



ENTERING STUDENT REQUIREMENTS CHECKLIST (DDS Program)

ADMISSION REQUIREMENTS <i>Submission of these documents is mandatory for entrance into the class. Failure to adhere to these deadlines may result in your offer of admissions being withdrawn.</i>	COMPLETED WITH DOCUMENTATION 	DUE DATE	INSTRUCTIONS
Tuition Deposit Deposit of \$1000 must be received by the Registrar's Office by deadline indicated in letter of Offer of Admission.		June 1, 2017	Submit to Registrar's Office by cheque, money order, internet banking, or in-person by debit at Student Central.
Final Transcript – Undergraduate Degree (if applicable) Must submit a final transcript if undergraduate degree was completed after application deadline, December 1, 2016.		June 30, 2017	Submit to the Registrar's Office (Western Student Services Building Room 3140).
Completion of Graduate Degree (if applicable) Must submit a final transcript if graduate degree was completed after application deadline, December 1, 2016. If a final transcript indicating your degree has been conferred is not available, must submit the <i>Letter of Confirmation of Graduate Degree Requirements</i> , stating all requirements will be completed, by June 30, 2017 to the Admissions Office.		June 30, 2017	
Police Record Check including Vulnerable Sector Screening If you do not submit these documents by the July 1 st due date, you must submit a <i>Letter of Declaration</i> to the Admissions Office by July 1, 2017 indicating you have a clear record, to be followed by the official documentation no later than August 1, 2017.		July 1, 2017	Submit to the Admissions Office (Health Sciences Addition Room H103).
Information Request Form Link to online form available on Post Admission webpage.		August 1, 2017	
Tuition Fees Tuition balance will be updated on your Student Center <i>Detailed Statement of Account</i> in July. First installment of fees must be received by the Registrar's Office by posted due date.		August 7, 2017	Follow instructions to pay tuition on the Office of the Registrar's <i>Student Finances</i> webpage.

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MEDICAL REQUIREMENTS <i>These requirements are mandated for clinic placements. Students are not permitted to begin any clinical experiences until proof of clearance is received for all below requirements.</i>	COMPLETED WITH DOCUMENTATION 	DUE DATE	INSTRUCTIONS
Tuberculosis (Mantoux) – 2 Step TST (+ 1-Step TST if required) Documented proof of a 2-step TB Skin Test (TST). If 2-Step TST was completed <i>more than</i> 12 months ago, a current 1-Step TST is also required. If either TST is positive, the student will require medical follow-up with chest x-ray.		October 1, 2017	Bring originals and a copy of all supporting documentation to clearance appointment at Student Health Services. Keep a copy of the <i>Clearance Form</i> Student Health Services grants you for your records.
Varicella A positive serologic test for the antibody, or documented proof of 2 vaccinations.			
Measles, Mumps, Rubella (MMR) A positive serologic test for antibody, or documented proof of vaccination (NOTE: Two doses of measles and mumps vaccine are required).			
Pertussis Documented proof of vaccination within the past 10 years.			
Tetanus/Diphtheria Proof of primary series of vaccines, or a booster within the past 10 years.			
Polio Proof of complete series of vaccines (5 doses for children up to age 6, and 3 doses if primary series started after age 7 [adult dose]).			
Hepatitis B Proof of primary series and a serology test <i>or</i> a series of up to 3 injections, followed by an antibody check (titre).			

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NON-MEDICAL REQUIREMENTS <i>Students with certifications expiring during the academic year must renew (before expiry) and provide updated documentation to Learner Equity & Wellness to continue to be eligible for clinical placement.</i>	COMPLETED WITH DOCUMENTATION 	DUE DATE	INSTRUCTIONS
Basic Cardiac Life Support & First Aid Certification (CPR Level HCP) **The Ontario Dental Association (ODA) will offer this certification free to all ODA student members in the Fall of 2017* Refresher courses/recertification courses will be available through years 2-4		October 1, 2017	Certification to be taken in Fall 2017