

Continuing Professional Development
FALL 2014
CALENDAR



WWW.SCHULICH.UWO.CA/CPD

NEW THIS EDITION
Entrepreneurship Boot Camp
Standard Operating Procedures Workshops

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MESSAGE FROM THE NEW ASSOCIATE DEAN

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We are very excited for the release of our Fall 2014 Continuing Professional Development (CPD) course calendar.

CPD provides continuing medical education programs, as well as developmental workshops for faculty and staff. Our mission is to develop, implement, and evaluate evidence-informed professional development programs and scholarly activities that meet the educational needs of health care providers, faculty and staff while supporting the educational mission of the Schulich School of Medicine & Dentistry.

New "IDEAS": Improving & Driving Excellence Across Sectors

We are delighted to announce that CPD has embarked on a new, collaborative initiative called IDEAS: Improving & Driving Excellence Across Sectors. This province-wide learning initiative will strive to build capacity in quality improvement across all health care sectors. Beginning this fall and throughout 2015, IDEAS' six university partners will offer a number of two-day introductory Quality Improvement (QI) Programs throughout Ontario. The programs are free for physicians, nurses, other health care professionals and managers who are participating in quality improvement initiatives. The program will provide participants with the opportunity to equip themselves with QI knowledge and tools which can be used every day. Watch for more information from the CPD Office on program dates and locations.

New Workshops

We are also very pleased to advise that CPD will again offer a number of new workshops, including Digital Copyright Made Easy, Entrepreneurship Boot Camp, Building Your Collaborative Team, and Writing a Budget Justification.

We hope that you will take the opportunity this semester to partake in some of our new offerings and, as always, we thank you for your continued interest in Continuing Professional Development.

Dr. Richard Cherry
Associate Dean, Continuing Professional Development

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WHAT'S NEW?

Entrepreneurship Boot Camp

The Schulich Medicine & Dentistry Entrepreneurship Boot Camp is an intensive, two-day program that walks you through the essential steps, and provides you with the skills to transform technology and invention into a viable company. Participants will develop the insight and energy required for entrepreneurial success as they learn to oversee the essential components of the commercialization process. The Boot Camp will address a broad range of interconnected issues such as business and team structure, business planning, pitching – theory and applied, intellectual property, basic law contracts, and strategic alliances. **For more information, see page 14.**

Writing Standard Operating Procedures

This interactive workshop provides a framework for creating effective Standard Operating Procedures (SOPs) that reflect clear best practices from core operating departments. The session is limited to 10 participants to allow for group learning experiences guiding the learner through the development process in a way that incorporates skills practise and a foundational understanding of the framework. Following completion of the initial half day workshop, learners reconvene for a 1.5 hour Calibration Session to solidify their knowledge, clarify misconceptions and provide an opportunity to troubleshoot issues that may hinder translation of their learning into a complete and easily implementable product. **For more information, see page 13.**

Digital Copyright Made Easy

Dealing with copyright issues for scholarly activities and clinical practices can be complicated. Improve your confidence when making decisions about copyright-related and permission issues presented by free and subscription-based online resources. Learn more about easy-to-use tools helping you simplify your decision path by following specific points when making copyright-related decisions about digital content. Sample case studies will make it simple to put it all in perspective. **For more information, see page 8.**

STUDY CREDITS

For Members of The Royal College of Physicians and Surgeons of Canada (RCPSC)

Workshops listed in this calendar are accredited by Continuing Professional Development under Section 1 of the Maintenance of Certification framework of The Royal College of Physicians and Surgeons of Canada. A Certificate of Attendance is provided to participants at each workshop, which indicates the number of eligible hours.

For Members of The College of Family Physicians of Canada (CFPC)

Workshops listed in this calendar are accredited by Continuing Professional Development under the M1 category of the Maintenance of Proficiency Program. A Certificate of Attendance is provided to participants at each workshop, which indicates the number of eligible credits.

For Members of The Royal College of Dental Surgeons of Ontario (RCDSO)

Workshops are eligible for credit points under the "non-dental topic" category. A Certificate of Attendance is provided to participants at each workshop, which indicates the number of eligible credit points.

Continuing Medical Education programs

Accreditation for programs varies depending on the intended target audience. Please contact cpd@schulich.uwo.ca for more information with respect to CME credits for programs listed on **pages 29 through 32.**





FACULTY DEVELOPMENT TEACHING CERTIFICATE

A number of workshops offered throughout this calendar can be taken toward the Faculty Development Teaching Certificate. To qualify for the Teaching Certificate, faculty must complete one core and one elective workshop from each of the five groups listed below. Please note that the Teaching Certificate continues to develop and course offerings may be updated.

Group	Group Focus	Core Workshop
A: Teaching Foundations	Developing learning objectives, course design and implementation methodologies. The development of teachers and facilitators will also be examined.	<i>Designing your Teaching Road Map (page 8)</i>
B: Evaluation & Feedback	Feedback, assessment and evaluation. Offerings will explore the characteristics of feedback that learners consider credible and useful. Potential pitfalls and barriers to creating credible evaluations and feedback will also be discussed along with strategies to overcome these barriers.	<i>Evaluation & Feedback (page 8)</i>
C: Mentorship	Developing effective relationships between the mentor, and the peer or student learner.	<i>Mentoring the Difficult Learner (page 13)</i>
D: Scholarship	Understanding scholarship in education and the development of scholarly projects in education.	<i>Education Research and Scholarship: Tips for Clinicians and Teachers Who Would Like to Get Involved (page 9)</i>
E: Technology & Education	Educational e-tools, the benefits of incorporating e-learning into education and other topics.	<i>E-Portfolio (page 13)</i>

Symbols

Workshops in the groups listed above will be indicated by the following symbols after each workshop title throughout the calendar:



Core workshops for the Teaching Certificate will be indicated by the following symbol:

If you are interested in completing the Faculty Development Teaching Certificate, please contact the CPD Office at 519.661.2111 ext. 82805. Please also visit www.schulich.uwo.ca/cpd to complete the Faculty & Staff Development Needs Assessment.



FACULTY & STAFF DEVELOPMENT WORKSHOPS LONDON

The Faculty & Staff Development Workshops in this section aim to enhance the knowledge and skills of Schulich Medicine & Dentistry faculty and staff located at the London campus of Western University and surrounding region.

Each semester, we offer workshops covering subject matter consistent with identified educational needs in various focus areas such as Teaching, Leadership, Management & Administration, Research, Library Skills, and Computer and Technology. Each of these focus areas come together to provide London-area faculty and staff the foundations of an accelerated learning experience.

FACULTY & STAFF DEVELOPMENT - LONDON

New Faculty Orientation

Newly-appointed faculty members are invited to attend this information and orientation session when they will be introduced to programs, support services and facilities within Schulich Medicine & Dentistry. Topics will include structure and governance of the faculty, the annual review and promotion process, an overview of academic role categories, the mentorship program, as well as services available from the research, dentistry, and education offices. *The orientation will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructors: Michael J Strong & team
Wednesday, August 20, 2:00 to 4:30 p.m.
Dental Science Building, Room DSB 1002, Western University
Course No.: 1079

Teaching Workshops

Whether your goal is to bring information and skills back to your team, or to further your own personal knowledge to increase productivity, this section has a lot to offer. The workshops are aimed at helping teachers and individuals increase their expertise in their current positions or advance their careers.

A Workshop for Small Group Facilitators **A**

Small groups offer excellent opportunities for students to learn, but how can this be facilitated by faculty? In the Schulich Medicine program, small groups of students meet weekly with a facilitator to foster independent learning skills regarding patient scenarios. Both PCCIA (Patient-Centred Context: Integration & Application) and PCCM (Patient-Centred Clinical Methods) employ small groups. In this workshop, you will examine the goals and objectives of small group learning, the role of the facilitator, group process, peer assessment, and evaluation of student performance. You will also have an opportunity to work with an experienced facilitator following the workshop.

