



Western
Medicine&Dentistry
Schulich School of Medicine & Dentistry



TO: All Faculty Members, Schulich School of Medicine & Dentistry

FROM: Dr. Victor Han
Chair of FSRE Adjudication Committee
Associate Dean, Research

DATE: January 2012

RE: **Spring 2012 Faculty Support for Research in Education Grants (FSRE)**

Faculty Support for Research in Education (FSRE) Grants are intended for the promotion and facilitation of Scholarship in Education at the Schulich School of Medicine & Dentistry (SSMD).

Financial assistance up to **\$7,500** is now available through the 2012 FSRE grant competition. Attached are the guidelines and application instructions. All faculty members in the Schulich School of Medicine & Dentistry are eligible to apply.

Please review the attached guidelines and consider submitting an application with the requested supporting documentation. If you have any questions about the process, please contact Meghan Edmiston at meghan.edmiston@schulich.uwo.ca or call 519-661-2111 ext. 88929.

The deadline for the current competition is:

Friday, March 23, 2012

Please email the application form and all supporting documentation *in a single PDF file* to:

FSRE Committee
c/o Meghan Edmiston meghan.edmiston@schulich.uwo.ca
Continuing Professional Development
Schulich School of Medicine & Dentistry
The University of Western Ontario

Schulich School of Medicine & Dentistry
Faculty Support for Research in Education Grants
Guidelines for Application

Background: *Faculty Support for Research in Education (FSRE) Grants* are intended to facilitate and enable scholarship in education at the Schulich School of Medicine & Dentistry (SSMD). “Scholarship” includes both quantitative and qualitative research, as well as the conduct of reviews of educational experience in the SSMD performed in the interest of curricular evaluation/modification and/or for purposes of publication. A limited number of competitive grants are available each year.

Purpose: Priorities for FSRE funding will be for research projects which are relevant to the educational goals of the SSMD, i.e. the project has the potential to improve the curriculum/teaching of students and trainees in medicine, dentistry, or basic sciences.

Based on the nature of the project, FSRE funds can be:

- directed to the department/academic unit to cover expenses incurred in securing protected time for the applicant, or
- act as seed money to cover the direct costs of an educational research project (eg. salary for a research assistant, supplies etc)

Projects aimed primarily at improving patient education, while laudable, are not appropriate for FSRE funding. In addition, FSRE will not cover the costs of graduate studies (e.g. MSc, MEd).

Value: FSRE Grants will range up to a maximum of \$7,500.

Application: Please email the application form and all supporting documentation in a single PDF file. Use the attached template (12 point Times Roman font, maximum five pages excluding a mini CV(s) and letter(s) of support).

Policies:

1. This competition is limited to faculty members in the Schulich School of Medicine & Dentistry. Faculty outside of Schulich may serve as collaborators.
2. Only prospective proposals will be acceptable. The grant is not intended to cover expenses already incurred for a project nor to act as salary enhancement for individuals conducting research.
3. Successful applicants must report to the FSRE Advisory panel regarding the progress/outcome of the research together with a financial report after one year from issuance of the award and/or upon completion of the project.
4. It is expected that any published materials will acknowledge the contribution made by the SSMD in the execution of the project.
5. FSRE Grant Funds not expended within a two year period will be subject to recall.
6. There is no obligation to dispense funds at each competition if applications do not meet the standards set by the terms of reference for the award.

Competitions: Competitions will be held annually in the spring, depending on the availability of resources. Deadline for submission of applications will be announced eight weeks prior to the competition.

Adjudication: The FSRE advisory panel, chaired by the Associate Dean Research and composed of representatives from the Research Committee, and delegates appointed by the Education Associate Deans, will make recommendations to the Dean regarding disbursements. Decisions will be based on the merit of the proposal and the congruence of the proposal with above guidelines.

Management of Funds: Funds will be administered through a research account established through Research Western.

**Faculty Support for Research in Education Grant
Application Form Template 2012**

1. Name of Applicant:

2. Department:

3. Address:

4. Phone:

5. Email:

6. Name(s)/Department(s) of Co-Applicants(s):

7. Project Title:

8. Total Amount Requested:

9. Project Summary (1 paragraph):

(Note: Please use a maximum of 3 pages in total for items 9-13).

10. Project purpose, question to be addressed, theoretical framework (if applicable):

11. Methodology:

12. Plans for Assessment of Outcome:

13. Relevance of the project to the educational goals of Schulich Medicine & Dentistry:

14. Expected Time-Line to Completion:

15. Proposed Budget (attach up to one page of justification):

Salaries/Benefits	\$
Equipment	\$
Printing	\$
Supplies	\$
Travel	\$
Other (please specify)	\$
Total Budget	\$

16. Additional Funds Available for Project:

(This contribution need not necessarily be equal to the dollar figure being requested from FSRE. Departments/divisions or units within the SSMD, its affiliated research institutes, provincial or national foundations and agencies, such as the Royal College of Physicians and Surgeons, the College of Family Physicians, the Royal College of Dental Surgeons of Ontario, Dentistry Canada Fund, are all examples of acceptable sources of additional funds.)

Attachments:

1. Two-page summary CV of applicant (and co-applicants, if applicable). The CV should highlight information relevant to the support of this application.
2. Quotes for equipment, if applicable
3. Letter of support and sign off from the Chair of the department/division of the SSMD which must:
 - a. outline the importance of the project to the department/unit and or SSMD
 - b. include a statement of the nature of the commitment of the unit to the project.