<b>MEETING CALLED BY</b>	L. Champion, Associate Dean, Postgraduate Medical Education		
<b>ATTENDEES</b>	<p>N. Adunri, T. Awani, H. Banner, P. Basharat, S. Blissett, L. Bondy, P. Cameron, A. Cheng, M. Chin, C. Cookson, T. DeLyzer, L. Diachun, S. Elsayed, A. Florendo-Cumbermack, D. Grushka, S. Gryn, F. Harnos, Y. Iordanous, H. Iyer, L. Jacobs, J. Jang, S. Jeimy, M. Kahng, A. Kashgari, T. Khan, J. Laba, J. Landau, R. Leeper, K. Lotfy, A. Lum, S. Macaluso, K. MacDougall, W. McCauley, P. Morris, D. Morrison, L. Myers, V. Ng, M. Ngo, M. Nicholson, M. Phung, K. Qumosani, M. Rajarathinam, B. Rotenberg, M. Shimizu, L. Sivakumaran, P. Stewart, J. Thain, T. VanHooren, S. Venance, J. Walsh, Q. Zhang</p> <p><b>Hospital Rep:</b> R. Caraman, G. Dresser, A. Dukelow, D. McVeeney  <b>PARO Reps:</b> M. Chopcian, S. Scott  <b>Guests:</b> P. Bere, L. Curtis, S. MacGregor, S. Pagura</p>		
<b>REGRETS</b>	K. Chan, D. Driman, C. Gnyra, A. McConnell, P. Rasoulinejad		
<b>NOTE TAKER</b>	Lindsay Curtis		

### 1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES

- DISCUSSION**   ▪ Minutes and agenda approved.

### 2.0 ANNOUNCEMENTS

L. CHAMPION

#### 2.1 RESIDENT TRAVEL AWARD RECIPIENTS

- DISCUSSION**
- Congratulations to the following residents: Khalifa Al-Ghanim (Plastic Surgery), Kristen Barton (Orthopaedic Surgery), Claire Browne (Medical Oncology), Jesus Cendejas Gomez (Urology), Richard Cohen Chaulk (General Surgery), Dennis Curry (Psychiatry), Madison Gray (Neuropathology), Regina Leung (Plastic Surgery), Sally Lin (Paediatric Emergency Medicine), Hellen Kreinter Rosebaun (Neurology), Jovana Momic (General Surgery), Shervin Pejhan (Neuropathology), Maude Rancourt (Thoracic Surgery), Isabel Shamsudeen (Internal Medicine), Vivian Tan (Radiation Oncology), Kirk Vannitamby (Orthopaedic Surgery), Akshay Varghese (Internal Medicine), Ryan Wang (Neurosurgery), Evelyn Waugh (General Surgery)
  - Leadership Award Recipients: Eric Mitchell (Plastic Surgery) and Anton Nikouline (Critical Care Medicine)

#### 2.2 2024-2025 PGME MEETING DATES

- Dates have been posted online; will follow the same schedule as previous years:

September 11, 2024	February 12, 2025
October 9, 2024	March 19, 2025
November 13, 2024	April 9, 2025
December 11, 2024	May 14, 2025
January 8, 2025	June 11, 2025

### 2.3 RESIDENT LEADERSHIP OPPORTUNITIES

- Looking for a resident representative for an internal review on March 5, 2024.
- Booking dates for fall 2024 and will be reaching out for resident representatives.

## 3.0 UPDATES

### 3.1 PARO UPDATE – S. SCOTT

- Resident Appreciation Week was February 5 to 9; several events held to celebrate residents including a catered lunch at the Chatham site, free coffee and a board game night at SAGA Board Games & Coffee, and an arcade night at Rec Room.
- Skating social in March at Storybook Gardens.
- Continuing to work on the non-urgent paging project and improving the EMR.
- L. Champion thanked residents for all they do and recognized residents as the backbone of the system.

### 3.2 PATIENT SAFETY REPORT – S. PAGURA, LHSC

- We have an incident reporting system to understand where system failures are; without this information it difficult to make it better for patients, staff and caregivers; goal is to reduce future harm and quality improvement.
- When an incident is submitted through AEMS, process, systems and structure are reviewed, does not look at clinical performance; a triage call occurs to see if definition of critical incident is met; executive leaders determine if incident requires Quality of Care Reflective Review (Root Cause Analysis); this process must be completed within 4 weeks, families are involved; recommendations are provided, information shared with Quality of Care Review Committee, Medical Advisory Committee and the Quality and Culture Committee of the Board; consistent follow-up is done.
- LHSC has seen 20,000 incidents over the past 3 years, likely only 10% of what is actually happening; top four incidents at LHSC: falls, medication, treatment, laboratory; falls and treatment incidents are both the highest cost (hospital or legal) and highest risk of mortality.
- Patient rooms, treatment areas, bathrooms and hallways the locations where most incidents happen at both LHSC hospitals.
- LHSC has completed 76 Quality Care Reflective Reviews and made 375 total recommendations; 23 recommendations were geared towards learners.
- Action Item: PDs requesting more clarity on what a PDs role is when not involved in incident but one of their residents is; S. Pagura to take back to team and work on providing resources.
- LHSC transiting to new reporting system; new system will be shown at a future PGME Committee meeting.

### 3.3 PGME EDUCATION UPDATE - S. MACGREGOR

- Update on Current Education Programs:
  - Resident as Teacher Bootcamp (RTBC) 2024
    - Held this past Thursday and Friday; very positive feedback; compiling resources to share with attendees
  - Certificate in Leadership (CiL)
    - February 15 – Teamwork
    - April 11 – Leadership
  - Serious Illness Conversations Retreat (SICR) 2024: March 1 at Ivey Spencer.
- Orientation 2024 process has started; Western has switched to a new learning management system (OWL Brightspace); working on migrating material from OWL.

## DISCUSSION

### **3.4 ELENTRA UPDATE – P. MORRIS**

- 2024 CBD Program Launches: Infectious Diseases and Gynecologic Reproductive Endocrinology & Infertility; 8 programs with EPA revisions for July 1.
- Off-boarding from one45 to Elentra has been pushed to July 2025 due to lack of resources within PGME, need to ensure successful migration.
  - A communication about this delay will be sent out to all PAs.

### **3.5 CARMS UPDATE - L. CHAMPION**

- CaRMS provides an option in program description to indicate if program uses information outside of the application information provided in the portal; this could include social media and unsolicited information such as reference letters, email information and verbal information from colleagues and coworkers.
- Concerns regarding social media as well as unsolicited information and validity/accuracy. Using this information could become problematic and could lead to complaints.
- For future matches, suggest that programs not count or be influenced by unsolicited information; PGME's Selection Policy will be revised with suggestion that those involved in file review or interview be recused for applicants they have written a letter of reference for; Conflict of Interest and Confidentiality Agreement templates are available and should be used by selection committees.

### **3.6 MINISTRY OF HEALTH UPDATE - L. CHAMPION**

- No update.

### **3.7 ACCREDITATION 2027 - L. CHAMPION**

- PGME is sending out first monthly newsletter in the next few days; will be sent to PDs and PAs to help prepare for accreditation; each newsletter will be devoted to one of the nine standards and will offer helpful tips and resources.

## **4.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING**

**Next Meeting: Wednesday, March 20, 7:00 – 8:00 AM, Virtual**