Instructor: Herschel Rosenberg
Wednesday, September 10, 5:30 to 7:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1080

Professionalism: Encouraging Exemplary Behaviour and Remediating Lapses **A**

Many faculty have described concerns about learners' attitudes or comportment in clinical settings. They aren't always comfortable in addressing lapses in professional behaviour, especially with limited exposure to individual learners. Drawing on real-life scenarios, this workshop will offer participants an opportunity to describe challenges in providing feedback and in holding learners accountable. It will also offer participants the opportunity to learn new ways to promote professional behaviour, to coach learners whose behaviour has been problematic, and to mentor other faculty facing similar challenges.

After this workshop, participants will be able to articulate, more confidently and with more detail, the unprofessional behaviour they have encountered teaching in clinical settings. Participants will also be able to provide more focused, detailed feedback to learners whose behaviour has been considered problematic in clinical settings. Participants will learn to assist their colleagues in addressing unprofessional behaviour by coaching/mentoring and/or by enhancing protocols within their clinical unit.

Instructors: George Kim, Barbara Lent & Wayne Weston
Wednesday, October 15, 1:00 to 3:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1105

Designing Your Teaching Road Map A

Most clinicians do most of their teaching on the wards or in small group settings instead of large classrooms. However, the principles of learning and teaching apply to large and small group instruction alike. This session is the first in a series of workshops designed to make you a more effective teacher, educator, and role model. The focus of this Group A workshop is to help teachers create more effective learning environments by implementing the principles of learning and understanding how and why these principles drive the organization of every teaching moment and formation of learning objectives. The overall goal of Group A is to provide a forum where Schulich Medicine & Dentistry educators can increase their skills, effectiveness, and enjoyment of teaching. *This workshop will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructors: Bertha Garcia & Marjorie Johnson
Monday, October 20, 8:30 a.m. to 12:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1109

Evaluation & Feedback B

Learner evaluation and the provision of meaningful feedback can be exceptionally challenging for educators. How can we evaluate accurately? What are the characteristics of feedback that learners will consider credible and useful? In this interactive workshop, participants will learn about the essential constituents of effective evaluation and feedback, discuss the potential pitfalls and barriers to creating credible evaluations and feedback, and plan strategies to overcome these barriers to ensure that learning is enhanced. *This workshop will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructor: Chris Watling
Thursday, October 30, 8:30 a.m. to 12:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1119

Teaching in a Clinical Setting: A Workshop for Residents A

Residents have a large and important role to play in the clinical training of undergraduates and junior residents. This one-day workshop, designed specifically for residents, will cover how to assess students' needs, formulate a learning plan, provide helpful feedback, and assess student progress. Practical application will be emphasized by providing opportunities to practise one-on-one.

Instructors: John Fuller & Stephen Wetmore
Wednesday, December 10, 8:30 a.m. to 4:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1142

Digital Copyright Made Easy D

Dealing with copyright issues for scholarly activities and clinical practices can be complicated. Improve your confidence when making decisions about copyright-related and permission issues presented by free and subscription-based online resources. Learn more about our easy-to-use tools that can help you simplify your decision path by following specific points when making copyright-related decisions about digital content. Sample case studies will make it simple to put it all in perspective.

Instructors: Lisa Di Valentino & Alla Iansavitchene

Session 1

Thursday, October 23, 1:30 to 4:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1147

Session 2

Tuesday, December 2, 12:00 to 3:00 p.m.
Victoria Hospital, Room B2-125, London Health Sciences Centre
Course No.: 1133

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title:     

Core workshops for the Teaching Certificate will be indicated by the following symbol: 

Leadership, Management & Administration

While it is true that success relies upon the contribution of each and every member, nothing could affect the fate of an organization more than the decision made by its leaders. The role of a leader is diverse. Effective leadership requires a leader to be a strategic thinker, manager, motivator, team member, and visionary. We strive to offer faculty and staff at Schulich Medicine & Dentistry the opportunities to challenge themselves to push their own personal boundaries.

Education Research and Scholarship: Tips for Clinicians and Teachers Who Would Like to Get Involved

This workshop will examine the vast and changing world of scholarship within education. Participants will become aware of what scholarship is and how to assess it, along with the process of how to actually do it. This workshop will also assist participants in the art of creating a research question and then following through once the question is created. *This workshop will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructor: Lorelei Lingard
Wednesday, September 17, 1:00 to 4:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1084

Principles and Practices of Being a Mentor

This interactive workshop has been developed for basic science faculty, dentistry faculty and clinical faculty to discuss the principles and practices of being an effective mentor. The purpose of the workshop is to learn "best practices" on how to establish and maintain an effective mentoring relationship. Video examples of mentoring sessions will be provided to demonstrate and discuss the practise of mentoring. This course is being offered on campus, with the option of participating remotely through Blackboard Collaborate. Please contact Susan Morgan via email at susan.morgan@schulich.uwo.ca to arrange mandatory one-on-one training prior to the workshop if you plan on attending via Blackboard Collaborate.

Instructors: Doug Jones & Margaret Steele
Thursday, September 18, 9:00 to 11:00 a.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1083

Mentoring Graduate Students

Graduate students are, in many ways, the foundation of our research efforts at Schulich Medicine & Dentistry. However, they are also trainees who have specific objectives and goals they wish to achieve during their time at the School. They require effective mentorship if they are to achieve the goals of their training programs and go on to productive careers in their chosen areas of interest. This workshop is open to all Schulich Medicine & Dentistry graduate students and their supervisors.

Instructor: Andy Watson
Thursday, September 25, 1:00 to 4:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1087

Assert Yourself

Assertiveness does not mean getting your point across at the expense of others, nor compromising your principles to placate others. Rather, assertiveness is clear, respectful communication. An assertive person handles potentially stressful situations by design rather than by default. This course will identify the differences between passive, aggressive, and assertive approaches, and teaches assertive language behaviours. Participants will have opportunities to practise assertiveness, and consider how to use assertiveness skills in their work and personal circumstances. Assertiveness skills will draw better responses from others and allow you to be less stressed, more positive, more creative, and better able to get your job done more effectively.

Instructor: Janine Higgins
Friday, September 26, 8:30 a.m. to 2:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1089

Negotiation and Conflict Resolution: Using an Interest-Based Approach **C**

This interactive workshop will teach participants some of the theory and structure behind interest-based negotiation and provide the opportunity to practise going for a “walk in the woods” in a mock conflict resolution/negotiation scenario. The concept of a “walk in the woods” and interest-based negotiation will help you bring opposing parties together, allow them to see their common goals, and reach mutually beneficial solutions. The framework can be successfully used in many situations from multi-party negotiation down to conflict between two individuals. Following this workshop, participants will be able to describe the impact of conflict on health care teams and how to use an interest-based approach to conflict resolution and negotiation.

Instructors: George Kim & Scott McKay
 Wednesday, October 8, 1:00 to 4:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1098

Emotional Intelligence **C**

Emotional and social intelligence determines how we leverage IQ into success in life and work. Participants will learn to accurately recognize, attend to and understand emotion; manage, control and appropriately express emotions, and appreciate the affect and influence of emotions on decision-making, achievement and influence on others. You can't change your IQ but you can increase your Emotional Quotient (EQ) with understanding and attention.

Instructor: Janine Higgins
 Friday, October 17, 8:30 a.m. to 4:30 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1108

Focus on Process 101

This workshop provides a basic understanding of the core concepts underlying the Rummier-Brache approach to process improvement and management. The workshop will review the application of knowledge, skills, tools, and techniques to define, visualize, measure, control, report, and improve processes with the end goal to efficiently meet customer requirements.

Instructors: Lori Matheson & Vita Windrim
 Thursday, October 23, 8:00 a.m. to 1:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1113

Mentoring Postdoctoral Scholars **C**

Postdoctoral scholars are important trainees at Schulich Medicine & Dentistry. They contribute greatly to the research productivity of our faculty and assist in mentoring graduate students and other trainees. They have specific objectives and goals they wish to achieve during their time as postdoctoral scholars. They require effective mentorship to achieve these goals and go on to productive careers. This workshop is open to all Schulich Medicine & Dentistry postdoctoral scholars and their supervisors.

