

PGME COMMITTEE MEETING MINUTES

	Date: Wednesday, April 12, 2023	Time: 07:00 – 08:00	Location: Virtual
MEETING CALLED BY	L. Champion, Associate Dean, Postgraduate Medical Education		
ATTENDEES	H. Banner, R. Barnfield, P. Bere, M. Bhaduri, S. Blissett, J. Borger, P. Cameron, A. Cheng, J. Copeland, S. Elsayed, A. Florendo-Cumbermack, A. Good, D. Grushka, S. Gryn, C. Hsia, H. Iyer, S. Jeimy, S. Jones, T. Khan, J. Laba, D. Laidley, Y. Leong, A. Lum, M. Marlborough, B. McCauley, A. McConnell, P. Morris, D. Morrison, M. Ngo, S. Northcott, K. Qumosani, M. Rajarathinam, J. Ross, P. Stewart, S. Taylor, J. Thain, V. Turnbull, L. Van Bussel, J. Van Koughnett, J. Walsh, P. Wang, M. Weir, R. Woodhouse, C. Yamashita, Q. Zhang		
REGRETS	A. Cheng, L. Cardarelli		
NOTE TAKER	Sara Jamieson		

1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES

DISCUSSION	▪ Approval of minutes by L. Champion
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2.0 ANNOUCEMENTS

L. CHAMPION

2.1 ASSOCIATE DEAN PGME QUALTRICS

- Reminder- easy and quick survey re: AD PGME role to complete
- This is an Institutional standard which requires feedback on the role from a variety of individuals – program directors, PGME staff and other decanal leaders.

2.2 NORSTAR (MOH NORTHERN ELECTIVES)

- Information provided by attachment
- Additional funding provided for residents completing electives in Northern Ontario
- Full reimbursement of travel and accommodation expenses

DISCUSSION

2.3 REMINDER: SPRING 2024 EXAM

- Assessment deadline April 30th
- Credentials/ e-booking system
- Competence Committees – need to provide mid- August- September (PGME gets a list of names to check)

Please note: If your trainee goes on probation or remediation the exam will be postponed.

S. Northcott: Small reminder to programs: There has been a shift for learner to require accommodation. The Royal College is now requiring any documentation for learner accommodations be done within the last two years of writing the exam.

S. Northcott will send L. Champion the information and meeting summary to be added to next resident newsletter.

2.4 SAFE RIDE HOME LHSC

- Safe Ride Home is now two-way (transportation to and from the hospital via taxi voucher). This is specific for LHSC and SJHC. This program is for residents only and not clinical fellows.
- Many thanks to LHSC for their support of resident safety and wellness

2.5 APPRECIATION

- This is Michelle's last meeting. Many thanks to Dr. Michelle Marlborough for her role as Assistant Dean Learner Experience

3.0 UPDATES

DISCUSSION

3.1 PARO UPDATE- Y. Han

- Middle Eastern cooking class coming up on April 13th
- Pet therapy stress-busting session (in person) on April 27th at Victoria Hospital and May 18th at University Hospital
- Next PARO meeting on April 27th to finalize PGY1's social event

3.2 MOH- L. Champion

- **MRRP program:**
 - Ended March 31st
 - Advocacy from Ontario PG Deans, COFM and PARO to have a version of MRRP continue
 - With the reality of workload issues, census issues, patient volume issues and the waitlists the chances of this being re-implemented are unsure at this time.
- **MEDICAL EXPANSION:**
 - No additional funding currently for new PGME positions
 - Additional 10 positions for 2024 – allocation 60% FM
 - Uncertainty re: resources, capacity and unfilled FM positions in Ontario
 - A Resident Allocation Committee meeting is scheduled for late May/ early June to provide at least one version of what these additional 10 positions might look like
 - There were 100 unfilled Family Medicine positions in Ontario. Family Medicine is working hard to get these positions filled for the second iteration.

4.0 NEW BUSINESS

L. CHAMPION

DISCUSSION

4.1 PATIENTS PAGING RESIDENTS- B. Rotenberg and L. Champion

- There is a concern that patients are phoning switchboard and having residents paged
- This puts residents in a multitude of difficult positions such as burden of care, disruption of resident's workload and the resident does not remember who these patients are most of the time and do not have access to their file for reference.
- R. Rotenberg feels that patients are doing this because they are struggling to access care due to a lack of family doctors taking on patients and emergency department and walk-in clinics wait times are long.
- People are calling switchboard with no prior interaction with doctors/residents just basically looking for advice and permission not to go to the Emergency Dept

- This puts the residents in a medical legal dilemma and there is not an effective way to document these calls.
- For the Otolaryngology-HN program switchboard was instructed about six months ago to not allow any patient calls to residents overnight (Between 10PM-6AM) and then this was implemented during the day as well. Patients were advised to call a surgeon's office with post-op questions.
- There are departments that residents are getting paged by patients all the time and B. Rotenberg feels this does not provide adequate quality of care.
- B. Rotenberg wants to discuss with the committee and put in place a general PGME policy on how residents interact with patients with no prior relationship and that we can provide some wellness protection and some legal protection for them.
- S. Northcott said that there are some departments that have voicemails set up that say "Please page the resident on call if I am not available" so this is contributing to this issue.
- Y. Leong said their department has never allowed residents to field phone calls from patients due to legality issues. Switchboard has been informed to direct all patient phone calls and inquiries directly to the faculty. Even the residents know to redirect any calls that come through to them back to the faculty.
- L. Champion is going to draft a policy regarding this issue and send it out to all the surgery PDs to start and get feedback. Then send it out more broadly to LHSC, SJHC, Medical Affairs, Switchboard and see if we can address this issue.

