

## **INTERNAL MEDICINE RESIDENCY TRAINING COMMITTEE MEETING MINUTES**

Meeting held on Thursday, March 22, 2018

Room E6-116, Victoria Hospital

5:00 pm – 6:30 p.m.

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Attendance: SL. Kane, M. Bensette, J. Calvin, D. Chakraborty, L. Chow, J. Gregor, S. Gryn, J. Jackson, T. Kafil, M. Mahler, A. Malbrecht, L. McKinlay, M. Mrkobrada, S. Narayan, H. Salim, J. Yu, L. Wang

Regrets: A. Alomar, P. Basharat, A. Cowan, B. Dyck, J. Fawcett-Cornish, M. Kutky, J. Li, D. McCarty, T. McPherson, A. Padiyath, M. Peirce F. Rehman, W. Saad

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### **1 APPROVAL OF AGENDA AND MINUTES**

#### **1.1 Agenda and Minutes**

The agenda and minutes were approved as circulated.

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### **2 Business Arising from Minutes**

#### **2.1 CBD Implementation - Update**

The CBD team continues to meet weekly. Meetings are also taking place with PGME. The software used for CBD has been re-named “Elentra” and work is being done to implement it.

#### **2.2 Windsor Housing - Update**

S. Kane provided an update regarding a recent situation in Windsor where damage was done to one of the units. The resident who stayed in the unit had been charged to repair the damages. There was concern because the costs associated with the repairs seemed high. S. Kane advocated for the resident and explained that residents need advance notice of the costs and expectations. Windsor has included a list of costs in the housing package they send out to the residents before every block. There will now be an inventory checklist with updated prices in every room so that residents know exactly how much everything cost in the event of damage. Residents were advised that if they find anything damage on move-in day they should take a picture and report it immediately to Windsor administrative staff. Residents mentioned that all costs including labour should be transparent. The group was assured that S. Kane did as much as possible to advocate on behalf of the resident.

#### **2.3 2018-2019 Schedule – Update**

Residents were advised that the Master Schedule is nearing completion. Blocks 1 – 3 have been released to IM3 residents. The entire schedule is to be released in the next few weeks. S. Kane confirmed that we are trying to spread out electives over the last 5 blocks rather than the last 3 to ensure that we have adequate coverage during the exam periods.

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## **COMMITTEES/TASKFORCE REPORTS**

### **3.1 Education Liaison Committee**

No report.

### **3.2 Faculty PGE**

A mock accreditation of PGME was recently completed and the following points were identified as areas that need to be addressed:

- 1) Patient Safety is promoted through hospitals and learning sites – residents need more training
- 2) Resident Leadership is promoted – how do residents get into leadership positions? Can more opportunities be provided for this?
- 3) CQI Standards regarding specific ways this is being delivered (Continuous Improvement)
- 4) Teacher Evaluations – Our IMRTC has the responsibility that teacher evaluations are being done and appropriate action is being taken when problems are identified. Faculty are receiving score cards and a committee will be formed to deal with performance deficiencies.

### **3.3 Windsor Program**

No report available from Windsor

### **3.4 Community Update**

S. Narayan mentioned that it would be helpful to receive feedback regarding faculty performance at community sites.

### **3.5 IM/EM Working Group**

Nothing to report

### **3.6 Social Committee**

No report.

### **3.7 Resident Wellness Committee**

The Wellness Committee is working on setting up another debriefing session and S. Kane stressed the importance of these sessions. The wellness event at Boler Mountain is almost finalized

### **3.8 Competency Committee**

The Competency Committee will have meetings in the coming weeks and it is expected that all residents will be reviewed during this time.

## 4 COORDINATORS' REPORTS

### 4.1 Research Coordinator

Nothing to report.

### 4.2 Simulation Coordinator

Nothing to report.

### 4.3 Curriculum Coordinator

It was announced that starting in 2018-2019, Academic Half Days (AHD) will take place on different days. PGY1s will have AHD on Wednesdays and PGY2/3s will have AHD on Thursdays. This change will provide more continuity for services as not all learners will be away on the same day. The PGY2/3 sessions will be more Royal-College focused. There was positive feedback to this initiative.

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## 5 RESIDENTS' REPORTS

### Chief Residents

#### UH Chief

Senior Rounds continue to be difficult to schedule.

#### VH Chief

Things are going well and team sizes are good. Attendance at Morning Report is good. Residents were asked what happens when Amin Sandu is not available for noon rounds and the group was advised that he looks after filling these absences. There are a couple of QI projects taking place at Victoria Hospital. There is a Blood Draws project with Drs. Chin Yee and Gob. L. Wang is looking at ways to implement the project. The Pager Project has been implemented where team members are being matched to patients in effort to decrease the number of pages. J. Gregor recommended residents are reminded of this at Morning Report. On the ACE service, team members are using Cisco Jabber to share information with each other. Nurses will be able to 'jabber' residents but will not have access to their personal contact information.

There was a further discussion about pagers and residents were advised that the PageNet pagers will be phased out over the coming years.

The CMR is still working on ultrasound tracking. There is a problem with the ultrasound machine wherein the power keeps shutting down. L. Wang mentioned that Jeff Yu is collecting data on the machine so as to justify the purchase of a new unit. A. Malbrecht confirmed that the CSTAR has machines available for use when residents need to use an ultrasound machine. J. Jackson emphasized that better communication needs to be in place regarding ultrasound usage.

### Trainee Representatives

#### PGY1 - A. Padiyath

No issues to report.

PGY2 – M. Mahler

The group was advised that most people are happy with the first 3 blocks of their 2018-2019 schedule.

PGY3 – J. Li

No issues to report. It was noted that the Windsor rotation has been extremely busy and the group in Windsor is working to find a solution. W. Saad has recognized that because PGY2 residents will be seniors in the latter half of next year and schedule enhancements will need to be made.

PGY4 - TBA

Unavailable to report.

ISR

No report was provided. However, residents were advised that the first group of ISRs for the next academic year have arrived and have started their PEAP training. Residents were reminded that the ISR PEAP residents are to act as Observers for the first two weeks of their PEAP. There was discussion about at what capacity PEAP residents could function and DoM agreed to clarify expectations.

*Update: DoM confirmed with Medical Affairs that PEAP residents could write orders after the two-week preliminary assessment period.*

Other

There was discussion about the CMR vote. Residents asked for a “Unable to assess” option so that votes were not skewed if inaccurate scores were sent in.

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## 6 New Business

### 6.1 EDC Scheduling

The IMRTC was advised that residents were asking for vacation plus Away from Call requests. Given the other limitations of EDC, the call schedule is becoming increasingly complex as residents are making requests to be away for up to 10 days in a row.

No decision could be reached but it was decided that any requests more than 7 days in a row would have to be looked at critically.

### 6.2 Consults for the ED

Not discussed

### 6.3 PARO Wellness

The PARO Wellness event will take place on Wednesday, May 23<sup>rd</sup>. There will be no AHD that week.

Residents were reminded that PGY1s doing the ultrasound course that week will be unable to attend. Residents asked the DoM to check that there is ED Internists scheduled for the Wednesday event.

*Update: DoM to confirm pager coverage for May 23<sup>rd</sup> PARO Wellness event*

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## **7 Announcements**

### **7.1 Royal College Exam – Application Deadline**

Residents were reminded that the Royal College Exam Application Deadline is April 30, 2018.

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Meeting adjourned at 5:50 pm