Instructor: Andy Watson
 Wednesday, October 29, 1:00 to 4:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1118

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title: **A B C D E**

Core workshops for the Teaching Certificate will be indicated by the following symbol: 

Conflict Resolution: Skills and Processes

In this intensive one-day workshop, learn how to reduce stress and the risk of escalating, and how to work with others to reach agreement from differing positions. Choose an appropriate approach to dealing with conflict and learn a collaborative conflict resolution model. The skills and approaches presented will allow you to advance your interests without harm to key relationships, enhance buy-in, lower resistance, and use your time to create optimal outcomes. This workshop is a prerequisite for *Principled Negotiation*.

Instructor: Janine Higgins
 Friday, October 31, 8:30 a.m. to 4:30 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1093

How to Get Promoted – A Workshop for Clinical Academics

Whether you are up for promotion next year or in five years, in order to be successful, it is important to be aware of the University requirements for promotion and the granting of continuing appointments. Clinical academics in both the Senate and Provost streams can benefit from this practical workshop, which will provide guidance on preparing teaching dossiers, promoting dossiers, and presenting your case.

Instructors: Laura Fleming & Bertha Garcia
 Monday, November 3, 4:00 to 6:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1121

How to Hold an Effective Career Development Planning Meeting

The London hospitals (London Health Sciences Centre and St. Joseph's Health Care London) and Schulich Medicine & Dentistry launched a talent management program for clinical academics in 2012. The program provides a framework for clinical academics that includes supporting leadership skills development, providing mentorship for all, identifying potential future leaders who may move from foundational leadership capabilities to more advanced leadership roles, and establishing means to evaluate and advance leadership abilities (using a modification of the LEADS framework).

As part of this program, all clinical academics at the Lecturer or Assistant Professor ranks are evaluated annually through the Career Development Planning (CDP) process. Clinical academics at the Associate or Professor rank are evaluated through the CDP process every two years, or sooner if either the Chair or faculty member wants it completed at an earlier date. This workshop will describe that process, demonstrate the revised CDP form, provide answers to frequently asked questions, and outline the general principles of conducting a CDP interview. The workshop will use a multi-media format and will be highly interactive.

Instructors: Margaret Steele & Robin Walker
 Thursday, November 6, 9:00 a.m. to 12:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1124

Speak So Others Listen

A three-session practical presentation skills workshop designed to develop additional confidence in your communication skills. Learn and practise strategies for giving both prepared and extemporaneous speeches. Master how to introduce yourself in networking settings and how to control nervousness. The enrolment maximum is set to 10 to allow participants to have plenty of time to speak and receive feedback.

Facilitators: Campus Communicators Toastmasters Club
 Friday, November 7, 14 & 21, 12:00 to 1:30 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1095

Running Effective Mentorship Meetings

There is little doubt that mentorship is the best way to foster excellence for young faculty establishing their careers. Within Schulich Medicine & Dentistry, we have established a mentorship program for all new faculty. This workshop focuses on basic scientists and their mentorship needs. We will review best practices for mentoring basic scientists to ensure their success, and will also discuss concerns and needs related to mentorship. This workshop will be of benefit to all new basic scientists seeking mentorship and to all mentors of basic scientists.

This is a workshop open to all Schulich Medicine & Dentistry faculty, but is primarily aimed at guiding mentees and mentors in their efforts to foster success and achievement in their career development. *This workshop will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructors: Kevin Armstrong & Andy Watson
Monday, November 17, 1:00 to 4:00 p.m.
Medical Sciences Building, Room M105, Western University
Course No.: 1131

Project Management 101

This workshop provides participants with a high-level overview and understanding of project management concepts. A successful project manager must simultaneously manage the four basic elements of a project: resources, time, money, and most importantly, scope. All these elements are interrelated and must be managed effectively. All must be managed together if the project and the project manager are to be successful.

Instructors: Lori Matheson & Vita Windrim
Thursday, November 20, 8:30 a.m. to 12:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1134

How to Get Promoted – A Workshop for Basic Science Faculty

Whether you are up for promotion next year or in five years, to be successful it is important to be aware of University requirements for promotion, tenure or the granting of sequential term appointments. UWOFA members, including basic scientists in clinical departments and affiliated Institute scientists, can benefit from this practical workshop, which will also provide guidance on preparing teaching dossiers, promotion and tenure dossiers, and presenting your case.

Instructors: Laura Fleming & Bertha Garcia
Thursday, November 13, 4:00 to 6:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1135

Principled Negotiation

This workshop introduces a structured approach to negotiation allowing you to meet your needs and reduce resistance in others. Learn the key ingredients that optimize results, and learn how to avoid the biggest negotiating mistake. This course builds on skills and concepts covered in Conflict Resolution. Participants must have previously taken the *Conflict Resolution: Skills and Processes* workshop before attending this workshop.

Instructor: Janine Higgins
Friday, November 28, 8:30 a.m. to 4:30 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1120

Symbols

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Core workshops for the Teaching Certificate will be indicated by the following symbol: 

E-Portfolio 

This is an interactive and hands-on workshop covering available web-based tools that can be used to build a web-based electronic portfolio (e-portfolio). The two-hour workshop consists of two parts. The first part includes a quick overview and live demonstration of e-portfolio and supporting tools available for use. In the second part, each participant will be assisted in building an e-portfolio geared toward the educational activities in which he/she is engaged. After the workshop, participants will work on populating their e-portfolio and engaging in a reflective exercise, which may be submitted for additional CME credits either through a Linking Learning to Practice exercise or Personal Learning Project for CFPC Mainpro-C or RCPSC Section 2 credits, respectively.

By the end of this workshop, participants will be able to recognize the advantages of using e-portfolio to capture educational activities, list three or more electronic resources that can be used to build an e-portfolio, and detect advantages/disadvantages of different web-based e-portfolio tools presented.

Instructors: Amer Burhan & Dave Dixon
Thursday, December 4, 2:00 to 4:00 p.m.
Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University
Course No.: 1140

Mentoring the Difficult Learner 

Within this workshop participants will learn to define the different types of difficult learners based on indicators such as attitude, knowledge, and behaviour. Participants will also be educated in approaches to managing the different types of difficult learners and the importance of documentation of problems and attempts at management. Participants will gain an understanding of the departmental and University process along with how to identify intervention and escalation strategies. *This workshop will be videoconferenced from London to Windsor. Please choose the location most convenient for you.*

Instructor: Carla Garcia
Tuesday, September 9, 9:00 a.m. to 12:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1151

Writing Standard Operating Procedures

This interactive workshop provides a framework for creating effective Standard Operating Procedures (SOPs) that reflect clear best practices from each of our core operating departments. The session is limited to 12 participants allowing for group learning experiences guiding the learner through the development process in a manner that incorporates skills practise and a foundational understanding of the framework. Following completion of the initial half-day workshop, learners reconvene for a 1.5 hour Calibration Session to solidify their knowledge, clarify misconceptions, and provide an opportunity to troubleshoot issues that may hinder translation of their learning into a complete and easily implementable product.

Instructor: Susan Morgan
Health Sciences Addition, Room H101, Western University

Session 1

Tuesday, September 16, 8:30 a.m. to 12:30 p.m. &
Wednesday, October 8, 10:00 to 11:30 a.m.
Course No.: 1081

Session 2

Monday, September 29, 12:30 to 4:30 p.m. &
Monday, October 27, 2:00 to 3:30 p.m.
Course No.: 1090

Session 3

Tuesday, October 7, 8:30 a.m. to 12:30 p.m. &
Tuesday, November 4, 9:00 to 10:30 a.m.
Course No.: 1096

Session 4

Tuesday, October 28, 12:30 to 4:30 p.m. &
Tuesday, November 25, 9:00 to 10:30 a.m.
Course No.: 1115

Session 5

Tuesday, November 11, 8:30 a.m. to 12:30 p.m. &
Monday, December 8, 2:00 to 3:30 p.m.
Course No.: 1127

Session 6

Tuesday, November 18, 12:30 to 4:30 p.m. &
Tuesday December 16, 10:00 to 11:30 a.m.
Course No.: 1132

Symbols

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Core workshops for the Teaching Certificate will be indicated by the following symbol: 

Research Workshops

At Schulich Medicine & Dentistry, research excellence comes from expanding knowledge and driving discovery, not just in the lab but with real-world applications. We offer workshops aimed at advancing research skills and fostering research excellence throughout the School. Attend one of our workshops, where you will find enthusiastic, knowledgeable instructors and meet others who share your interests.

