ADMISSION REQUIREMENTS Checklist – Schulich Dentistry ITD Program

**Step 1:** SUBMIT online Application Form found on the website.

** Applications are accepted from February 1 until April 12, 2017.**

**Step 2:** MAIL fee & supporting documentation posted-marked by April 12, 2017. Applications with incomplete or invalid documentation will not be considered.

1. **ADMINISTRATIVE FEE**

A non-refundable administrative fee of $275.00 CDN paid by certified cheque or money order, payable to: Western University Schulich Dentistry.

2. **DENTAL DEGREE/DIPLOMA**

A notarized photocopy of your degree/diploma from a minimum four-year university dental program bearing an original seal and signature of the notary. Degrees or diplomas that are not in English must be submitted with an original certified translation bearing an original seal and signature of the translator.

3. **CANADIAN CITIZENSHIP**

Proof of Permanent Resident Status or Canadian Citizenship is required. Provide a notarized photocopy of your valid permanent resident card, Canadian passport, Record of Landing or Confirmation of Permanent Residence that verifies your status.

4. **ASSESSMENT OF FUNDAMENTAL KNOWLEDGE**

Photocopy or web page printout of your National Dental Examining Board of Canada (NDEB) Assessment of Fundamental Knowledge (AFK) results. AFK results from any year can be submitted for the 2017 application period. **NEW **Starting in 2018, AFK results will only be valid for 2 years. Valid tests dates for 2018 application will be February 2016, August 2016, February 2017, August 2017, and February 2018. Tests taken prior to February 2016 will not be considered. A minimum score of 75% is recommended.**

5. **ENGLISH PROFICIENCY**

A notarized photocopy or original score report from either a TOEFL* or an IELTS* English language test. Test results are valid for 2 years from the date of the exam.

All applicants must complete an English language test with the following exception: Applicants who have successfully completed four (4) years of full-time Canadian high school education in English. Notarized transcripts showing the above must be submitted.

a) TOEFL (IBT): A minimum total score of 88 is required. Competitive applicants have generally had a minimum of 22 in each of the following sections: Reading, Listening, Speaking, and Writing. TOEFL DI Code for Schulich Dentistry is 8956; OR

b) IELTS (Academic version): A minimum Overall Band Score of 6.5 is required. Competitive applicants have generally had a minimum of 6.5 in each of the four sections.

* Please register for your English test well in advance as spaces on certain dates may be limited. The latest 2017 test date for which results will be accepted is April 1, 2017.

6. **PROOF OF NAME CHANGE** (if applicable)

If documents are submitted with a name other than that shown on the Application Form, a notarized proof of name change must be included, i.e. marriage certificate or Change-of-Name Order issued by an Ontario Court Judge or by another court of competent jurisdiction.

7. **RESUME**

A one-page resume listing your Dental Education, your Professional Dental Experience, any Continuing Dental Education courses, and other Additional Information, such as awards, publications, affiliations, etc.

8. **PHOTO** A passport-size, colour photo stapled to your resume.

**Please send this checklist with your fee & your supporting documents to:**

Western University; Schulich School of Medicine & Dentistry; Dental Sciences Bldg. Rm. 1003;

1151 Richmond St., London, ON, Canada N6A 5C1; Attention: ITD Program Coordinator; Phone: 519-661-2111, ext. 89162

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