4.2 CaRMS Update (First Iteration)- L. Champion

- 162 matched to our R1 programs
- Thank you to programs, faculty, resident, Pas for their work in a successful match
- 30 unfilled positions
 - 28 in Family Medicine
 - 2 in Psychiatry
 - 100 unfilled Family Medicine positions in Ontario (268 across Canada)
 - Additional 122 positions were added to the 2023 PGY1 match
- **FM Challenges:**
 - Short timeline between first and second iteration
 - Blended second iteration – IMGs require AVP (assessment verification period), and so staggered/delayed start may be required for IMGs (starting October 1st).

4.3 CBD Update- H. Iyer

- We are focusing on the 2023 Programs Prepping for CBD:
 - Ophthalmology
 - Pain Medicine
 - Pediatric Emergency Medicine
- We have reached out to the individual programs to attend their Competence Committee meetings and their grand rounds to provide a brief overview of what to expect in terms of rolling out CBD.

New curriculum Map Template:

- Sent to 2023 programs for feedback on user friendliness and implement ability
- Once we have feedback, we want to send this to other programs in general

- The templates have been created bearing in mind Accreditation requirements as well as the ability to use them as a tool to schedule rotations

EPA Expiries

EPA Process once an observation is triggered:

- Auto expiry after 30 days if it has not been completed by the designated faculty
- Automated email reminders: 3 reminders from Elentra
 - When EPA is initiated
 - After 7 days
 - A week before expiry
 - Email reminders can also be initiated by resident, PD and PA
 - The ownership should be on the faculty to complete the EPA and not the resident

Expired EPAs can be reactivated:

Elentra.support@schulich.uwo.ca

My Triggered Tasks (icon)

- Residents can track EPA status from Dashboard; adding to the CC Dashboard later this spring

Our goal: To make this dashboard accessible to the Competence Committee as well as the academic advisors so that they know why a particular resident is lacking certain EPAs. We are working with the IS Team to implement this.

4.4 Surgical Foundations and EDI- R. Leeper

- R. Leeper is here to talk about an initiative that he is starting to add more EDIDI content
- Surgical Foundations is the Royal College accredited program that looks at and trains surgeons in their first year of training such as Cardiac, Ortho, OB GYN and Urology.
- The course runs from summer to fall with lots of lectures and labs and in February they added in their first EDIDI session which was a half day on LGBTQ+ issues around surgery such as consent, transgender issues, and helpful hands-on breakout sessions with our trainees.
- The rest of the day was dedicated to the Global Skills Opportunity EDIDI Certificate program.
- Hosted on OWL, 3-4-hour course, it explains where EDIDI education fits in for surgeons and all our faculty and trainees have done this.
- Going forward multiple half day sessions with more EDIDI content and programs will be added that focus on LGBTQ+, Indigenous Health, Women's Health, bullying, etc.
- We are looking to book speakers for next year this month and R. Leeper has some good leads and contacts that he can share for people on the call that are interested.
- L. Champion believes this can be implemented into other programs, provided on OWL, tracked, and present the residents with an academic half day to complete it.

5.0 FOR APPROVAL: POLICIES **L. CHAMPION**

DISCUSSION **ACCOMMODATIONS (NEW)**

- New guidelines/ process

- Goal to improve clarity of process, and responsibilities including trainee responsibilities
- Has been reviewed by EDI, LEO, PARO reps and Policy Subcommittee

Motion to approve:

Approved by two members: L. Diachun and B. McCauley

- L. Champion will get this on the PGME website.

MOONLIGHTING (REVISED)

- Revised – as per our three-year policy to review all policies and update
- Now “Resident” since we have a separate fellow policy
- Deleted some wording about “different departments” since that is not true
- Added resident responsibility for CMPA coverage

Motion to approve:

Approved by two members: A. McConnell and S. Macaluso

SELECTION POLICY (REVISED)

- This policy was three years old. Updated to include applicable standards including for AFC programs
- Added a bit of language of things that may be included in criteria
- Since some applicants have been thought to have shared interview questions, added language to remind them that they should not

Motion to approve:

Approved by two members: S. Elsayed and M. Marlborough

QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING

Next Meeting: Wednesday, May 10, 2023 @ 7:00 – 8:00 a.m., Virtual