Industry Sponsored Research Contracts

Research Development and Services manages and negotiates sponsored research grant agreements and contracts on behalf of Western faculty. Expand your research portfolio by knowing the inner workings of industry-sponsored research contracts. This presentation will focus on securing a project proposal and budget, and describing terms and conditions within a sponsored research agreement including confidential information, publications rights, intellectual property ownership and licensing terms, liability, and indemnification.

Instructor: Caroline Calmettes
Thursday, September 25, 9:00 to 10:00 a.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1088

Entrepreneurship Boot Camp

The Schulich Medicine & Dentistry Entrepreneurship Boot Camp is an intensive, two-day short program that walks you through the essential steps, and provides you with the skills to transform technology and invention into a viable company. You will develop the insight and energy required for entrepreneurial success as you learn to oversee the essential components of the commercialization process. The Boot Camp will address a broad range of interconnected issues such as business and team structure, business planning, pitching – theory and applied, intellectual property, basic law contracts, and strategic alliances.

Instructor: Greg Vilik
Thursday, October 2 & 16, 1:00 to 5:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1092

Research Ethics: We're Here to Help, Not Hinder

Federal regulations and University policy require all research involving human participants receive approval from a Research Ethics Board prior to the start of the study. The Health Sciences Research Ethics Board provides this review and approval process for medical research conducted by faculty, staff, and students at Western; its affiliated hospitals, and research institutes. This interactive session will highlight key legislative requirements and guide you through the submission and approval process.

Instructor: Erika Basile
Wednesday, October 15, 9:00 to 10:00 a.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1106

Using Access for Research

This is the only Access course offered that is not hands-on, and does not provide instruction on using the software. Instead, this demo is intended for those who simply want to learn about the benefits and limitations of using Microsoft Access for collecting and storing complex data typical of scientific or clinical research applications, and are destined for statistical software. You will be shown, in detail, examples of how Access has been used for research studies. We will discuss the ability Access offers to work with data extracted from electronic medical records (EMR). There will be many opportunities to have your questions answered during this course.

Instructor: Vijaya Chevendra
Wednesday, October 22, 1:00 to 3:00 p.m.
Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University
Course No.: 1112

Beginners Guide to NIH Funding

This workshop provides a basic introduction to the National Institutes of Health (NIH) as a research funder and how to apply as a Canadian (foreign) applicant. The session will discuss NIH programming, open versus restricted calls, the NIH's policy toward Canadian researchers as PI/PD applicants, the differences between Canadian Institutes of Health Research (CIHR) and NIH funding, and the nuances of the submission process involved with U.S. federal grants. Learning objectives include a basic understanding of NIH funding and awareness of both the U01 funding type and the parent R01, R21, R03 competitions, including their related submission processes.

Instructor: Joe Halbersma
 Tuesday, October 28, 9:00 to 10:00 a.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1116

Building a Collaborative Team

The development of a multidisciplinary working group can be a complex process. In order to create a foundation from which team members are able to share expertise and knowledge and engage in interdisciplinary research, a set of collaborative skills are required. This two-part workshop will focus on the development of collaborative working groups. Topics covered in these workshops will include building a collaborative relationship with both internal and external individuals (researchers and stakeholders), and understanding the characteristics of well-functioning teams.

Instructor: Natalie Szudy
 Monday, November 3 & 10, 9:00 to 10:00 a.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1122

Grantsmanship - Tips for Success

Applying for a grant and want to improve your odds for success? Attend this workshop to learn tips for grantsmanship. Topics will include timeline for preparing a grant, internal peer review, how to target the right funding agency, preparing the grant application, and how grants are reviewed.

Instructor: Mary Ann Pollman-Mudryj
 Tuesday, November 4, 1:00 to 4:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1123

Writing a Budget Justification

A budget justification is a vital component of your research proposal, providing you with the opportunity to explain your budget request and describe how the requested funds relate to your proposed research. A well-prepared budget justification can strengthen your research proposal. In this workshop, we will discuss how to prepare a budget justification, and provide tips on how to present a strong budget justification.

Instructor: Mady Hymowitz
 Wednesday, November 12, 1:00 to 3:00 p.m.
 Health Sciences Addition, Room H101, Western University
 Course No.: 1130

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title: **A B C D E**
 Core workshops for the Teaching Certificate will be indicated by the following symbol: 

ROLA

Western's Research Development & Services offers Research On-Line Administration (ROLA) training. Training can be focused on individual principle investigator needs or those of administrative support personnel. Customized sessions can also be scheduled for specific departments, small groups, or one-on-one training.

For more information or to schedule a training session, contact the ROLA Help Desk:

e. rolahelp@uwo.ca

t. 519.661.3136

HOT TOPICS IN POSTGRADUATE EDUCATION



Hot Topics in Postgraduate Education is a series of interactive, discussion-based workshops on various topics of interest to Program Directors, Residents and others involved with postgraduate medical education. Please join us for thought-provoking conversations about current and future issues learners and educators encounter.

HUGO, Patient Safety and Education

Wednesday, November 19, 2014
12:00 to 1:00 p.m.
London Health Sciences Centre,
University Hospital
Room B3-242, Auditorium C
Course No.: 1125

Enrollment is limited, please register early.

Library Skills Workshop

The Internet has made the production and dissemination of information extremely easy. However, the bewildering array of sources and formats for this information can leave researchers at a loss for where to start. Do you know which tools and strategies are best for identifying, accessing, and managing the information? With guidance from our Taylor Library colleagues, we are pleased to offer you workshops to help you make sense of, and utilize the information. Learn about the resources and services available through Western Libraries and enhance your knowledge.

Information Gathering for Literature Reviews

Success in locating articles for reviews is closely linked to knowing where to search and how to search once you get there. This workshop will teach the principles behind conducting literature searches designed to ensure the comprehensive retrieval of articles relevant to your research topic.

Instructor: Dan Sich

Wednesday, September 24, 9:30 to 11:30 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1086

Discovering Apps

This course is ideal for beginners who are interested in exploring app use. It will provide background information on various mobile devices and help participants distinguish between apps and mobile optimized websites available for various mobile platforms (Apple, BlackBerry, Android). Types of apps highlighted in this session include: communication/medical translation, information/reference, productivity, and patient education. Participants will identify issues related to app use and the resulting implications for clinical practice. By the end of the session, attendees will also become aware of online guides or resources that review and/or highlight health or productivity related apps for health care practitioners.

The session will also allow participants to practise downloading an app on their personal mobile device. Participants must bring their own mobile device to the session along with their app store account login and password. Participants must also be able to access a WiFi network on their mobile device (or use their personal paid data plan).

Participants are encouraged to also enroll in Implementing Point-of-Care Apps, which takes place immediately following this workshop.

Instructor: Gabriel Boldt

Thursday, October 9, 9:30 to 10:30 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1099

Implementing Point-of-Care Clinical Apps

This course will prepare you to access mobile resources or clinical apps at the point of care using your Apple, BlackBerry, or Android device. Participants will identify, access, and evaluate mobile sites and clinical apps (including drug guides, medical calculators, diagnostic/treatment guidelines, and other clinical apps). Participants will download and register for apps to answer sample clinical questions. The session will briefly apply a critical appraisal checklist for mobile resources so that clinicians can determine which apps are reliable and trustworthy.

Attendees will also learn about online guides or resources that review or highlight free, paid, or subscription-based apps available to physicians via their institutional affiliations or professional associations. Participants will also identify patient or practitioner concerns related to app use in clinical settings and some tips on how to overcome such concerns.

Participants must bring their own mobile device to the session along with their app store account login and password. Participants must also be able to access a WiFi network on their mobile device (or use their personal paid data plan).

Participants who enroll in this workshop are encouraged to also consider enrolling in Discovering Apps, which takes place immediately before this workshop.

