

## **DEPARTMENT OF MEDICINE FACULTY DEVELOPMENT FUND GUIDELINES FOR APPLICATION**

### **Objective:**

To support faculty attendance at courses, symposia or training programs designed to enrich the academic profile of both the attendee and the Division/Department

### **Scope:**

Support may be granted for courses or workshops to enhance skills in the general areas of:

- 1) educational development
- 2) leadership and administrative skills
- 3) innovations in patient care
- 4) new clinical and research techniques, skills and procedures
- 5) Quality improvement innovations
- 6) Equity, Diversity, Inclusion and Belonging (EDI-B) initiatives

Examples might include the annual Royal College Conference on Residency Education (for new Program Directors) and Physician Management Institute courses (for new Division Chairs). Requests for support to attend basic or clinical research conferences will not be considered, unless they are related to the above areas.

### **Eligibility:**

All Full-time Clinical Academics in the UWO Department of Medicine

### **Awards:**

Up to \$5,000 annually per faculty member; a larger award would be considered only under very special circumstances. Original receipts must be submitted to Rosemary Hicks prior to disbursement of funds.

### **Competition:**

Twice per year (January 31 and June 15)

The application form must be signed by the Division Chair and must be accompanied by pertinent details of the educational event. Details of expenses must be provided. Please list all other funds (a) received, and (b) applied for.

### **Adjudication:**

By the Chair Advisory Group (CAG).

### **Assessment:**

You will be asked to report back to this Committee as to the usefulness of the educational event for which funds were awarded

**DEPARTMENT OF MEDICINE  
FACULTY DEVELOPMENT FUND  
APPLICATION**

*Please submit completed form to Rosemary Hicks ([rosemary.hicks@lhsc.on.ca](mailto:rosemary.hicks@lhsc.on.ca)) by no later than January 15, 2023:*

<b>NAME:</b>	
<b>DIVISION:</b>	
<b>EMAIL:</b>	
<b>AMOUNT REQUESTED: (maximum \$5,000)</b>	

**PLEASE SELECT WHICH AREA YOUR SUPPORT IS BEING REQUESTED FOR:**

- Educational development
- Leadership and administrative skills
- Innovations in patient care
- New clinical and research techniques, skills and procedures
- Quality improvement innovations
- Equity, Diversity, Inclusion and Belonging (EDI-B) initiatives

**PLEASE NOTE DETAILS (title of course or workshop, date, location, etc.):**

Attached additional materials outlining the course or workshop, associated costs, other funding:

**HOW WILL THESE FUNDS BE USED TO ENRICH THE ACADEMIC PROFILE OF THE ATTENDEE AND/OR DIVISION/DEPARTMENT:**

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed response to the question above. The box is currently blank.