Instructor: Gabriel Boldt

Thursday, October 9, 10:45 to 11:45 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1100

Introduction to GIS for Health Care: Re-creating John Snow's 1854 Cholera Map Using GIS **E**

Geographical Information Systems (GIS) can be described as people using hardware, software, geospatial layers, and data to produce maps. This session will introduce the core concepts of GIS and how it is applied as an analysis, visualization and interpretation tool to better understand the geographic relations in health care, including epidemiology, site analysis, and research.

Through a hands-on exercise with the GIS software, ArcGIS, attendees will have the opportunity to re-create John Snow's map of the 1800s Cholera outbreak in London, U.K.

Instructor: Christine Homuth
Thursday, October 9, 1:00 to 4:00 p.m.
Weldon Library, Library Instruction Room, Western University
Course No.: 1101

Introduction to Reference Management Using Mendeley

Mendeley is a reference management system that can help with your writing, research and collaborations. This session explores the main features of Mendeley, including citation management and bibliography creation. Hands-on practise will enable you to get comfortable using this tool.

Instructor: Kelly Hatch
Tuesday, October 21, 4:00 to 6:00 p.m.
Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University
Course No.: 1111

Health Data and Statistics: Tools to Support Research and Instruction **D**

The session will introduce users to various websites which provide access to data and/or statistics on the health of Canadians. Among these websites will be the Equinox Data Delivery System, <odesi>, Statistics Canada, the Canadian Institute for Health Information (CIHI), and Health Canada. Access to local and regional agencies, such as municipal and health unit websites, will also be demonstrated. A brief introduction to the Institute for Clinical Evaluative Sciences (ICES) which has opened at London Health Sciences Centre – Victoria Hospital will be offered. Participants will become aware of resources on campus, which can assist them in locating needed data or statistics, and they will also become aware of websites, which provide access to health-related data and statistics.

Instructor: Vince Gray
Wednesday, November 19, 2:00 to 4:00 p.m.
Health Sciences Addition, Room H101, Western University
Course No.: 1136

Grey Literature: Untapped Information Resources

The peer-reviewed journal article is considered the main route of scholarly communication in clinical medicine and basic sciences. However, clinicians and scientists also share the results of their research in a variety of other formats. These other formats comprise the body of knowledge referred to as the grey literature. This workshop will define grey literature, and discuss the various types. Through hands-on activities, you will become familiar with resources that aid in locating this type of literature.

Instructor: John Costella
Wednesday, December 3, 8:30 to 10:30 a.m.
Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University
Course No.: 1139

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title: **A B C D E**

Core workshops for the Teaching Certificate will be indicated by the following symbol: 

Computer & Technology Workshops

As technology surrounds us, so can complexity. Computer and technology courses offered, empower us with the technical skills and knowledge necessary to navigate our ever-changing technology landscape. We can harness those skills in order to better plan, implement, and complete our work in a more timely and efficient manner.

Access 2010: Fundamentals

Microsoft Access is a tool to create database applications, which are files that can store very large amounts of data with complex relationships between their elements. This workshop begins with developing the design for a simple relational database. Because all of the data of a database is stored in tabular format, we begin by designing and creating tables. To ease data entry and editing, Access can be used to create forms. Once we have populated the database using forms, you will harness the power of this software by creating queries which answer any question that can be asked of the data. Finally, we will create professional-looking reports and outputs which summarize the data stored in the tables. Prerequisite: Proficiency in using Windows.

Instructor: Vijaya Chevendra

Tuesday & Thursday, September 16, 18, 23 & 25, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1082

Access 2010: Level II

In this course, you will learn to design a more sophisticated relational database than you did in the *Access 2010 Fundamentals* course. You will then learn advanced features of tables enhancing your ability to collect accurate data such as limiting acceptable values. You will learn advanced features of forms such as those that allow entry into multiple tables. Advanced queries will allow you to ask complex questions of the data, and action queries will allow you to manipulate data en masse. You will learn advanced features of reports so that they can be customized with formatting making them more easily understood by others. Prerequisites: Access 2010 Fundamentals or equivalent.

Instructor: Vijaya Chevendra

Tuesday & Thursday, November 11, 13, 18 & 20, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1128

Word 2010: Level II

This workshop includes topics to help increase your productivity while using Microsoft Word. The Table feature provides tools for organizing and formatting lists of data. Methods for working with graphics when illustrating your document will be explored. We will also tackle the steps of the Mail Merge Feature to create a letter and send a personalized copy to a number of people. For those larger documents, the tools for using styles to format text, working with document sections, and generating a table of contents will be incorporated. This workshop does not have prerequisites, however, it is recommended participants have basic skills in Microsoft Word.

Instructor: Donna Bueckert

Tuesday, September 30 & Thursday, October 2, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1091

Excel 2010: Level I

Learn to create a spreadsheet and discover how to correctly enter and edit data. Create formulas using arithmetic operators and functions to summarize values. Save time by copying formulas once you know how spreadsheets interpret your commands. Modify the structure of the spreadsheet by inserting, deleting, hiding, and moving rows, columns, and sheets. You will be able to format and print a professional looking spreadsheet.

Instructor: Donna Bueckert

Monday & Wednesday, October 6 & 8, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1094

Excel 2010: Level II

Take your spreadsheets to the next level. Explore functions that will assist you in performing advanced calculations such as summing data based on given conditions or manipulating columns of text or formulas using dates. Learn how to manage lists of data using sorting tools and how to view subsets of data with the filtering feature. You will be introduced to the pivot tables feature used to summarize your data into a report format and graph. This course does not have prerequisites, however, it is recommended participants have basic skills in Microsoft Excel.

Instructor: Donna Bueckert

Monday & Wednesday, October 27 & 29, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1114

PowerPoint 2010: Level II

This workshop provides tips and tricks for managing and customizing objects such as Charts and Item Lists (SmartArt) within your presentation. For situations where your information has already been created in other applications, such as Excel or Word, or is readily available on a website, we will learn how to create seamless links to these items throughout your presentation. Find out how to capture your audience's attention by adding sounds, movies, or video. To help establish consistency in formatting slides we will work with masters and customize the presentation theme. This course does not have prerequisites, however, it is recommended participants have basic skills in Microsoft PowerPoint.

Instructor: Donna Bueckert

Tuesday & Thursday, October 14 & 16, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1103

Introduction to Blackboard Collaborate

In this hands-on workshop, you will learn the basic skills required to use the Blackboard Collaborate webconferencing platform, including uploading presentations, inviting attendees, altering participant settings, using the whiteboard, and recording sessions. Collaborate is a good fit for many types of education sessions and meetings.

Instructor: Deb Tieszer

Tuesday, December 2, 8:30 to 10:30 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1137

Advanced Blackboard Collaborate

Once you have learned the basic interface and functionality of Collaborate, take your skill to the next level. In this advanced session, you will learn about break-out rooms, how to load and play videos during a session, the automatic transfer of Word documents or other files to participants, and more. This workshop is designed for those who already have a basic understanding of Collaborate. However, it is not necessary to have attended the *Introduction to Blackboard Collaborate* workshop.

Instructor: Deb Tieszer

Tuesday, December 9, 8:30 to 10:30 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1141

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title:     

Core workshops for the Teaching Certificate will be indicated by the following symbol: 

LiveCycle Designer

This workshop introduces the process and tools needed to create fillable forms in PDF format. Find out how easy it is to create user-friendly forms with drop down lists, options buttons, check boxes and tables. Upon completing the form design we will use Adobe Acrobat to distribute the form via email and track responses. Lastly, we will explore the options for collecting the data returned from the forms. ****This workshop will require participants to access their workstations remotely. We are only able to provide remote access to those people on the School's network. If you're not able to access your desktop remotely you are still more than welcome to observe. Participants will require Adobe Acrobat Pro with LiveCycle Designer installed on their work computer in order to receive hands-on training.**

Instructor: Donna Bueckert

Tuesday & Thursday, December 9 & 11, 8:30 to 11:00 a.m.

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1138

Videoconferencing/Vidyo Orientation for Your Teaching E

This one-hour session in the videoconference classroom will begin by providing participants with an overview of videoconferencing and Vidyo technology, and provide a general background for presenters. The focus will be on teaching in this medium, particularly on the use of videoconferencing and Vidyo for distributed education in the School's medical curriculum. Topics will include: cameras, microphones and other education peripherals, answering questions, presenter tips, effective preparation, and delivery methods.

Instructors: Susan Morgan & Deb Tieszer

Room TBD based on specific training need, Western University

Course No.: 1153

To register and arrange a convenient date and time, contact cpd@schulich.uwo.ca

Introduction to OWL (powered by Sakai) E

This workshop will walk you through the OWL Learning Management System. The new system is powered by Sakai and provides tools to incorporate web pages into your course or project sites, host meetings/committee information, setup RRS feeds, video, and so much more. Come learn the basic navigation and tools available, as well as pedagogical considerations when setting up your course. This course is appropriate for faculty, staff, or students wanting an overview of Sakai and is not department/user specific. Please bring your Western username and password with you in order to participate.

NOTE: If you do not know your Western username or password please contact Information Technology Services (ITS) using the webform found at: <http://itshelp.uwo.ca> or by calling 519.661.3800 or ext. 83800.

Instructors: Susan Morgan & Deb Tieszer

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1154

To register and arrange a convenient date and time, contact cpd@schulich.uwo.ca

Advanced OWL (powered by Sakai) E

Familiar with how to setup a course or project site in OWL? Want to learn more advanced features such as setting up Assignments, using Forums, adding Quizzes/Tests and using the Gradebook? Then attend this advanced workshop. Participants will need to bring their Western username and password in order to participate.

NOTE: If you do not know your Western username or password please contact Information Technology Services (ITS) using the webform found at: <http://itshelp.uwo.ca> or by calling 519.661.3800 or ext. 83800.

As this is an advanced workshop, it will be assumed participants are already familiar with setting up a site, adding resources, using lessons, and editing the site, as these topics will not be covered in this session. Please request a User Guide if you need to refresh yourself on these topics prior to attending by sending a request to stc@schulich.uwo.ca.

Instructors: Susan Morgan & Deb Tieszer

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1155

To register and arrange a convenient date and time, contact cpd@schulich.uwo.ca

Engaging with OWL **E**

Once you know how to setup a site and use the tools in OWL, it's time to start thinking about the most effective ways to use those tools. Attend this advanced workshop where we will discuss, share, and take a look at pedagogically effective ways OWL can be employed to engage students and aid in their learning.

NOTE: Although it is not mandatory to have attended the *Introduction to OWL* or *Advanced OWL* courses, it will be assumed you are comfortable using OWL, including how to set up a site, navigate, add and set up tools, etc., as these topics will not be covered during this workshop.

Instructors: Susan Morgan & Deb Tieszer

Valberg Education Resource Centre, Medical Sciences Building, Room M150A, Western University

Course No.: 1156

To register and arrange a convenient date and time, contact cpd@schulich.uwo.ca

Symbols

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Core workshops for the Teaching Certificate will be indicated by the following symbol: 



FACULTY DEVELOPMENT WORKSHOPS WINDSOR

The Faculty Development Workshops in this section aim to enhance the knowledge and skills of faculty and staff located at the Windsor campus and surrounding region.

Each semester, we provide workshops covering subject matter that is consistent with identified educational needs. Each of these workshops provide Windsor-area faculty and staff the foundations of an accelerated learning experience.

FACULTY DEVELOPMENT WORKSHOPS - WINDSOR

New Faculty Orientation

Newly-appointed faculty members are invited to attend this information and orientation session, at which they will be introduced to programs, support services, and facilities within Schulich Medicine & Dentistry. Topics will include structure and governance of the faculty, the annual review and promotion process, an overview of academic role categories, the mentorship program, as well as services available from the research, dentistry, and education offices.

Instructors: Michael J Strong & team

Wednesday, August 20, 2:00 to 4:30 p.m.

Videoconferenced to Medical Education Building, MEB 1115, University of Windsor

Course No.: 1079VC

Mentoring the Difficult Learner

Within this workshop participants will learn to define the different types of difficult learners based on indicators such as attitude, knowledge, and behaviour. Participants will also be educated in approaches to managing the different types of difficult learners, and the importance of documentation of problems and attempts at management. Participants will gain an understanding of the departmental and University process along with how to identify intervention and escalation strategies.

Instructor: Carla Garcia

Tuesday, September 9, 9:00 a.m. to 12:00 p.m.

Videoconferenced to Medical Education Building, Room 3130, University of Windsor

Course No.: 1151VC

Education Research and Scholarship: Tips for Clinicians and Teachers who Would Like to Get Involved

This workshop will examine the vast and changing world of scholarship within education. Participants will become aware of what scholarship is and how to assess it, along with the process of how to actually do it. This workshop will also assist participants in the art of creating a research question and then following through once the question is created.

Instructor: Lorelei Lingard

Wednesday, September 17, 1:00 to 4:00 p.m.

Videoconferenced to Medical Education Building, Room 2100, University of Windsor

Course No.: 1084VC

A Workshop for Small Group Facilitators

Small groups offer excellent opportunities for students to learn, but how can this be facilitated by faculty? In the Schulich Medicine UME Program, small groups of students meet weekly with a facilitator to foster independent learning skills around patient scenarios. Both PCCIA (Patient-Centred Context: Integration & Application) and PCCM (Patient-Centred Clinical Methods) employ such small groups. In this workshop, you will examine the goals and objectives of small group learning, the role of the facilitator, group process, peer assessment, and evaluation of student performance. You will also have an opportunity to work with an experienced facilitator following the workshop.

Instructor: Herschel Rosenberg

Wednesday September 17, 5:30 to 7:30 p.m.

Medical Education Building, Room 1113, University of Windsor

Course No.: 1145

Principles and Practices of Being a Mentor

This interactive workshop has been developed for faculty to discuss the principles and practices of being an effective mentor. The purpose of the workshop is to learn "best practices" on how to establish and maintain an effective mentoring relationship. Video examples of mentoring sessions will be provided to demonstrate and discuss the practice of mentoring.

Instructors: Sharon Burey, Doug Jones & Margaret Steele

Thursday, October 2, 5:00 to 7:00 p.m.

Medical Education Building, Room 3130, University of Windsor

Course No.: 1157

Symbols

Groups for the workshops listed above will be indicated by the following symbols after each workshop title:     

Core workshops for the Teaching Certificate will be indicated by the following symbol: 

Negotiation and Conflict Resolution: Using an Interest-Based Approach

This interactive workshop will teach participants some of the theory and structure behind interest-based negotiation and provide the opportunity to practise going for a “walk in the woods” in a mock conflict resolution/negotiation scenario. The concept of a “walk in the woods” and interest-based negotiation will help you bring opposing parties together, allow them to see their common goals, and reach mutually beneficial solutions. The framework can be successfully used in many situations from multi-party negotiation down to conflict between two individuals. After this workshop, participants will be able to describe the impact of conflict on health care teams and how to use an interest-based approach to conflict resolution and negotiation.

Instructors: George Kim & Scott McKay

For date, time and location, please visit www.schulich.uwo.ca/cpd

Course No.: 1161

Designing Your Teaching Road Map

Most clinicians do most of their teaching on the wards or in small group settings instead of large classrooms. However, the principles of learning and teaching apply to large and small group instruction alike. This session is Part 1 of a series of workshops designed to make you a more effective teacher, educator, and role model. The focus of this Group A workshop is to help teachers create more effective learning environments by implementing the principles of learning, and understanding how and why these principles drive the organization of every teaching moment and formation of learning objectives. The overall goal of Group A is to provide a forum where Schulich Medicine & Dentistry educators can increase their skills, effectiveness, and enjoyment of teaching.

Instructors: Bertha Garcia & Marjorie Johnson

Monday, October 20, 8:30 a.m. to 12:30 p.m.

Videoconferenced to Medical Education Building, MEB 3130, University of Windsor

Course No.: 1109VC

Evaluation & Feedback

Learner evaluation and the provision of meaningful feedback can be exceptionally challenging for educators. How can we evaluate accurately? What are the characteristics of feedback learners will consider credible and useful? In this interactive workshop, participants will learn about the essential constituents of effective evaluation and feedback, discuss the potential pitfalls and barriers to creating credible evaluations and feedback, and plan strategies to overcome these barriers to ensure that learning is enhanced.

Instructor: Chris Watling

Thursday, October 30, 8:30 a.m. to 12:30 p.m.

Videoconferenced to Medical Education Building, MEB 2100, University of Windsor

Course No.: 1119VC

Running Effective Mentorship Meetings

There is little doubt mentorship is the best way to foster excellence for young faculty establishing their early careers. Within Schulich Medicine & Dentistry, we have established a mentorship program for all new faculty. This workshop focuses on basic scientists and their mentorship needs. We will review best practices for mentoring basic scientists to ensure their success, and will also discuss concerns and needs related to mentorship. This workshop will be of benefit to all new basic scientists seeking mentorship and to all mentors of basic scientists. This is a workshop open to all Schulich Medicine & Dentistry faculty, but is primarily aimed at guiding mentees and mentors in their efforts to foster success and achievement in their career development.

Instructors: Kevin Armstrong & Andy Watson

Monday, November 17, 1:00 to 4:00 p.m.

Videoconferenced to Medical Education Building, Room 2100, University of Windsor

Course No.: 1131VC

Peer Mentoring by Faculty in a Distributed Medical Education Setting

This workshop is designed to provide information on peer mentoring in a distributed medical education setting. It is an innovative approach that has been piloted at the Windsor Program. Participants will learn how to describe peer mentoring and compare it to traditional mentoring models in academic settings, as well as how to describe the characteristics of effective mentoring relationships. Additionally, participants will learn to discuss the benefits of the peer mentoring model and the first year of the Windsor Program pilot mentorship program, and how it could be implemented in academic departments in distributed medical education settings.

Instructors: Mark Awuku, Sharon Burey & Margaret Steele

Wednesday, December 10, 5:30 to 7:00 p.m.

Medical Education Building, Room 1113, University of Windsor

Course No.: 1152



CONTINUING MEDICAL EDUCATION PROGRAMS

The Continuing Medical Education programs in this section are made available through the accreditation services provided by Continuing Professional Development (CPD).

CPD provides assistance to Schulich Medicine & Dentistry departments, regional hospitals, and other external medical and physician organizations who organize events such as workshops, conferences, and symposia for physicians and allied health professionals located in the region, and on a national basis. CPD also serves as the primary medium through which health care professionals from London and Southwestern Ontario are kept informed of continuing medical education events which have been accredited by the School.

Please contact CPD for information concerning our comprehensive conference management services including program development, accreditation, online registration, and marketing.

CONTINUING MEDICAL EDUCATION

August 2014

See the Line: Concussion Research and Awareness Symposium

Wednesday, August 13, 2014, 8:00 a.m. to 12:00 p.m.
Arthur and Sonia Labatt Building, Room 35, Western University

Offered by: Schulich School of Medicine & Dentistry in collaboration with Continuing Professional Development

Of Interest to: Physicians, Health Care Professionals, Schulich Medicine Residents and Medical Students

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online Registration: www.schulich.uwo.ca/cpd

September 2014

Cardiology Refresher Day 2014

Wednesday, September 10, 2014, 12:00 to 5:00 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South, London

Offered by: Department of Medicine, Division of Cardiology in collaboration with Continuing Professional Development

Of Interest to: Family Physicians, Allied Health Professionals, Schulich Medicine Residents and Medical Students

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online Registration: www.schulich.uwo.ca/cpd

The Top Ten Things to Remember About Psychiatric Care of People with Intellectual Disability

Thursday, September 11, 2014, 8:30 to 10:30 a.m.
Zone B, 2nd Floor, Auditorium Room 119 (B2-119) London Health Sciences Centre – Victoria Campus, 800 Commissioners Road East, London

Offered by: Developmental Disabilities Division

Of Interest to: Family Physicians, Psychiatrists, Psychologists, Psychiatry Residents, Schulich Medicine Residents and Medical Students

Contact: Betsy Schaefer, 519.685.8500 ext. 33713 or ddd@uwo.ca

Registration: Contact Betsy Schaefer

31st Annual Western Homecoming Sport Medicine Symposium

Friday, September 19, 2014, 8:00 a.m. to 4:30 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South, London

Offered by: Department of Surgery, Division of Orthopaedic Surgery, Section of Sport Medicine – Fowler Kennedy Sport Medicine Clinic

Of Interest to: Family Physicians, Sport Medicine Physicians, Orthopaedic Surgeons, Physiotherapists, Athletic Therapists, and Kinesiologists.

Contact: Anna Hales 519.661.2111 ext. 84489 or ahales@uwo.ca

Registration: Contact Anna Hales

21st Annual HH Allen Day

Friday, September 19, 2014, 9:00 a.m. to 4:30 p.m.
Four Points by Sheraton, 1150 Wellington Road South, London

Offered by: Department of Obstetrics & Gynaecology

Of Interest to: Obstetricians/Gynaecologists, Family Physicians, and other Women's Health Providers

Contact: Jennifer Cordick 519.685.8500 ext. 53508 or jennifer.cordick@lhsc.on.ca

Registration: <http://www.uwo.ca/obsgyn/hhallenday/registration.html>

2014 CME Homecoming: "Will You Still Need Me if I'm from the Class of '64"

Saturday, September 20, 2014, 8:00 to 10:45 a.m.
Medical Sciences Building, Room M146, Western University, London

Offered by: Continuing Professional Development

Of Interest to: Alumni Physicians, Community Family Physicians, Specialists, Allied Health Professionals, and Schulich Medicine Residents and Medical Students

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online Registration: www.schulich.uwo.ca/cpd

Nourishing the Neonate

Friday, September 26, 2014, 8:45 a.m. to 5:00 p.m.
Ivey Spencer Leadership Centre, 551 Windermere Road, London

Offered by: Department of Paediatrics, Division of Neonatology in collaboration with Continuing Professional Development

Of Interest to: All health care providers who manage feeding in the most vulnerable and smallest of babies

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online Registration: www.schulich.uwo.ca/cpd

4th Annual Mental Health Symposium – "Community Treatment Orders"

Friday, September 26, 2014, 8:00 a.m. to 4:00 p.m.
Four Points by Sheraton, 1150 Wellington Road South, London

Offered by: Department of Psychiatry

Of Interest to: Psychiatrists, Family Physicians, Nurses, Psychologists, Social Workers, Occupational Therapists, Pharmacists, Schulich Medicine Residents and Medical Students

Fees: Contact Bela Franze

Contact: Bela Franze 519.685.8500 ext. 76554 or bela.franze@lhsc.on.ca

Registration: Contact Bela Franze

Microvascular Complications in Type 2 Diabetes

Saturday, September 27, 2014, 8:30 a.m. to 12:30 p.m.
Four Points by Sheraton, 1150 Wellington Road South, London

Offered by: Department of Medicine, Division of Endocrinology in collaboration with Continuing Professional Development

Of Interest to: Family Physicians

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online Registration: www.schulich.uwo.ca/cpd

October 2014

Stroke and TIA Management Update

Wednesday, October 1, 2014, 12:00 to 4:30 p.m.
Festival Inn, 1144 Ontario Street, Stratford

Offered by: Southwestern Ontario Stroke Network

Of Interest to: Primary Care Providers

Contact: Lyndsey Butler 519.685.8500 ext. 34899 or Gina Tomaszewski 519.685.8500 ext. 35268

Online registration: <http://swostroke.ca/education-calendar/>

11th Annual Medicine Update for Psychiatry

Saturday, October 18, 2014, 8:00 a.m. to 4:00 p.m.
Ivey Spencer Leadership Centre, 551 Windermere Road, London

Offered by: Continuing Professional Development

Of Interest to: Psychiatrists, Family Physicians, Allied Health Professionals, Psychologists, Social Workers, and Schulich Medicine Residents and Medical Students

Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca

Online registration: www.schulich.uwo.ca/cpd

Education Day at Chatham Kent Health Alliance

Saturday, October 25, 2014, 7:45 a.m. to 12:00 p.m.
John D. Bradley Centre, 565 Richmond Street, Chatham

Offered by: Chatham Kent Health Alliance

Of Interest to: Family Physicians, Residents and Medical Students of Chatham Kent Health Alliance

Contact: Fannie Vavoulis 519.436.6143 or fvavoulis@skha.on.ca

Registration: Contact Fannie Vavoulis

November 2014

12th Annual Geriatric Psychiatry Symposium

Wednesday, November 5, 2014, 7:45 a.m. to 4:00 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South, London

Offered by: Department of Psychiatry, Division of Geriatric Psychiatry in collaboration with Geriatric Psychiatry Programs of London Health Sciences Centre and St. Joseph's Health Care London.

Of Interest to: Health Care Professionals working in Geriatric Psychiatry, Geriatric Medicine, Urban and Rural Family Medicine, Physicians in long-term care homes, Interdisciplinary Clinicians from Southwestern Ontario (Nursing, Occupational Therapists, Physiotherapists, Recreational Therapists, Social Workers, Pharmacists, Dieticians), Health Care Administrators, Researchers, and Educators

Contact: Joan Walker 519.455.5110 ext. 47335 or joan.walker@sjhc.london.on.ca

Registration: Contact Joan Walker

Ophthalmology Research Day

Friday, November 7, 2014, 8:00 a.m. to 4:00 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South, London

Offered by: Department of Ophthalmology

Of Interest to: Ophthalmologists, Optometrists, Residents, Health Professionals, and Medical Students

Contact: Mirella Caranci 519.646.6199 ext. 65642 or mirella.caranci@sjhc.london.on.ca

Registration: Contact Mirella Caranci

Stroke and TIA Management Update

Wednesday, November 12, 2014, 12:00 to 4:30 p.m.
Chatham Breakfast House & Grill, 525 Grand Avenue East, Chatham

Offered by: Southwestern Ontario Stroke Network
Of Interest to: Primary Care Providers
Contact: Lyndsey Butler 519.685.8500 ext. 34899 or
Gina Tomaszewski 519.685.8500 ext. 35268
Online registration: <http://swostroke.ca/education-calendar/>

Diabetes Update 2014

Wednesday, November 19, 2014, 8:00 a.m. to 4:30 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South,
London

Offered by: Department of Medicine, Division of Endocrinology in collaboration with
Continuing Professional Development
Of Interest to: Family Physicians, Specialists, Allied Health Professionals, and Schulich
Medicine Residents and Medical Students
Contact: CPD 519.661.2111 ext. 81577 or cpd@schulich.uwo.ca
Online Registration: www.schulich.uwo.ca/cpd

Southwestern Ontario Surgical Association (SWOSA) Annual Conference

Friday, November 21, 2014, 9:00 a.m. to 4:00 p.m.
Best Western Plus Lamplighter Inn & Conference Centre, 591 Wellington Road South,
London

Offered by: Department of Surgery, Division of General Surgery
Of Interest to: Academic & Community General Surgeons, Surgical Nurses, Surgical
Oncologists, Surgical Residents, Medical Students, Nurse Practitioners, Wound Care
Specialists, Surgeons in various subspecialties
Contact: Christine Ward 519.663.3269 or christine.ward@lhsc.on.ca
Registration: Contact Christine Ward

PHYSICIAN EXAMINERS NEEDED!

Medical Council of Canada's Qualifying Examination Part II

Saturday, October 25 &
Sunday, October 26, 2014
from 7:00 a.m. to 7:00 p.m.

Saturday, May 3 &
Sunday, May 4, 2015
from 7:00 a.m. to 7:00 p.m.

St. Joseph's Health Care London,
268 Grosvenor Street, London, ON

Offered by: The Medical Council
of Canada

Of Interest to: Licensed physicians
who have three years in independent
practice

Fees: No fees, examiners will be
compensated.

Contact: Justin Quesnelle
t. 519.661.2111, ext. 86900
e. justin.quesnelle@schulich.uwo.ca

CUSTOMIZED WORKSHOPS & OTHER SERVICES

We are pleased to offer faculty and staff learning at times and locations which are convenient to them.

We are equipped to organize an existing workshop to fit a group or department's schedule, or we can design a workshop to meet your educational needs. Please call 519.661.2111 ext. 81577 to discuss your faculty and staff development requirements.

Some examples of customized workshops developed and offered include:

- Schulich Medicine Mentoring Program: A Workshop for Family Medicine
- Teaching in a Clinical Setting: A Workshop for Oncology
- How to Get Promoted: A Workshop for Family Medicine
- Implementing Mentoring Guidelines: A Workshop for Psychiatry

Please inquire about any of these additional educational services:

- Program accreditation of group learning activities
- Management of program planning
- Assessment of educational needs – local, regional, national
- Event promotion via web, direct mail, and journal advertising
- Online registration and credit card processing
- Selection of venues, catering requirements and audio-visual support services
- Pre-event and on-site staffing support
- Audience response technology rental
- Facilitation of internet-based group learning activities using Blackboard Collaborate
- eLearning course design and hosting using OWL

FELLOWSHIPS, GRANTS & AWARDS

Faculty Development Mini Fellowships

Faculty Development Mini Fellowships are career development grants designed for faculty members to take advantage of professional development opportunities to enhance knowledge and acquire new skills.

A limited number of competitive fellowships, with a maximum value of \$5,000 each, are made available annually. Deadline for the Fall 2014 competition is **Friday, October 17**. Application information is available at www.schulich.uwo.ca/cpd-fellowships

Instructional Innovation and Development Fund (IIDF)

IIDF is a source of funding providing Faculty Grants up to \$10,000 and Studentships up to \$4,251 to support faculty in the development of teaching materials relevant to curricula offered in Schulich Medicine & Dentistry's educational programs.

The deadline to submit an IIDF application for the Fall 2014 competition is **Friday, October 17**. Application information is available online at www.schulich.uwo.ca/cpd-fellowships

Schulich Awards for Excellence in Teaching

Schulich Awards for Excellence are a fitting way to honour faculty members and preceptors who excel at teaching, whether in the classroom or in distributed medical education sites. If you know of or personally experience an exceptional teacher, please consider nominating that individual for one of the following awards:

- Schulich Award for Excellence for Faculty in Distributed Sites
- Schulich Continuing Dental Education Educator Award
- Schulich Continuing Medical Education Educator Award
- Schulich Professional Development Educator Award

The next call for award nominations will be in early 2015. Detailed award information and application submission guidelines are available online at www.schulich.uwo.ca/cpd-fellowships



REGISTRATION INFORMATION www.schulich.uwo.ca/cpd

Register today:

www.schulich.uwo.ca/cpd

t. 519.661.2111, ext. 81577

e. cpd@schulich.uwo.ca

Faculty Development Workshops

The Faculty Development programs are FREE for faculty, staff, residents, postdoctoral scholars and graduate students at Schulich Medicine & Dentistry. Enrolment is limited, so please register early. Others wishing to register are welcome, space permitting.

Continuing Medical Education Programs

To register for CME programs, please follow the instructions provided. For information regarding CME credits, or for confirmation of venues, dates, and times please contact our office.

Cancellation Policy

Continuing Professional Development reserves the right to cancel any workshop due to insufficient registrations or circumstances beyond its control. Registrants will be notified at the earliest possible date in the event of a cancellation. Continuing Professional Development will not be liable for any loss, damages, or other expenses that such cancellations may cause.

ACCESSIBILITY

Western University is committed to achieving barrier free accessibility for persons with disabilities studying, visiting and working at Western. To view Western's policies, please visit accessibility.uwo.ca/aoda or contact 519.661.2111 ext. 85562.

SEE THE LINE

CONCUSSION RESEARCH AND AWARENESS

WEDNESDAY, AUGUST 13, 2014

Join Eric Lindros, NHL hockey superstar and concussion awareness advocate, and world-class research partners from across London's health care community for the second annual See the Line.

AFTERNOON COMMUNITY SYMPOSIUM

1:00 TO 5:00 P.M.

Arthur and Sonia Labatt Health Sciences Building, Western University

Learn about the latest sport concussion research and gain insight on injury prediction and prevention from world-class medical experts, health care advocates and professional athletes. Featuring Robert Cantu, MD, Kevin Shoemaker, PhD, and many others.

Free registration

For more information and registration visit seetheline.ca or call **519.685.8409**

We are grateful for the support of our sponsors. For a full listing, please visit seetheline.ca/sponsors

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